

**FISCAL YEAR 2013 - 2014
BUDGET & MULTI-YEAR
STRATEGIC PLAN**

Serving Linn, Benton, and Lincoln Counties

HYAK COUNTY PARK ALONG THE WILLAMETTE RIVER (BENTON COUNTY)

About this image – Date created: July 2008, Photographer citation: Gary Halvorson

OREGON HISTORICAL COUNTY RECORDS GUIDE (PHOTO NO. benDA0006)

FY 2013 – 2014 BUDGET

COMMUNITY SERVICES CONSORTIUM

**Proposed Budget
Community Services Consortium
CSC Budget Committee**

June 7, 2013

**COMMUNITY SERVICES CONSORTIUM
FY 2013-2014 BUDGET**

TABLE OF CONTENTS

	CSC BOARD MEMBERSHIP	ii
	GOVERNING BOARD	
	CAAC - COMMUNITY ACTION ADVISORY COUNCIL	
	HEAD START POLICY COUNCIL	
	BUDGET MESSAGE	iii
SECTION 1:	INTRODUCTION	
	CSC FUNCTIONAL CHART	1-1
	CSC GOVERNING BOARD / ADVISORY COUNCIL 501(C)(3)'S	1-2
	CSC ORGANIZATIONAL CHART	1-3
	CSC OPERATING BUDGET	1-4
SECTION 2:	WORKFORCE & EDUCATION	
	ORGANIZATIONAL CHART	2-1
	ANNUAL PLAN	2-2
	ANNUAL BUDGET	2-5
SECTION 3:	HOUSING & ENERGY SERVICES	
	ORGANIZATIONAL CHART	3-1
	ANNUAL PLAN	3-2
	ANNUAL BUDGET	3-5
	Emergency Services	3-10
	Housing	3-15
SECTION 4:	LINN BENTON FOOD SHARE	
	ORGANIZATIONAL CHART	4-1
	ANNUAL PLAN	4-2
	ANNUAL BUDGET	4-3
SECTION 5:	CHILD DEVELOPMENT SERVICES (HEAD START)	
	ORGANIZATIONAL CHART	5-1
	ANNUAL PLAN	5-2
	ANNUAL BUDGET	5-4
SECTION 6:	COMMUNITY RELATIONS & DEVELOPMENT	
	ORGANIZATIONAL CHART	6-1
	ANNUAL PLAN	6-2
	ANNUAL BUDGET	6-3
SECTION 7:	APPENDICES	
	ADMINISTRATIVE SERVICES ORGANIZATIONAL CHART	7-1
	ANNUAL PLAN	7-2
	ANNUAL BUDGET	7-5
	SALARY CHART FY 2013-2014	7-14
	COST ALLOCATION PLAN	7-16
	BUDGET OPERATION AND MANAGEMENT	7-17
	BUDGET TERMINOLOGY	7-22
	GLOSSARY	7-25

GOVERNING BOARD AND ADVISORY COUNCILS

GOVERNING BOARD

BENTON COUNTY

Commissioner Jay Dixon
Commissioner Linda Modrell
Commissioner Annabelle Jaramillo, Chair +

LINCOLN COUNTY

Commissioner Bill Hall +
Commissioner Doug Hunt
Commissioner Terry Thompson

LINN COUNTY

Commissioner John Lindsey
Commissioner Roger Nyquist
Commissioner Will Tucker, Vice-Chair +

+ Executive Committee Members

COMMUNITY ACTION ADVISORY COUNCIL

BENTON COUNTY

Fabiola Sandoval, Vice-Chair
Cookie Johnson
Adele Kubein

LINCOLN COUNTY

Belinda Goody
David Huntington
Wayne Tapp
Michelle Amberg
Franki Trujillo-Dalbey

LINN COUNTY

Claus Sass, Chair
Stephany Koehne
Pat Eastman
Kim DeMarcus
Holly Ryan
Rich Catlin

HEAD START POLICY COUNCIL

LINCOLN CITY

Tiara Hagaman, Vice-Chair
Cassandra Evans

NEWPORT

Melissa Wigmore, Chair
Raymundo Romero
Valerie Smith
Patricia Mills

TOLEDO

Rachel Baracosa

POLICY COUNCIL COMMUNITY PARTNERS

Sue Anderson

Budget Message



Helping People. Changing Lives.

COMMUNITY SERVICES CONSORTIUM

BUDGET MESSAGE

FISCAL YEAR 2013 – 2014

To: Annabelle Jaramillo, CSC Governing Board Chair
Members of the Governing Board
Members of the Community Action Advisory Council
Members of all policy and advisory bodies
Citizens of Linn, Benton and Lincoln Counties

INTRODUCTION

*A **Hobson's choice** is a free choice in which only one option is offered. As a person may refuse to take that option; the choice is therefore between taking the option or not; "take it or leave it". The phrase is said to originate with Thomas Hobson (1544–1631), a livery stable owner in Cambridge, England. To rotate the use of his horses, he offered customers the choice of either taking the horse in the stall nearest the door or taking none at all.*

***Dilemma:** a choice between two or more options, none of which is attractive (including **Sophie's choice**, a choice between two persons or things that will result in the death or destruction of the person or thing not chosen).¹*

It's all about choices this year. We are intent on avoiding both Hobson's and Sophie's choices, but the simple fact is that we will only be able to meet a fraction of the need. We must make reasoned decisions to focus our help on fewer clients, and this is difficult for an agency that is committed to helping all who come through our doors.

We will focus our supports to make the biggest possible gains with the resources we have available. We will apply funds to use where we can work with partners to help our client achieve a better result. Where collaboration between programs and agencies will yield better outcomes for the community, we will reserve a portion of our resources for those collaborations. We will still work with all clients, but financial assistance will not always be available on a first-come, first-served basis. Our reduced Weatherization program provides several examples of this targeted support.

¹ http://en.wikipedia.org/wiki/Hobson's_choice

We know that housing conditions affect the health, well-being and stability of our low-income clients. Our Healthy Homes Initiative seeks to build a cross-disciplinary system with housing and healthcare providers to identify families with high need children who can benefit from a coordinated approach to supports. We envision a child who suffers from acute asthma receiving a prescription for clean air ducts, reduced mold and mildew and removal of asthma triggers as well as medical and behavioral assistance. In this way, we will help families achieve health outcomes as well as housing outcomes.

We will partner with Willamette Neighborhood Housing and Community Outreach Inc. to improve energy efficiency in multi-family apartment buildings and the COI shelter. In this way, our Weatherization program will help preserve and improve existing low-income housing and shelters for our community, in addition to reducing tenant costs and improving health and safety.

Our Workforce and Education youth programs will partner with the Children's Farm Home and our Linn Benton Food Share program to grow produce to improve the nutrition of Farm Home residents and food pantry users alike. Our young participants will utilize the opportunity for educational credits, work experience, and career training as they expand their Farmer's Market offerings into an even wider range of products, which, in turn will help subsidize a portion of the program cost.

As we expand our Career Tech Charter School to Newport, we will challenge those students to work with our adult workforce participants and our Head Start families to investigate the creation of a similar garden on the empty portion of our Newport Head Start site.

We will explore a deeper partnership with Habitat for Humanity as it moves into the housing rehabilitation area to see if we can combine work experience, housing rehabilitation and weatherization funding into revitalizing and preserving low-income housing. And these are just a few of the "value-added" propositions we are considering for our communities.

We thank our Governing Board, our Community Action Advisory Council and our partners for their invaluable participation in these choices and ideas. We still believe that our mission statement says it all:

"In partnership with a caring community, we help people in Linn, Benton and Lincoln counties to access tools and resources to overcome poverty and build brighter and more stable futures."

Grant Funding Sources

CSC is funded largely through cost-reimbursement grants and contracts with the state and federal governments. Although we operate legally as a council of governments/local government entity, we do not have a tax base to fund our

operations. We apply for grants and compete for funding on a revolving cycle that is annual, biennial, or triennial.

Our final supplemental budget for 2012-13 was \$24,152,514. By comparison, our 2013-2014 total budget is \$22,414,169 - a decrease of 7.2% or \$1,738,345. The loss of almost \$1.74 million dollars puts CSC projected funding at slightly more than our audited expenditures from FY 2006-2007; a time when demand for our services was at a far lower level.

Our Strategy

CSC continues to be competitive for grant renewals and new opportunities based on our reputation for quality, our low administrative costs and our ability to leverage additional funding and resources. Leveraging and collaboration are key elements of community success and the hallmark of community action. CSC will actively look for even more ways to join our efforts with other initiatives in order to maximize outcomes for our communities.

Being grant-funded, however, means that we cannot count on a guaranteed increase in revenues or even a continuation of past revenues. We must contain the cost of service delivery, while meeting our commitment to paying a living wage.

We will continue to be diligent in balancing the dollars, the services and the programs designed to help our neighbors thrive. We believe this budget ensures delivery of the promised programs and services to individuals and communities in the three-county area.

Background

Community Services Consortium has been a Community Action Agency since May of 1980 when it was organized under ORS 190 as a Council of Governments. **We have just entered into our 33rd year of service to Linn, Benton and Lincoln counties.** CSC also manages four non-profit entities under IRS 501(c) (3) to allow additional sources of funding and partnership to Linn Benton Food Share, Head Start in Lincoln County, Community Housing Services, and Housing, Employment and Learning Programs for Self-Sufficiency (HELPS).

We collaborate with various federal, state and community partners to help our neighbors overcome barriers including low-income and low skill levels. We offer services such as job search assistance, training support, employment skills, work experience, and occupational training; alternative high schools, a charter school and a variety of youth programs that improve transitions from school to work; emergency and transitional housing; utility assistance; homebuyer and financial management classes; foreclosure counseling; housing rehabilitation, home weatherization and construction management for community building projects; Head Start early education and family training; emergency food assistance and coordination of volunteer gleaning groups; and many others. We try to offer individuals a comprehensive mix of resources and

opportunities within these various programs to assist our participants to overcome the causes and conditions of poverty and to lead more self-sufficient lives.

We serve individuals and families in the tri-county area including those with low-incomes, those with low or out-dated skill or education levels, high-risk youth, households with children, seniors, public assistance recipients, those who are food insecure, dislocated workers, veterans, single parents, the physically and mentally challenged, dropouts, those who are homeless or at risk of homelessness, those affected by drug or alcohol abuse, and others with varying challenges, to enable them to become more financially stable and self-sufficient.

Fiscal Fitness

Our CSC internal systems are sound. **As an example, for the 21st year in a row we have received the GFOA Award of Excellence in Financial Reporting and continued to receive a clean audit opinion with no management letter for the past 14 years.** This confirms that our fiscal systems are running smoothly and transparently. **Our administrative overhead rate is projected at 4.01% in this FY14 budget.** We have implemented a multi-year plan for providing services that is evaluated annually and we produce an annual report showing our performance achievements on those long-term strategies.

GENERAL BUDGET INFORMATION

In this Budget and Strategic Plan, Community Services Consortium presents its organizational structure in operational (departmental) divisions. From a financial perspective, we basically have a general fund (the Administrative Section) and a large number of special revenue funds for our program-based departments: Workforce and Education, Housing and Energy Services (a merged department formerly consisting of Emergency Services and Housing and Community Resources), Linn Benton Food Share, Child Development Services and Community Relations and Development.

The General Fund includes allocations for Administration, Information Technology and Communication Services: cost allocation pools which are shown in the Appendices at the back of our budget document. These services are provided to all departments and are re-allocated within the departmental budget appropriations. The General Fund provides direct and indirect costs of Administrative overhead such as executive oversight, human resources and finance functions. Information Technology provides service design and direct service by administering our entire information network system. Communications Services provides for the costs of producing agency documents and internal and external communications like our Compass publication, our annual report, resource guides, our E-newsletter and blog.

Based on our annual financial audit for the fiscal year ended June 30, 2012, **we are pleased to announce that the cost of administrative overhead, information technology and communication services was 4.33% of direct grant expenditures.**

This rate is substantially lower than in many other organizations and reflects our organization's diligence in maximizing services to our communities.

Our budget displays a three-year trend of revenues and expenditures by showing the Audit Report figures for fiscal year ending 6/30/12, Adopted Budget (including Supplemental budgets) for fiscal year ending 6/30/13, and the Projected Budget for fiscal year ending 6/30/14. We believe that a three-year summary of information is valuable in making decisions about the budget we are proposing for adoption. We present the differences in the Proposed Supplemental Budget from FY13 and the Proposed Budget for FY14 in both a dollar change and a percentage change format.

A final Supplemental Budget for FY13 was presented to the CSC Governing Board in May 2013 and is also presented in this budget document for a more comprehensive analysis.

We also show the total agency staffing in Full Time Equivalents (FTE). Each department discusses its accomplishments for the prior year and goals for the FY14 budget period under the separate tabs for their department. A summary of the major revenue and expenditure changes agency-wide is presented here.

Our projected staffing decrease of about 15 Full Time Equivalents (FTEs) is primarily spread across three departments of our organization. Small adjustments have been made to staffing in the Administrative Services, Information Technology and Communications, as we continue to use technological enhancements to communicate with participants, volunteers and supporters in more efficient ways. Administratively and operationally, we feel we have reached the lowest staffing level possible to run the organization without jeopardizing our program, oversight and compliance responsibilities.

The Housing & Energy Services Department shows a potential loss of 9.89 FTE due primarily to reductions in federal funding under the LIHEAP Energy Assistance and Weatherization programs (\$812,407) and HOME TBA programs (\$200,112), as well as reductions in state OEAP (\$131,308) and Senate Bill 1552 Foreclosure Assistance and local funds from NW Natural Energy Ed of (\$145,117).

Our Child Development Services Department is projecting a decrease of about \$135,000 and 3.09 FTE. Necessary expenditures in 2013 left us unable to carryover as much federal money and we felt the effects of the national sequester (which accounted for about \$46,000 of that reduction) in addition. This will cause us to eliminate much preparation time and decrease the number of days in our school year.

Our RSVP Department transferred to another sponsoring local organization, resulting in a decrease of \$175,772 and 1.59 FTE. This change to the Cascades West Council of Government will allow leveraging of different funding sources and ensure that the program can continue to provide important services in our communities.

We are hoping for positive news on the PERS funding retirement rates that will allow us to offset some of these reductions and restore some positions, but that effect will not be known prior to completing this budget. Final federal funding will not be known until the end of the first quarter of our fiscal year, which coincides with the adoption of a federal budget. If there are continuing resolutions before adopting the federal budget, the uncertainty of our final funding stretches out more into our fiscal year as well.

CSC management and our AFSCME union agreed that we would carry over the terms of our FY11 contract into FY14 without change. For a fourth year all employees went without salary increases.

Our health costs, which are a significant portion of our fringe benefit package, are holding steady due to a good experience rating and negotiation by our HR Director and our benefits agent, with CSC paying 87.4% and employees paying 12.6% of the premiums.

We have projected an increase equal to approximately 4.5% of salary costs in our PERS benefits for FY14. We have just been alerted that the recently announced rate increase of approximately 4.5% of salary may be rolled back based on recent Oregon legislative action, but we will not receive any revised rates in time to include them in this published budget. The amount of the decrease will be different for each department depending on its own demographics and percentage of employees enrolled in each tier of the retirement system.

PROGRAM SUMMARIES

Each section of this manual is organized to display a departmental organization chart, program projects and goals and a summary budget consisting of a recap of projected revenues and expenditures, detailed revenue sources and detailed expenditures with categories of personal services, materials and services, and capital outlay. Some departments have chosen to present a further division of expenditures by categories such as a summary of types of services.

For example, Linn Benton Food Share also discloses separate information about its Volunteer/Gleaning activities. The newly merged Housing and Energy Services department also presents two subsections with historical information from the former Emergency Services and Housing and Community Resource departments. These subcategories are presented as part of the departmental detail.

Additionally, four departments in our organization administer four non-profit subsidiaries. Those non-profit entities are included in our manual and are reported as part of the overall agency budget. Each department with a non-profit has a separate presentation of the proposed changes displayed under tabs later in this document.

GENERAL TRENDS

Our budget includes revenues which, based upon our best and most current information, have a high degree of likelihood of being funded. Since many of our grants derive from federal pass-through grants to the State of Oregon and other state-sourced grants, this information is subject to revision after we receive final funding notifications.

We are projecting a significant decrease of about -7.2% to our total funding in this budget as compared to the Supplemental FY13 budget, with a corresponding decrease of almost -15% in staffing. The two reductions are not equal because most of our grants require certain levels of funding be allocated directly to benefit participants.

Adjustments for any funding changes for FY14 after this budget is adopted will be approved by the Governing Board as the grant contracts are finalized and processed through our internal contract procedures and/or Supplemental Budget procedures during the fiscal year.

SUMMARY

CSC's audited revenues increased from \$13.7 million in 1999 to a high of \$28.7 in 2010. Our revenues had decreased to \$25.5 as of the June 30, 2012 audit and are projected to drop to approximately \$22.4 million for this fiscal year, although projection of funding has become increasingly difficult with unpredictable state and federal budgets. CSC will continue to provide client services in similar program areas with efficient administrative and program delivery models to ensure that maximum effort continues to be devoted to assisting our communities, but we acknowledge that the numbers served will be fewer. We intend to mitigate that effect as far as we can by redoubling our efforts to find and create new resources and to leverage what the community already has to offer.

Special thanks for the preparation of this budget go to the members of the FY13-14 budget team including Clay Martin and the Workforce and Education team; Terry Knoll and the Housing and Energy Services team; Mike Gibson and the Linn-Benton Food Share team; Suzanne Miller and the Child Development Services team; Dee Team and the Community Relations and Development team; and members of the Administrative Department including Elaine Lahey, Susanne Lee and Linda Swaney, the HR department with Stephanie Leffler and Debbie Clearwater and especially Finance staff – Josh McIntyre, Denice Stout, Kellie Oxford, and Cherry Condron.

Sincerely,



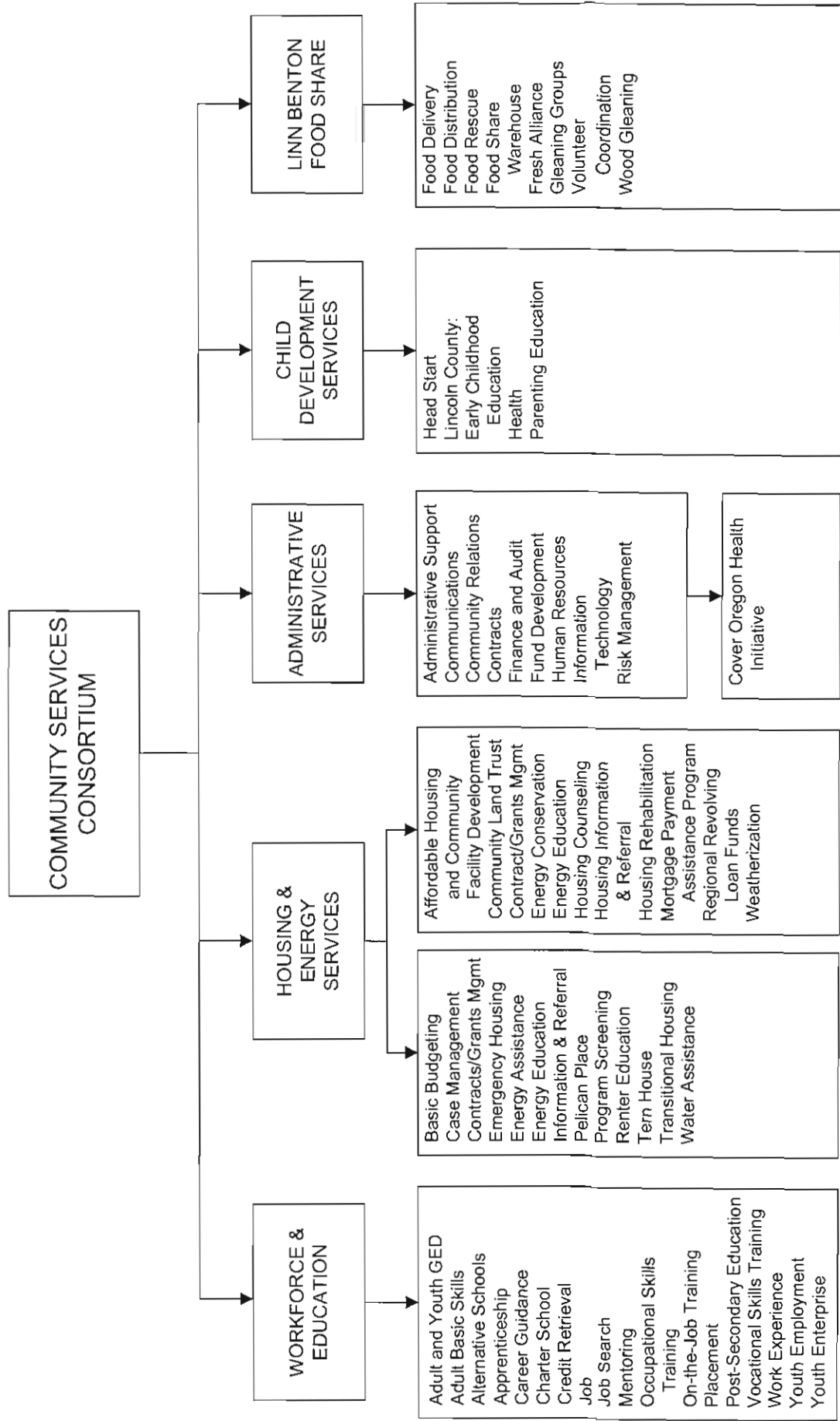
Martha Lyon
Executive Director



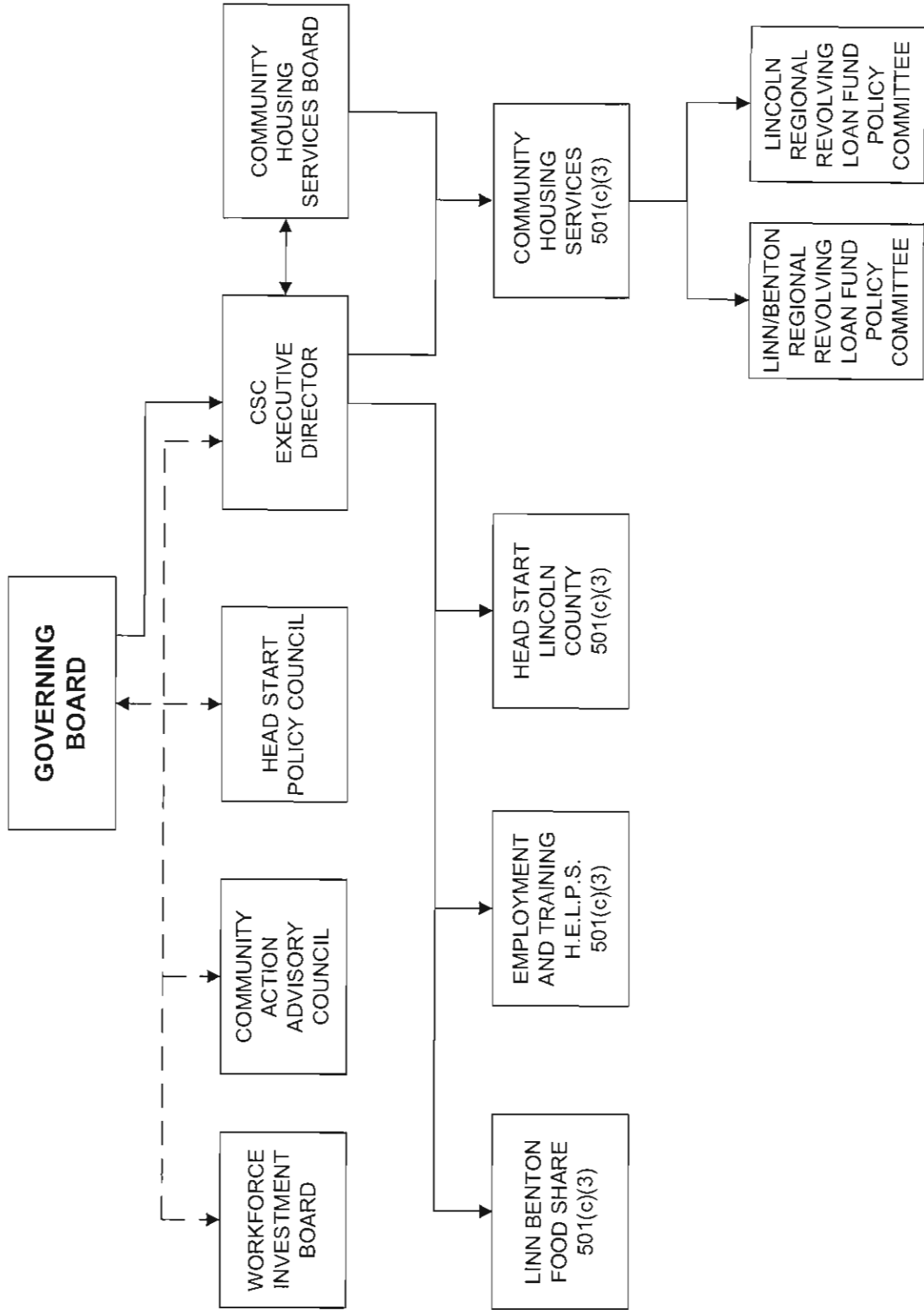
Debbie Jackson
Finance Director

CSC Totals

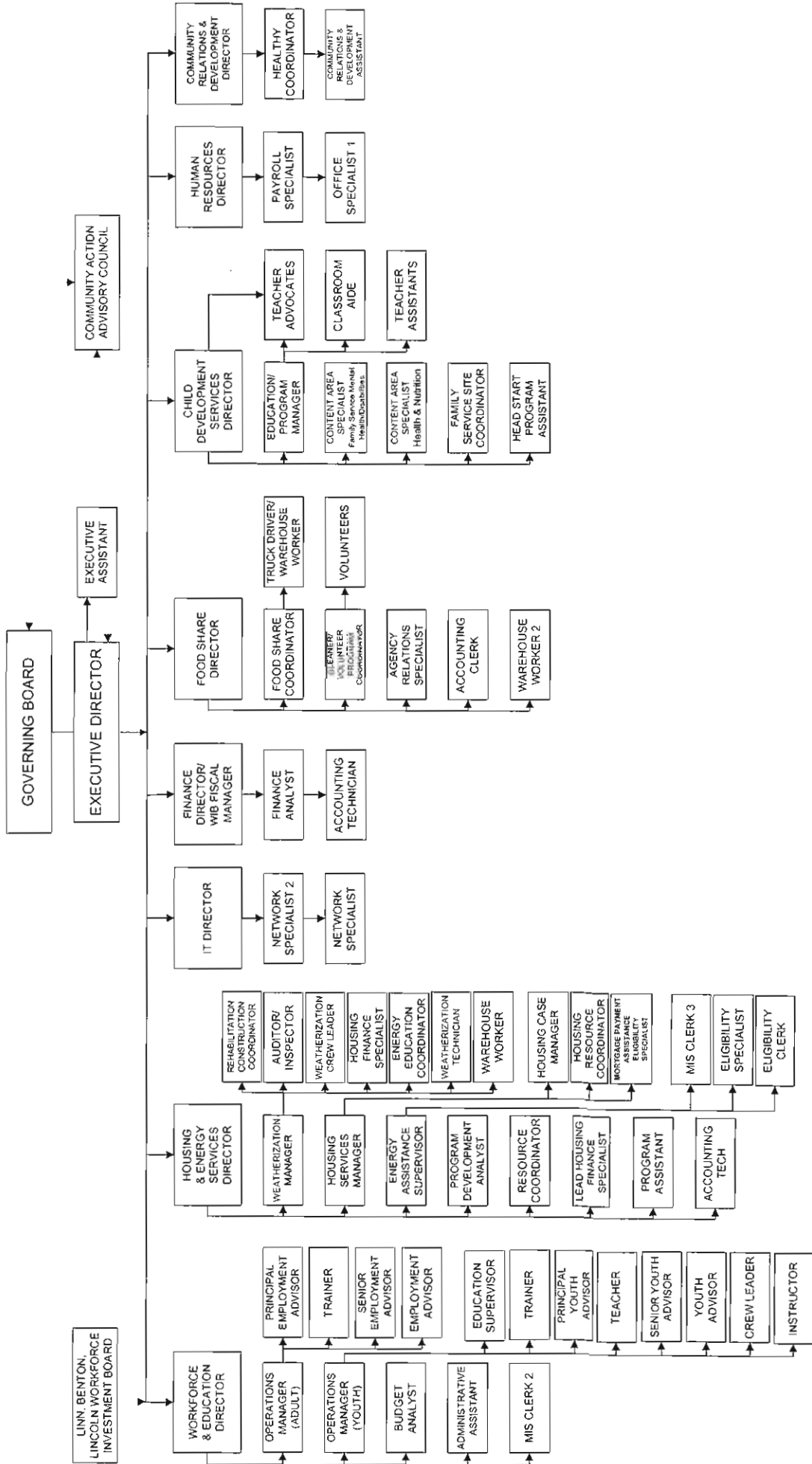
COMMUNITY SERVICES CONSORTIUM FUNCTIONAL CHART



GOVERNING BOARD / ADVISORY COUNCILS - 501(c)(3)'s



COMMUNITY SERVICES CONSORTIUM ORGANIZATIONAL CHART



COMMUNITY SERVICES CONSORTIUM

SUPP 1 & 2

SUMMARY BUDGET	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE
-----------------------	--------------------------	--------------------------	---------------------------	--------------------------	------------------------

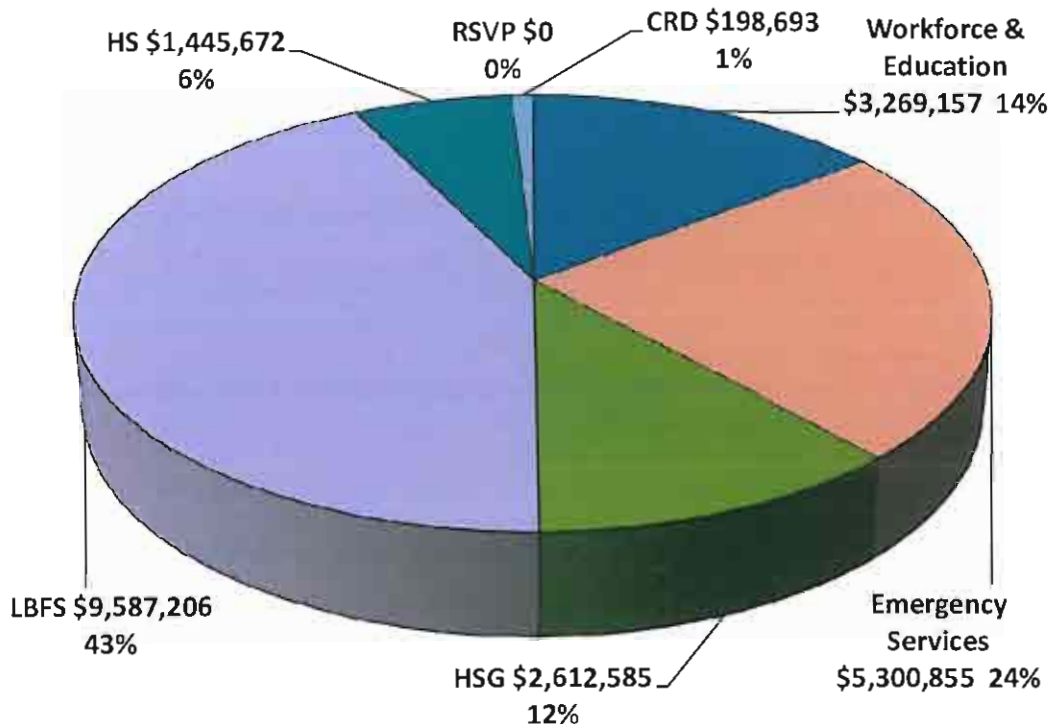
SOURCE OF REVENUES

FEDERAL FUNDS	11,568,711	9,492,683	8,249,185	-1,243,498	-13.10%
STATE FUNDS	2,638,583	3,362,254	3,192,101	-170,153	-5.06%
LOCAL FUNDS	1,162,238	2,757,018	2,766,349	9,331	0.34%
MISCELLANEOUS FUNDS	9,847,230	8,540,558	8,206,534	-334,024	-3.91%
TOTAL FUNDS	25,216,763	24,152,514	22,414,169	-1,738,345	-7.20%

DEPARTMENT BUDGET BY CATEGORY

FTE	107.83	103.00	87.83	-15.17	-14.73%
TOTAL PERSONAL SERVICES	6,694,108	6,117,984	5,540,730	-577,255	-9.44%
TOTAL MATERIALS/SERVICES	18,020,104	17,975,410	16,864,799	-1,110,610	-6.18%
TOTAL CAPITAL OUTLAY	23,332	59,120	8,640	-50,480	-85.39%
CHANGE IN FUND BALANCE	479,219	0	0	0	0.00%
TOTAL EXPENDITURES	25,216,763	24,152,514	22,414,169	-1,738,345	-7.20%

Expenditures by Dept.



COMMUNITY SERVICES CONSORTIUM

SUPP # 1 & 2

SOURCE OF REVENUES	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE	WORKFORCE & EDUCATION
FEDERAL FUNDS						
WIA Adult	586,218	610,111	597,639	-12,472	-2.04%	597,639
WIA Youth	584,393	745,479	692,530	-52,949	-7.10%	692,530
WIA Dislocated Workers	590,169	608,866	564,056	-44,810	-7.36%	564,056
WIA Career Readiness	0	10,000	10,000	0	0.00%	10,000
WIA Special Projects	6,565	0	0	0	0.00%	0
EWRT (Empl Work Training Funds)	46,750	0	0	0	0.00%	0
High Risk Youth	16,731	16,731	9,295	-7,436	-44.44%	9,295
CSBG	292,811	276,533	262,376	-14,157	-5.12%	30,000
CSBG interagency	61,407	26,376	0	-26,376	-100.00%	0
JOBS	80,200	99,100	165,000	65,900	66.50%	165,000
Youthbuild - AMERICORPS	55,084	79,561	65,000	-14,561	-18.30%	65,000
DOL Youthbuild	114,237	0	0	0	0.00%	0
OYCC	8,000	41,322	129,400	88,078	313.15%	129,400
WIA Local Admin	195,063	0	0	0	0.00%	0
OJJDP - Youth Mentoring	16,510	14,500	0	-14,500	-100.00%	0
DHS (Independent Living Skills)	126,348	128,001	128,001	0	0.00%	128,001
WIB Board Support	14,625	0	0	0	0.00%	0
LIHEAP	2,699,750	3,014,112	2,201,705	-812,407	-26.95%	0
LIHEAP Education	177,298	142,072	126,673	-15,399	-10.84%	0
LIHEAP Leverage	51,477	27,003	64,388	37,385	238.45%	0
LIHEAP WX EE	31,936	13,202	18,344	5,142	38.95%	0
ESGP	90,723	90,723	108,337	17,614	19.41%	0
Continuum of Care	76,122	76,122	77,573	1,451	1.91%	0
HOME TBA	263,412	410,409	210,297	-200,112	-48.76%	0
HSP	30,140	29,661	28,149	-1,512	-5.10%	0
BPA Energy Education	2,720	7,404	8,407	1,003	13.55%	0
C of C LBHASHP	0	114,059	114,059	0	0.00%	0
C of C Project Passport	0	43,311	44,136	825	1.90%	0
VA Support Services	0	250,000	250,000	0	0.00%	0
CDBG Adair Village	0	18,209	18,209	0	0.00%	0
CDBG Lincoln City	0	120,000	120,000	0	0.00%	0
CDBG Toldeo	0	29,616	29,616	0	0.00%	0
RD HPG - LINN HSG	0	58,583	30,000	-28,583	-48.79%	0
RD HPG - 501c3	475	40,000	40,000	0	0.00%	0
RD HPG Lincoln	0	34,847	34,847	0	0.00%	0
CDBG Newport	0	120,000	190,000	70,000	58.33%	0
DOE	127,057	88,970	137,673	48,703	54.74%	0
LIEAP WX	304,986	161,700	122,050	-39,650	-24.52%	0
BPA	40,806	89,302	85,714	-3,588	-4.02%	0
RCAC	19,597	35,000	13,742	-21,258	-60.74%	0
USDA	358,239	458,000	503,790	45,790	10.00%	0
Head Start HHS	942,530	999,373	888,284	-111,089	-11.12%	0
SHIBA	12,000	12,000	0	-12,000	-100.00%	0
MIPPA	4,655	2,500	0	-2,500	-100.00%	0
CNCS RSVP	89,767	87,634	0	-87,634	-100.00%	0
DHS Healthy Kids	77,039	80,000	0	-80,000	-100.00%	0
CNCS - Americorp Vista	30,502	22,462	0	-22,462	-100.00%	0
NFMC -Nat'l Foreclosure Counsel	14,720	14,829	14,829	0	0.00%	0
Cover Oregon Kids	0	0	96,589	96,589	100.00%	0
OAHC -Mortgage Payment Assist	250,850	70,000	48,476	-21,524	-30.75%	0
Subtotal	8,491,911	9,417,683	8,249,185	-1,168,499	-12.41%	2,390,921
FEDERAL ARRA STIMULUS						
ARRA HPRP	115,854	0	0	0	0.00%	0
ARRA OYEI	30,000	0	0	0	0.00%	0
ARRA NEG IP	215,863	0	0	0	0.00%	0
ARRA NEG OJT	97,593	0	0	0	0.00%	0
ARRA DOL 5ESP	131,497	50,000	0	-50,000	-100.00%	0
ARRA Weatherization	981,393	0	0	0	0.00%	0
ARRA OGTC	82,039	25,000	0	-25,000	-100.00%	0
ARRA DOE -SERC	1,422,562	0	0	0	0.00%	0
Subtotal	3,076,801	75,000	0	-75,000	-100.00%	0

EMERGENCY SERVICES	HOUSING	FOOD SHARE VOLUNTEER	CHILD DEV. SERVICES	RSVP	COMMUNITY RELATIONS & DEV
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
78,097	0	72,175	0	0	82,104
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
1,959,965	241,740	0	0	0	0
126,673	0	0	0	0	0
64,388	0	0	0	0	0
18,344	0	0	0	0	0
108,337	0	0	0	0	0
77,573	0	0	0	0	0
210,297	0	0	0	0	0
28,149	0	0	0	0	0
8,407	0	0	0	0	0
114,059	0	0	0	0	0
44,136	0	0	0	0	0
250,000	0	0	0	0	0
0	18,209	0	0	0	0
0	120,000	0	0	0	0
0	29,616	0	0	0	0
0	30,000	0	0	0	0
0	40,000	0	0	0	0
0	34,847	0	0	0	0
0	190,000	0	0	0	0
0	137,673	0	0	0	0
0	122,050	0	0	0	0
0	85,714	0	0	0	0
0	13,742	0	0	0	0
0	0	421,000	82,790	0	0
0	0	0	888,284	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	14,829	0	0	0	0
0	0	0	0	0	96,589
0	48,476	0	0	0	0
3,088,425	1,126,896	493,175	971,074	0	178,693
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

COMMUNITY SERVICES CONSORTIUM

SUPP # 1 & 2

SOURCE OF REVENUES	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE	WORKFORCE & EDUCATION
STATE FUNDS						
DHS JOBS	0	64,826	0	-64,826	0.00%	0
DHS (Transitional Emerg Hsn)	0	0	0	0	0.00%	0
DHS (Home Based Life Skills)	0	0	0	0	0.00%	0
Y8 Regional Investment Board	0	0	0	0	0.00%	0
Youth Services Team	0	0	0	0	0.00%	0
Juvenile Crime Prevention	0	0	0	0	0.00%	0
LBCC Dept. of Education (Implement	0	0	50,000	50,000	100.00%	50,000
Dept. of Education (Charter School)	370,500	363,000	483,000	120,000	33.06%	483,000
OYCC	65,528	0	0	0	0.00%	0
Oregon Historic Cemetery	2,995	0	0	0	0.00%	0
BACK TO WORK OREGON	22,326	47,736	47,736	0	0.00%	47,736
EHA	163,639	196,503	202,259	5,756	2.93%	0
Housing Plus S.S. - Tern	18,664	17,200	17,200	0	0.00%	0
Housing Plus Pelican	16,683	54,600	54,600	0	0.00%	0
SHAP	37,262	41,333	67,101	25,768	62.34%	0
GFFP	30,574	35,624	33,125	-2,498	-7.01%	0
LIRHF	16,754	16,754	15,916	-838	-5.00%	0
OEAP	1,090,900	1,223,763	1,092,454	-131,308	-10.73%	0
ECHO Energy Education	64,294	49,680	54,000	4,320	8.70%	0
Echo WX	250,385	506,351	520,725	14,374	2.84%	0
SENATE BILL 1552	0	175,099	16,656	-158,443	-90.49%	0
Valley IDA	0	30,600	30,600	0	0.00%	0
HOAP - Home Ownership Assist	9,293	0	0	0	0.00%	0
Linkage	2,920	2,500	719	-1,781	-71.24%	0
Head Start/OPP/OPK	471,598	477,598	471,598	-6,000	-1.26%	0
SHOW	0	9,000	12,100	3,100	34.44%	0
SR. Medicare Fraud	4,268	0	0	0	0.00%	0
Oregon DHS	0	10,500	0	-10,500	-100.00%	0
REL WX	0	30,603	7,002	-23,601	-77.12%	0
DEL WX	0	8,985	15,310	6,325	70.40%	0
Subtotal	2,638,583	3,362,254	3,192,101	-170,153	-5.06%	580,736
LOCAL FUNDS						
Lincoln County	0	2,400	0	-2,400	0.00%	0
Santiam OWEB	0	0	25,000	25,000	100.00%	25,000
Oregon Community Foundations	0	0	10,000	10,000	100.00%	10,000
Donations - ES	336	8,000	8,000	0	0.00%	0
OLGA	46,530	468,354	323,177	-145,177	-31.00%	0
NW Natural	0	30,890	10,000	-20,890	-67.63%	0
Oregon Heat	15,140	125,020	131,848	6,828	5.46%	0
GAP	900	21,691	35,011	13,320	61.41%	0
SOS	17,167	16,085	16,085	0	0.00%	0
CPI	0	12,987	12,987	0	0.00%	0
Corvallis EHA-EA	8,550	8,000	0	-8,000	-100.00%	0
Albany Water Assistance	4,005	49,908	49,908	0	0.00%	0
Tern House - Rental Income	22,984	30,400	30,400	0	0.00%	0
Pelican Place - Rental Income	69,329	71,982	71,982	0	0.00%	0
Comm Dev - Fund Balance	0	23,750	18,750	-5,000	-21.05%	0
OYCC Foundation	0	39,200	0	-39,200	-100.00%	0
J YOUNG TRUST	5,646	0	0	0	0.00%	0
Benton County	21,000	20,500	22,000	1,500	7.31%	0
BC Master Gardener Assoc	725	0	0	0	0.00%	0
BC Natural Resources	9,955	0	0	0	0.00%	0
SHOP	0	15,000	45,000	30,000	300.00%	0
Loan Repayments	50,881	0	0	0	0.00%	0
OLIEE	200,832	129,000	203,500	74,500	57.75%	0
Lincoln County RLF	83,242	74,593	80,000	5,407	7.25%	0
Linn-Benton RLF	106,462	140,228	225,000	84,772	60.45%	0
Lincoln Regional Loan	20,944	40,000	16,000	-24,000	-60.00%	0
Acquisition/Rehab Fund Balance	0	167,442	150,000	-17,442	-10.42%	0
City of Corvallis	36,853	36,000	37,000	1,000	2.78%	0
City of Corvallis - SHIBA	0	1,500	0	-1,500	-100.00%	0
City of Lebanon Food	0	56,170	0	-56,170	-100.00%	0

EMERGENCY SERVICES	HOUSING	FOOD SHARE VOLUNTEER	CHILD DEV. SERVICES	RSVP	COMMUNITY RELATIONS & DEV
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
202,259	0	0	0	0	0
17,200	0	0	0	0	0
54,600	0	0	0	0	0
51,101	0	16,000	0	0	0
0	0	33,125	0	0	0
15,916	0	0	0	0	0
1,092,454	0	0	0	0	0
54,000	0	0	0	0	0
0	520,725	0	0	0	0
0	16,656	0	0	0	0
0	30,600	0	0	0	0
0	0	0	0	0	0
0	0	719	0	0	0
0	0	0	471,598	0	0
0	12,100	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	7,002	0	0	0	0
0	15,310	0	0	0	0
1,487,530	602,393	49,844	471,598	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
8,000	0	0	0	0	0
323,177	0	0	0	0	0
10,000	0	0	0	0	0
131,848	0	0	0	0	0
35,011	0	0	0	0	0
16,085	0	0	0	0	0
12,987	0	0	0	0	0
0	0	0	0	0	0
49,908	0	0	0	0	0
30,400	0	0	0	0	0
71,982	0	0	0	0	0
0	18,750	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	22,000	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	45,000	0	0	0	0
0	0	0	0	0	0
0	203,500	0	0	0	0
0	80,000	0	0	0	0
0	225,000	0	0	0	0
0	16,000	0	0	0	0
0	150,000	0	0	0	0
0	0	37,000	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

COMMUNITY SERVICES CONSORTIUM

SUPP # 1 & 2

SOURCE OF REVENUES	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE	WORKFORCE & EDUCATION
Donations - LBFS	101,737	522,211	630,665	108,454	20.77%	0
Holiday Food Drive	34,948	35,000	35,000	0	0.00%	0
Linn County	16,000	17,000	17,100	100	0.59%	0
Confederated Tribes -Siletz	4,567	0	0	0	0.00%	0
Other Foundations	7,500	18,700	0	-18,700	-100.00%	0
Other Donations	9,205	8,300	4,000	-4,300	-51.81%	4,000
Food Recovery	50,632	51,831	53,939	2,108	4.07%	0
Share Contributions	34,725	299,961	325,333	25,371	8.46%	0
Central Lincoln PUD	42,863	40,000	22,781	-17,219	-43.05%	0
Lincoln Community Land Trust	43,364	43,080	65,700	22,620	52.51%	0
TERN	2,872	5,600	5,600	0	0.00%	0
PELICAN	12,000	12,018	12,018	0	0.00%	0
LB Vision Volunteers	2,046	0	0	0	0.00%	0
United Way - RSVP	12,300	18,000	0	-18,000	-100.00%	0
HOAP RLF	6,000	12,000	12,000	0	0.00%	0
NSP Program Income	60,000	4,000	0	-4,000	-100.00%	0
Mill City -General Fund	0	25,000	25,000	0	0.00%	0
Benton County Foundation	0	0	10,000	10,000	100.00%	10,000
Community Forest	0	0	10,000	10,000	100.00%	10,000
NW Energy ED	0	19,215	15,565	-3,650	-19.00%	0
Mid Coast Water Council	0	36,000	0	-36,000	-100.00%	0
Subtotal	1,162,238	2,757,018	2,766,349	9,331	0.34%	59,000
MISCELLANEOUS FUNDS						
Miscellaneous	209,144	190,936	83,150	-107,786	-56.45%	6,000
Linn-Benton Volunteers	8,563	3,773	0	-3,773	-100.00%	0
Inkind	0	17,000	0	-17,000	-100.00%	0
Service Clubs	0	1,000	0	-1,000	-100.00%	0
W&E Fund Balance	0	0	4,500	4,500	100.00%	4,500
Other Fee For Service	0	20,000	20,000	0	0.00%	0
RSVP Fund Balance	0	5,865	0	-5,865	-100.00%	0
Youthbuild - Fee For Service	33,545	38,000	2,000	-36,000	-94.74%	2,000
School Fee For Service	79,130	80,000	120,000	40,000	50.00%	120,000
Oregon Juvenile Court Pgm	1,836	0	0	0	0.00%	0
Donations/Grants	66,947	0	0	0	0.00%	0
Sales of Houses (Assets)	1,750	150,000	0	-150,000	-100.00%	0
ES Misc Housing Fund Bal	0	1,500	1,500	0	0.00%	0
ES Misc Energy Asst Fund Bal	0	11,384	11,384	0	0.00%	0
Reach Fee Fund Bal	0	5,000	5,000	0	0.00%	0
Trust Management	0	0	10,000	10,000	100.00%	10,000
WX FFS	0	36,000	36,000	0	0.00%	36,000
Non-USDA Food	9,145,374	7,850,000	7,850,000	0	0.00%	0
Donations	2,899	15,600	3,000	-12,600	-80.77%	0
VISTA Host Sites	58,500	0	0	0	0.00%	0
YB FFS Construction	25,169	36,000	12,000	-24,000	-66.67%	12,000
WX FFS Training	47,131	75,000	0	-75,000	0.00%	0
Mid Coast Watershed Council	0	0	21,000	21,000	100.00%	21,000
Yth Development Coalition	0	0	25,000	25,000	100.00%	25,000
Garden Gnome Run Proceeds	0	3,500	2,000	-1,500	100.00%	2,000
Program Reimbursement	167,241	0	0	0	0.00%	0
Subtotal	9,847,230	8,540,558	8,206,534	-334,024	-3.91%	238,500
TOTAL FUNDS	25,216,763	24,152,513	22,414,169	-1,738,344	-7.20%	3,269,157

EMERGENCY SERVICES	HOUSING	FOOD SHARE VOLUNTEER	CHILD DEV. SERVICES	RSVP	COMMUNITY RELATIONS & DEV
0	0	630,665	0	0	0
0	0	35,000	0	0	0
0	0	17,100	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	53,939	0	0	0
0	0	325,333	0	0	0
0	22,781	0	0	0	0
0	65,700	0	0	0	0
5,600	0	0	0	0	0
12,018	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	12,000	0	0	0	0
0	0	0	0	0	0
0	25,000	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	15,565	0	0	0	0
0	0	0	0	0	0
707,016	879,296	1,121,037	0	0	0
0	4,000	73,150	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	20,000
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
1,500	0	0	0	0	0
11,384	0	0	0	0	0
5,000	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	7,850,000	0	0	0
0	0	0	3,000	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
17,884	4,000	7,923,150	3,000	0	20,000
5,300,855	2,612,585	9,587,206	1,445,672	0	198,693

COMMUNITY SERVICES CONSORTIUM

SUPP 1 & 2

OPERATING BUDGET		AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE
	FTE	107.83	103.00	87.83	-15.17	-14.73%
5010	Salaries	4,492,793	4,229,228	3,704,884	-524,344	-12.40%
5020	Client Salaries	47,358	59,362	0	-59,362	-100.00%
	TOTAL SALARIES	4,540,150	4,288,590	3,704,884	-583,706	-13.61%
5320	PERS	461,222	428,292	530,222	101,930	23.80%
5330	Workers' Comp	3,084	3,394	5,608	2,214	65.22%
5335	SAIF Insurance	43,803	33,415	32,145	-1,270	-3.80%
5340	Unemployment	294,393	56,183	70,392	14,209	25.29%
5350	Health Insurance	821,038	812,619	759,263	-53,357	-6.57%
5360	Dental Insurance	105,087	96,452	88,748	-7,704	-7.99%
5370	Life Insurance	33,517	32,441	28,053	-4,387	-13.52%
5375	Flexible Spending Costs	1,222	1,089	1,168	79	7.25%
5380	Employee Assistance Program	554	2,753	2,412	-342	-12.42%
5382	OSGP Match	56,293	51,454	45,220	-6,234	-12.12%
5386	Non Taxable Fringe Pgm	940	0	0	0	0.00%
5390	FICA	335,162	311,301	272,615	-38,686	-12.43%
5395	Vacation Accrued	-2,356	0	0	0	0.00%
	TOTAL FRINGE	2,153,957	1,829,394	1,835,846	6,451	0.35%
	TOTAL PERSONAL SERVICES	6,694,108	6,117,984	5,540,730	-577,255	-9.44%
5510	Audit & Accounting	45,371	46,087	42,079	-4,008	-8.70%
5520	Data Connection/Services	8,132	8,576	5,902	-2,674	-31.18%
5530	Legal	13,453	5,019	5,138	120	2.39%
5540	Other Purchased Services	1,319,142	207,944	115,303	-92,640	-44.55%
5550	Contract Services/Training	8,187	101,194	71,268	-29,926	-29.57%
5610	Educational Confer/Train	85,633	79,538	52,296	-27,242	-34.25%
5620	Meetings	8,996	8,383	6,852	-1,531	-18.26%
5630	Dues	24,887	22,988	21,979	-1,009	-4.39%
5710	Mileage	57,649	65,931	56,492	-9,439	-14.32%
5720	Vehicle Operating Cost	67,610	67,231	61,335	-5,896	-8.77%
5730	Vehicle Insurance	18,121	17,930	17,140	-790	-4.41%
5740	Other Transportation Cost	19,831	21,529	17,229	-4,300	-19.97%
5910	Rent	324,173	355,712	376,834	21,122	5.94%
5920	Utilities	69,356	53,326	48,751	-4,575	-8.58%
5930	Telephone	19,824	29,365	25,037	-4,328	-14.74%
5935	Cell Phone	15,438	12,181	15,459	3,278	26.91%
5940	Maintenance, Repair, Janitorial	70,315	58,451	47,962	-10,489	-17.94%
5950	General Insurance	77,598	90,258	82,366	-7,892	-8.74%
5970	Space Rent	68,784	21,605	6,995	-14,610	-67.62%
5980	Space Utilities	16,568	19,035	18,038	-997	-5.24%
6110	Office Supplies	44,922	32,668	30,674	-1,994	-6.10%
6120	Postage/Shipping	24,579	32,132	29,940	-2,192	-6.82%
6130	Photocopy	44,200	42,348	39,489	-2,859	-6.75%

WORKFORCE & EDUCATION	EMERGENCY SERVICES	HOUSING	FOOD SHARE VOLUNTEER	CHILD DEV. SERVICES	RSVP	COMMUNITY RELATIONS & DEV
27.81	21.60	12.23	7.18	17.15	0.00	1.85
1,233,335	831,088	558,514	336,261	659,809	0	85,877
0	0	0	0	0	0	0
1,233,335	831,088	558,514	336,261	659,809	0	85,877
165,298	110,271	88,672	50,357	101,205	0	14,419
1,909	1,283	839	492	957	0	127
11,656	2,670	3,919	6,301	6,750	0	850
23,433	15,791	10,612	6,389	12,536	0	1,632
239,861	137,431	129,924	61,317	169,736	0	20,993
27,052	17,281	15,010	7,420	19,774	0	2,211
8,784	5,713	4,446	2,739	5,641	0	731
264	415	291	66	0	0	132
683	477	341	244	580	0	86
13,394	8,626	6,468	4,844	10,176	0	1,712
0	0	0	0	0	0	0
94,350	52,769	42,726	25,724	50,476	0	6,570
0	0	0	0	0	0	0
586,685	352,727	303,248	165,893	377,831	0	49,462
1,820,019	1,183,815	861,762	502,154	1,037,640	0	135,339
8,780	15,624	10,907	2,850	3,289	0	629
5,621	158	3	20	100	0	0
65	338	3,985	550	200	0	0
62,938	2,415	27,200	3,050	8,200	0	11,500
40,000	14,576	14,092	100	2,500	0	0
11,579	10,561	20,306	1,850	6,000	0	2,000
2,628	1,360	264	600	1,500	0	500
15,807	1,231	1,381	60	3,000	0	500
14,411	14,313	15,088	2,750	5,000	0	4,930
17,632	827	19,876	22,500	500	0	0
6,440	1,003	3,868	3,300	2,529	0	0
0	0	229	17,000	0	0	0
203,174	58,679	94,692	15,000	0	0	5,289
13,812	7,569	5,520	1,850	20,000	0	0
7,228	14,902	2,007	900	0	0	0
2,770	126	8,383	500	2,000	0	1,680
6,157	27,381	3,744	1,950	8,000	0	730
14,352	32,728	17,332	6,850	9,976	0	1,128
0	6,454	541	0	0	0	0
0	38	0	18,000	0	0	0
6,085	14,056	4,219	2,050	2,361	0	1,903
2,403	10,486	3,015	10,000	1,426	0	2,610
7,525	17,217	3,397	3,050	7,000	0	1,300

COMMUNITY SERVICES CONSORTIUM

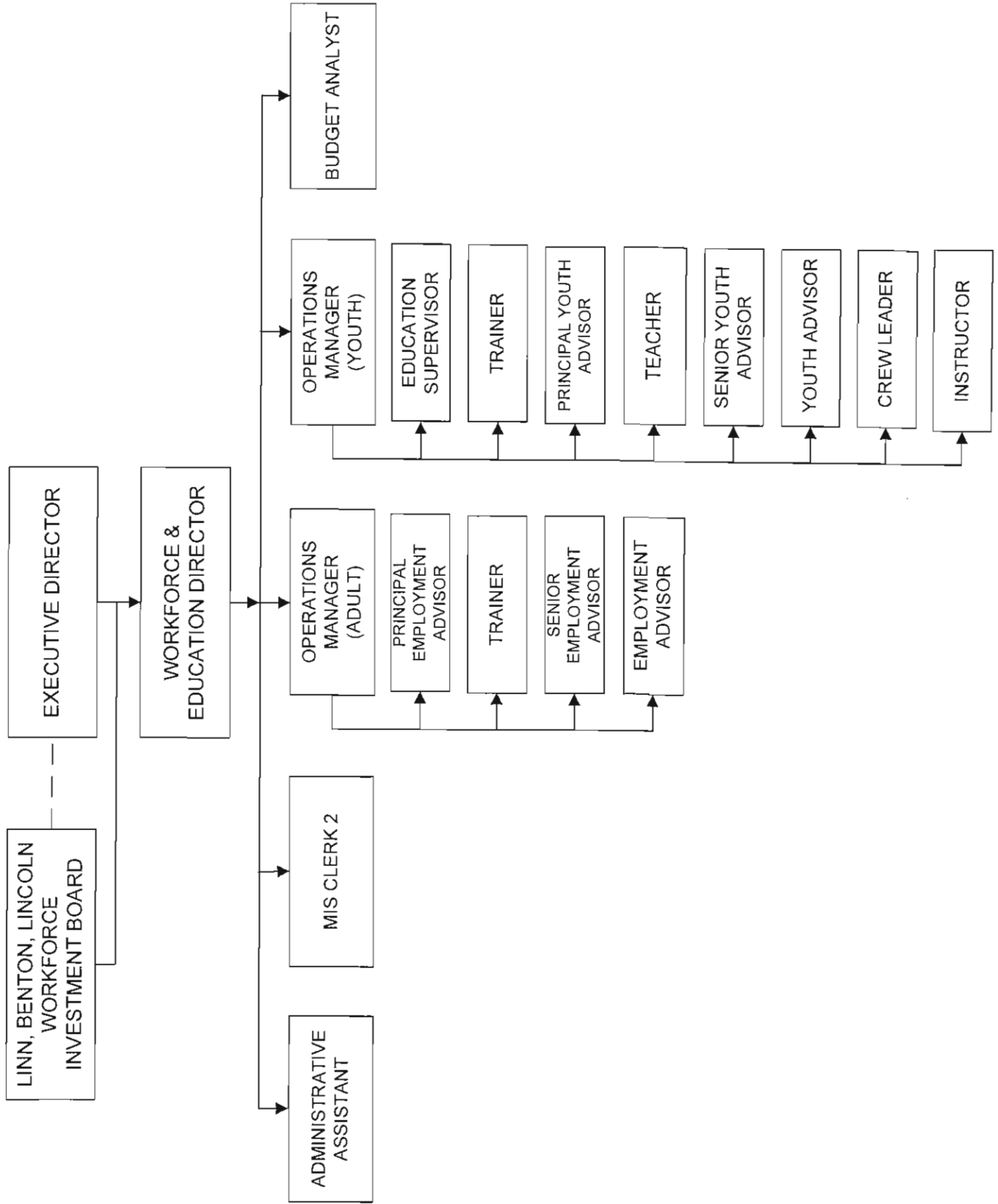
SUPP 1 & 2

OPERATING BUDGET		AUDITED	ADOPTED	PROPOSED	DOLLAR CHANGE	% OF CHANGE
		FY 12	FY 13	FY 14		
6140	Printing	25,504	33,682	31,954	-1,728	-5.13%
6145	Software	14,471	15,277	12,948	-2,330	-15.25%
6150	Advertising/Recruitment	10,917	10,415	11,629	1,214	11.65%
6160	Program Supplies	9,242,582	8,888,713	8,867,141	-21,572	-0.24%
6170	Rental Rehab Loans	0	412,443	579,519	167,076	40.51%
6180	Owner Rehab Loans	248,857	120,102	98,755	-21,347	-17.77%
6190	Other Supplies	0	249,313	124,950	-124,363	-49.88%
6210	Contract-Soc Serve Agency	38,153	5,000	5,000	0	0.00%
6230	Contract-Weatherization	832,061	52,080	246,725	194,645	473.74%
6250	OJT Reimbursements	51,539	45,500	19,000	-26,500	-58.24%
6320	Equipment Rental	2,903	5,159	5,136	-23	-0.45%
6330	Equipment Repair	13,287	46,538	46,921	383	0.82%
6340	Expendable Equipment	63,403	54,149	42,803	-11,346	-20.95%
6350	Building Renovations, Remodel	0	13,876	9,038	-4,839	-34.87%
6410	Books/Subscriptions	6,953	3,848	3,333	-514	-13.36%
6470	Miscellaneous (Admin)	3,317	310	210	-100	-32.26%
6620	Indirect	699,704	896,304	899,453	3,149	0.35%
6630	Infrastructure	325,503	242,608	257,515	14,907	6.14%
6650	Communication Services	67,580	69,024	67,368	-1,655	-2.40%
6710	Transportation	13,668	18,999	17,385	-1,614	-8.50%
6720	Child Care	65	3,975	3,074	-901	-22.67%
6730	Health Care	468	4,587	3,250	-1,337	-29.15%
6740	Residential Support	3,263	6,689	3,689	-3,000	-44.85%
6750	Clothing	233	3,145	3,000	-145	-4.61%
6760	Emergency	0	900	450	-450	-50.00%
6770	Personal Grooming	0	3,225	2,225	-1,000	-31.01%
6780	Meals	75,597	94,198	87,824	-6,374	-6.77%
6790	Tuition & Fees (Skills)	3,184	3,990	3,624	-366	-9.17%
6800	Tuition & Fees (Vocation)	94,461	316,122	257,982	-58,140	-18.39%
6810	Training & Supplies	35,803	188,043	73,066	-114,977	-61.14%
6840	Acquisition Costs	126,160	148,953	172,500	23,547	15.81%
6850	Relocation Costs	0	9,223	2,860	-6,363	-68.99%
6860	Incentive Payments	113,424	58,838	122,397	63,558	208.02%
6870	Miscellaneous	15,496	98,661	51,792	-46,869	-47.51%
6880	Client Assistance	3,435,023	4,420,933	3,534,316	-886,617	-20.05%
7000	Building Cost	0	31,150	1,402	-29,748	-95.50%
7002	SDC Charges/Permits	3,236	0	0	0	0.00%
7021	Site Utilities	519	0	0	0	0.00%
TOTAL MATERIALS-SERVICES		18,020,104	17,975,410	16,864,799	-1,110,610	-6.18%
6310	TOTAL CAPITAL OUTLAY	23,332	59,120	8,640	-50,480	-85.39%
3010	FUND BAL. INCREASE (DECR)	479,219	0	0	0.00	0.00%
TOTAL EXPENDITURES		25,216,763	24,152,514	22,414,169	-1,738,345	-7.20%

WORKFORCE & EDUCATION	EMERGENCY SERVICES	HOUSING	FOOD SHARE VOLUNTEER	CHILD DEV. SERVICES	RSVP	COMMUNITY RELATIONS & DEV
2,126	13,691	1,518	13,819	500	0	300
8,923	857	1,518	150	300	0	1,200
3,101	4,376	2,372	1,400	300	0	80
31,225	38,302	3,952	8,786,300	6,355	0	1,007
0	0	579,519	0	0	0	0
0	0	98,755	0	0	0	0
0	0	124,950	0	0	0	0
0	5,000	0	0	0	0	0
0	0	246,725	0	0	0	0
19,000	0	0	0	0	0	0
815	2,597	1,224	500	0	0	0
2,321	22,433	2,167	17,000	3,000	0	0
2,183	21,767	4,853	9,000	5,000	0	0
225	3,813	0	5,000	0	0	0
1,713	126	995	100	200	0	200
0	0	10	0	200	0	0
285,728	178,961	166,400	73,153	176,204	0	19,007
123,795	42,187	39,186	10,500	36,615	0	5,232
20,735	14,677	12,440	5,350	12,787	0	1,379
17,385	0	0	0	0	0	0
2,974	0	0	0	100	0	0
3,150	0	0	0	100	0	0
3,689	0	0	0	0	0	0
3,000	0	0	0	0	0	0
450	0	0	0	0	0	0
2,225	0	0	0	0	0	0
5,034	0	0	0	82,790	0	0
3,624	0	0	0	0	0	0
257,982	0	0	0	0	0	0
73,066	0	0	0	0	0	0
0	0	172,500	0	0	0	0
2,860	0	0	0	0	0	0
122,397	0	0	0	0	0	0
0	11,492	50	40,000	0	0	250
0	3,504,316	30,000	0	0	0	0
0	402	1,000	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
1,449,138	4,117,040	1,750,183	9,077,052	408,032	0	63,354
0	0	640	8,000	0	0	0
0	0	0	0	0	0	0
3,269,157	5,300,855	2,612,585	9,587,206	1,445,672	0	198,693

Workforce & Education

WORKFORCE & EDUCATION



WORKFORCE & EDUCATION

The Workforce & Education (W&E) department works to support lifelong learning to realize the best possible job for those who are unemployed, underemployed, or preparing for employment. There is no better tool to overcome poverty than education and no better answer to a more stable future than employment.

W&E provides education (alternative high school and charter school), training (occupational, vocational, pre-apprenticeship, and basic skills), and employment (career guidance, job search, and job placement) programs and services. W&E tailors services to each participant offering a comprehensive skills assessment and supportive services to facilitate each participant's success.

Three primary goals guide department services, programs, and projects:

1. Solid Foundation for Employment

Youth programs and adult basic skills training improve work and life skills to lay the foundation for future employment and emphasize achieving a high school diploma or GED to support continuing education or entry into the workforce.

Accomplishments

- Expanded capacity to serve youth by increasing the number of students at Career Tech for 2013-14, partnering with the Children's Farm Home to enlarge the Youth Garden program, and raising awareness and funding for that program with the first Garden Gnome Run.
- Explored an LBCC partnership to provide adult basic ed & GED preparation.
- Provided employment and work experience for over 50 young adults.

Goals

- Increase work experience opportunities in the Lebanon alternative school.
- Implement a YouthBuild-like component in the Career Tech expansion.
- Fully implement a new model of adult basic education and GED preparation.

2. Enhanced Employability

Occupational and vocational skills training and employment-related post-secondary education provide opportunities to develop skills needed to facilitate job retention and improved wages for adults and dislocated workers. W&E emphasizes the importance of lifelong learning as a key to long-term career success.

Accomplishments

- Provided vocational and occupational skills training opportunities including training in a variety of industries.
- Provided training through the Weatherization Training Center to over 170 participants leading to over 450 industry-recognized certificates.
- Issued over 150 National Career Readiness Certificates.

Goals

- Improve impact and the likelihood of participant success by focusing the scholarship program on the health care sector and requiring more planning and preparation by each scholarship applicant.
- Realign the YouthBuild program in Lebanon to emphasize skill-building and credentials in demand by regional employers.
- Support community partnerships with the Weatherization Training Center.
- Expand support for the National Career Readiness Certificate (NCRC).

3. Self-Sufficient Employment

Career guidance, job search, and job placement services for adults and dislocated workers assist participants to develop and implement a career path to self-sufficient employment, while obtaining the best possible job in any given circumstance.

Accomplishments

- As a part of WorkSource Oregon, facilitated the employment of over 6,000 participants, providing intensive services for almost 200 participants.
- Facilitated training-related-employment for over 100 participants through the Weatherization Training Center.
- Provided about 20 participants with on-the-job training opportunities (OJTs).
- Met or exceeded all employment-related state performance measures.

Goals

- Strengthen efforts supporting training-related job placement.
- Expand on-the-job training with an emphasis on healthcare placements.
- Implement employer-job seeker networking events intended to facilitate job placement within focused industries including but not limited to healthcare.

All of these program achievements and goals are tempered by significant reductions in state and federal funding and continued uncertainty about the future of funding. Demand remains high while available resources have been cut dramatically.

Linn, Benton, Lincoln Workforce Investment Board

The Linn, Benton, Lincoln Workforce Investment Board (LBL WIB) is a business-led, public-private organization established by the Workforce Investment Act to address and support a skilled, work-ready workforce to assure the prosperity of local employers and self-sufficient employment for job-seekers.

The LBL WIB is charged with developing strategy, priorities, and policies for most of the W&E department's programs and services. The W&E department works to respond to this direction as well as support the mission and priorities of CSC.

Accomplishments

- Completed the local workforce development strategic plan for the period January 1, 2012 through June 30, 2015.
- Developed strategies around industry sectors, Certified Work Ready Communities, and system Innovation to improve alignment and effectiveness of workforce resources.
- Developed and published a quarterly workforce system performance report.
- Began work on a Healthcare Workforce Needs Assessment for the region to guide sector strategies.

Goals

- Develop and implement healthcare workforce strategies based on the results of the Healthcare Workforce Needs Assessment.
- Launch the Certified Work Ready Communities initiative.
- Update the local workforce development strategic plan.
- Develop a Request for Proposal and complete a bid process for the Youth contract.
- Develop and publish regional research reports such as a state of the workforce and state of the emerging workforce reports and an update of the healthcare workforce needs assessment.

WORKFORCE & EDUCATION

Supp 2

	AUDITED	ADOPTED	PROPOSED	DOLLAR	% OF
SUMMARY BUDGET	FY 12	FY 13	FY 14	CHANGE	CHANGE

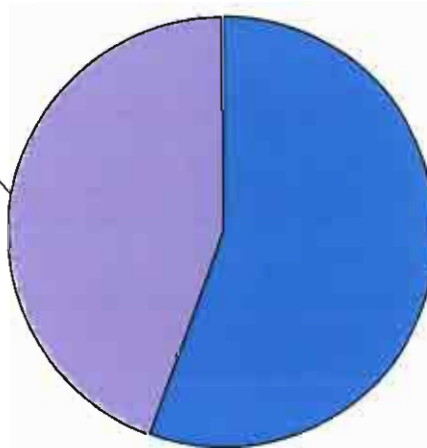
SOURCE OF REVENUES

FEDERAL FUNDS	2,997,884	2,448,671	2,390,921	-57,750	-2.36%
STATE FUNDS	461,349	475,562	580,736	105,174	22.12%
LOCAL FUNDS	30,098	45,200	59,000	13,800	30.53%
MISCELLANEOUS FUNDS	225,035	352,228	238,500	-113,728	-32.29%
TOTAL FUNDS	3,714,367	3,321,661	3,269,157	-52,504	-1.58%

DEPARTMENT BUDGET BY CATEGORY

FTE	35.48	27.99	27.81	-0.18	-0.63%
TOTAL PERSONAL SERVICES	2,201,198	1,778,010	1,820,019	42,009	2.36%
TOTAL MATERIALS/SERVICES	1,542,602	1,493,650	1,449,138	-44,513	-2.98%
TOTAL CAPITAL OUTLAY	0	50,000	0	-50,000	-100.00%
TOTAL FUND BALANCE	-29,433	0	0	0	0.00%
TOTAL EXPENDITURES	3,714,367	3,321,661	3,269,157	-52,504	-1.58%

MATERIALS & SERVICES
49%



PERSONAL SERVICES
51%

WORKFORCE & EDUCATION

SUPP 2

SOURCE OF REVENUES	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE
FEDERAL					
WIA Title IB Adult	586,218	610,111	597,639	-12,472	-2.04%
WIA Title IB Youth	584,393	745,479	692,530	-52,949	-7.10%
WIA Title IB Dislocated Workers	590,169	608,866	564,056	-44,810	-7.36%
WIA (Special projects)	6,565	0	0	0	0.00%
WIA Career Readiness	0	10,000	10,000	0	0.00%
EWRT (Empl Work Training Funds)	46,750	0	0	0	0.00%
High Risk Youth	16,731	16,731	9,295	-7,436	-44.44%
CSBG	0	20,000	30,000	10,000	50.00%
JOBS	80,200	99,100	165,000	65,900	66.50%
Youthbuild - AMERICORPS	55,084	79,561	65,000	-14,561	-18.30%
DOL Youthbuild	114,237	0	0	0	0.00%
WIA Local Admin	195,063	0	0	0	0.00%
OJJDP - Youth Mentoring	16,510	14,500	0	-14,500	-100.00%
OYCC	8,000	41,322	129,400	88,078	313.15%
DHS (Independent Living Skills)	126,348	128,001	128,001	0	0.00%
WIB Board Support	14,625	0	0	0	0.00%
Subtotal	2,440,892	2,373,671	2,390,921	17,250	0.73%
FEDERAL ARRA STIMULUS					
ARRA OYEI	30,000	0	0	0	0.00%
ARRA NEG IP	215,863	0	0	0	0.00%
ARRA NEG OJT	97,593	0	0	0	0.00%
ARRA DOL WX 5ESP	131,497	50,000	0	-50,000	-100.00%
ARRA OGTC	82,039	25,000	0	-25,000	-100.00%
Subtotal	556,992	75,000	0	-75,000	-100.00%
STATE FUNDS					
DHS JOBS	0	64,826	0	0	0.00%
LBCC Dept. of Education (Implement	0	0	50,000	50,000	100.00%
Dept of Education (Charter School)	370,500	363,000	483,000	120,000	33.06%
OYCC	65,528	0	0	0	0.00%
Oregon Historic Cemetery	2,995	0	0	0	0.00%
Back to Work Oregon	22,326	47,736	47,736	0	0.00%
Subtotal	461,349	475,562	580,736	170,000	22.12%

WORKFORCE & EDUCATION

SUPP 2

SOURCE OF REVENUES	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE
LOCAL FUNDS					
Confederated Tribes of the Siletz	4,567	0	0	0	0.00%
Oregon Community Foundations	2,000	0	10,000	10,000	100.00%
OYCC Foundation	0	39,200	0	-39,200	-100.00%
OWEB	0	0	25,000	25,000	100.00%
Benton County Foundation	0	0	10,000	10,000	100.00%
Community Forest	0	0	10,000	10,000	100.00%
J Young Trust	5,646	0	0	0	0.00%
Donations - WED YB	7,205	6,000	4,000	-2,000	-33.33%
BC Master Gardener Assoc	725	0	0	0	0.00%
Benton County - Nat. Resource	9,955	0	0	0	0.00%
Subtotal	30,098	45,200	59,000	13,800	30.53%
MISCELLANEOUS FUNDS					
Misc. Grants (Spirit Mt. & Watershe	38,224	47,728	6,000	-41,728	-87.43%
Trust Management	0	0	10,000	10,000	100.00%
Fund Balance	0	0	4,500	4,500	100.00%
Mid Coast Watershed Council	0	36,000	21,000	-15,000	-41.67%
Youthbuild - Fee For Service	33,545	38,000	2,000	-36,000	-94.74%
YB FFS Construction	25,169	36,000	12,000	-24,000	-66.67%
WX Training	47,131	75,000	0	-75,000	-100.00%
WX FFS	0	36,000	36,000	0	0.00%
Yth Development Coalition	0	0	25,000	25,000	100.00%
School Fee For Service	79,130	80,000	120,000	40,000	50.00%
Oregon Juvenile Court Pgm	1,836	0	0	0	0.00%
Garden Gnome Run Proceeds	0	3,500	2,000	-1,500	-42.86%
Subtotal	225,035	352,228	238,500	-113,728	-32.29%
TOTAL FUNDS	3,714,367	3,321,661	3,269,157	52,504	-1.58%

WORKFORCE & EDUCATION

SUPP 2

DEPARTMENT BUDGET	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE
FTE	35.48	27.99	27.81	-0.18	-0.63%
5010 Salaries	1,389,195	1,204,779	1,233,335	28,556	2.37%
5020 Client Salaries	47,358	59,362	0	-59,362	-100.00%
TOTAL SALARIES	1,436,552	1,264,141	1,233,335	-30,806	-2.44%
5320 PERS	134,669	110,525	165,298	54,772.71	49.56%
5330 Workers' Comp	930	787	1,909	1,122.55	242.72%
5335 SAIF Ins.	20,689	11,051	11,656	605.37	5.48%
5340 Unemployment	197,417	16,965	23,433	6,468.45	38.13%
5350 Health Insurance	253,862	231,737	239,861	8,124.28	3.51%
5360 Dental Insurance	29,994	27,566	27,052	-513.89	-1.86%
5370 Life Insurance	9,921	8,732	8,784	52.15	0.60%
5375 Flexible Spending Costs	349	418	264	-154.00	-36.84%
5380 Employee Assistance Program	0	693	683	-10	-1.45%
5382 OSGP Match	15,859	13,701	13,394	-307	-2.24%
5386 Non Taxable Fringe Pgm	160	0	0	0	0.00%
5390 FICA	106,173	91,695	94,350	2,655	2.90%
5395 Vacation Accrued	-5,377	0	0	0	0.00%
TOTAL FRINGE	764,645	513,869	586,685	72,815	14.17%
TOTAL PERSONAL SERVICES	2,201,198	1,778,010	1,820,019	42,009	2.36%
5510 Audit & Accounting	13,983	11,576	8,780	-2,796	-24.15%
5520 Data Services	6,353	8,020	5,621	-2,399	-29.91%
5530 Legal	1,231	65	65	0	0.00%
5540 Other Purchased Services	291,361	69,178	62,938	-6,240	-9.02%
5550 Contract Services/Training	288	50,347	40,000	-10,347	-20.55%
5610 Educational Confer/Train	23,727	15,558	11,579	-3,979	-25.58%
5620 Meetings	2,546	4,053	2,628	-1,425	-35.16%
5630 Dues	3,388	16,267	15,807	-460	-2.83%
5710 Mileage	14,085	23,133	14,411	-8,722	-37.70%
5720 Vehicle Operating Cost	20,070	20,615	17,632	-2,983	-14.47%
5730 Vehicle Insurance	8,522	7,639	6,440	-1,199	-15.70%
5740 Other Transportation Cost	2	0	0	0	0.00%
5910 Rent	216,046	184,835	203,174	18,339	9.92%
5920 Utilities	27,076	15,261	13,812	-1,449	-9.49%
5930 Telephone	8,134	8,473	7,228	-1,245	-14.69%
5935 Cell Phone	7,054	2,900	2,770	-130	-4.48%
5940 Maintenance, Repair, Janitorial	13,480	9,479	6,157	-3,322	-35.05%
5950 General Insurance	22,076	20,720	14,352	-6,368	-30.73%
5970 Space Rent	835	0	0	0	0.00%
5980 Space Utilities	112	0	0	0	0.00%

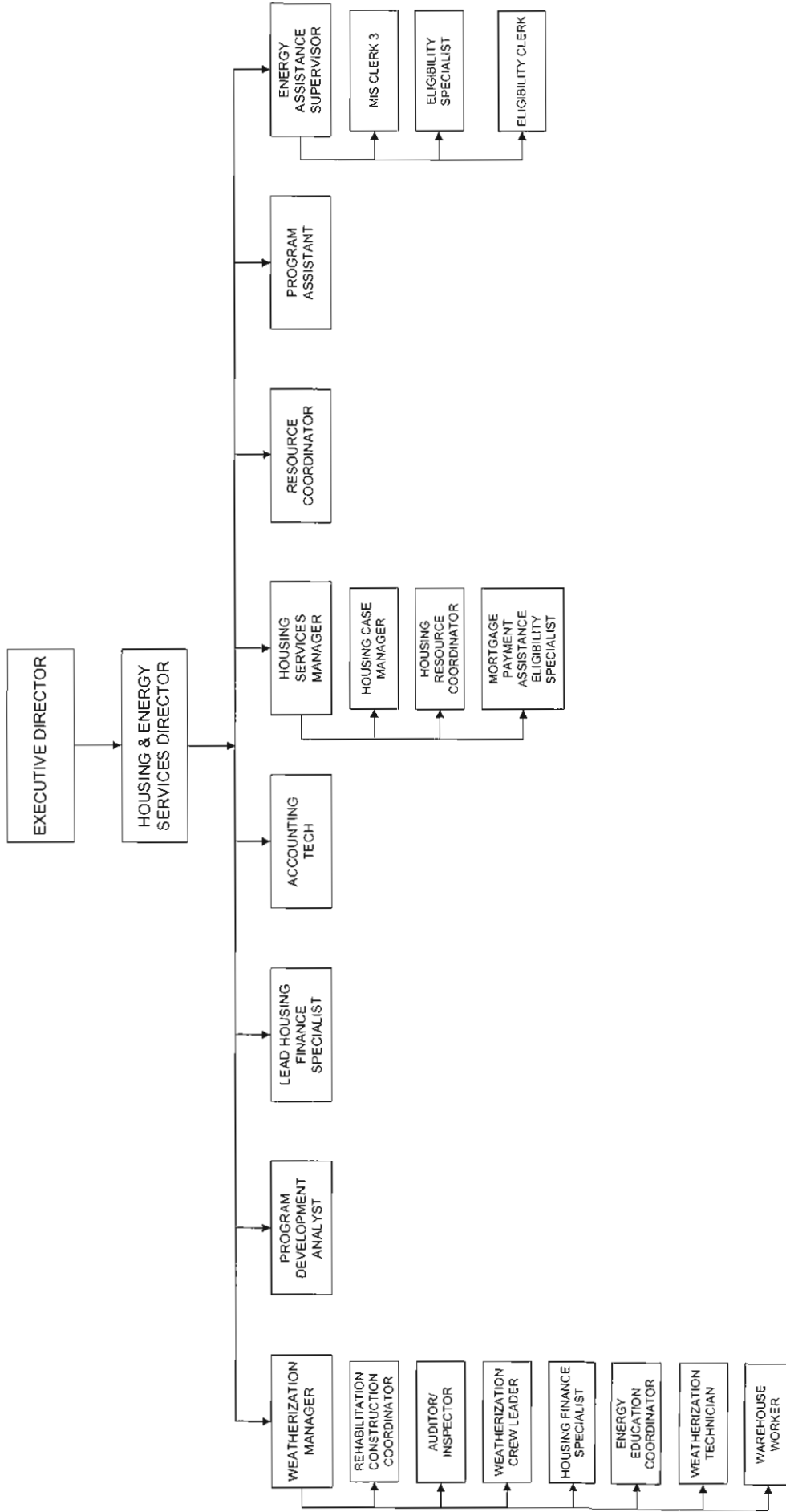
WORKFORCE & EDUCATION

SUPP 2

DEPARTMENT BUDGET	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE
6110 Office Supplies	15,833	6,250	6,085	-165	-2.64%
6120 Postage/Shipping	2,328	3,149	2,403	-746	-23.69%
6130 Photocopy	13,105	8,432	7,525	-907	-10.76%
6140 Printing	1,920	2,286	2,126	-160	-7.00%
6145 Software	10,719	10,084	8,923	-1,161	-11.51%
6150 Advertising/Recruitment	2,627	1,551	3,101	1,550	99.94%
6160 Program Supplies	56,522	50,555	31,225	-19,330	-38.24%
6210 Contract-Social Service	17,403	0	0	0	0.00%
6250 OJT Reimbursements	51,539	45,500	19,000	-26,500	-58.24%
6320 Equipment Rental	1,039	1,040	815	-225	-21.63%
6330 Equipment Repair	4	2,466	2,321	-145	-5.88%
6340 Expendable Equipment	5,378	2,269	2,183	-86	-3.79%
6350 Building Renovations, Remodel	0	225	225	0	0.00%
6410 Books/Subscriptions	4,974	1,862	1,713	-149	-8.02%
6470 Miscellaneous (Admin)	60	0	0	0	0.00%
6620 Indirect	267,073	264,827	285,728	20,901	7.89%
6630 Infrastructure	123,387	104,889	123,795	18,906	18.02%
6650 Communication Services	20,500	18,806	20,735	1,929	10.26%
6710 Transportation	13,668	18,999	17,385	-1,614	-8.50%
6720 Child Care	0	3,475	2,974	-501	-14.42%
6730 Health Care	468	4,087	3,150	-937	-22.93%
6740 Residential Support	3,263	6,689	3,689	-3,000	-44.85%
6750 Clothing	233	3,145	3,000	-145	-4.61%
6760 Emergency	0	900	450	-450	-50.00%
6770 Personal Grooming	0	3,225	2,225	-1,000	-31.01%
6780 Meals	3,567	6,598	5,034	-1,564	-23.70%
6790 Tuition & Fees (Skills)	3,184	3,990	3,624	-366	-9.17%
6800 Tuition & Fees (Vocation)	94,461	316,122	257,982	-58,140	-18.39%
6810 Training & Supplies	35,542	66,043	73,066	7,023	10.63%
6850 Relocation Costs	0	9,223	2,860	-6,363	-68.99%
6860 Incentive Payments	113,424	58,838	122,397	63,558	208.02%
6870 Miscellaneous	10	0	0	0	0.00%
TOTAL MATERIALS/SERVICES	1,542,602	1,493,650	1,449,138	-44,513	-2.98%
6310 TOTAL CAPITAL OUTLAY	0	50,000	0	-50,000	-100.00%
3010 FUND BAL. INCREASE (DECR)	-29,433	0	0	0	0.00%
TOTAL EXPENDITURES	3,714,367	3,321,661	3,269,157	-52,504	-1.58%

Housing & Energy Services

HOUSING & ENERGY SERVICES



HOUSING and ENERGY SERVICES

The cost of housing and home energy imposes a disproportionately high burden on lower income households, with these expenditures often consuming well over 50% of the total household income. In addition, those in poverty are much more likely to live in substandard housing; a leading contributor to poor health and economic instability. The Housing and Energy Services Department helps low-income households lay the foundation for stability and self-sufficiency with a safe, warm, decent place to call home.

Today, CSC is a utility and housing assistance “One Stop” agency. We provide utility assistance and energy education, emergency and transitional housing support, help to obtain and/or maintain housing, support for community housing initiatives, and home weatherization and housing rehabilitation services.

Offering access to a variety of supports in one location decreases confusion, stress, and economic costs to clients, while enabling CSC to utilize available funds as effectively as possible. We offer these programs and services with an increasing focus on community partnerships and education in order to leverage client and community resources. Working together with other CSC programs and community partners is the most efficient vehicle to connect clients with the best opportunities to achieve their goals.

Goals

- Work with the local health community and others to develop a Healthy Homes coordinated approach to weatherization and health care which will focus multiple resources on low-income households where housing is affecting health.
- Leverage community resources by helping to expand and/or revitalize collaborative initiatives like the Adult Services Teams, Community Resource Fair/Resource Connect events and provider cross-training and community education about local resources.
- Implement a three-tiered holistic approach linking repeat energy assistance, energy education, and weatherization and housing rehab evaluations more closely to address the root causes of continuing need.
- Make energy education more accessible to under-served populations by reformulating materials, including translating into Spanish.
- Seek additional partnerships with cities, counties and agencies to develop, maintain and upgrade housing for low and moderate income households, including special populations like veterans.
- Complete the final stages of the Mortgage Payment Assistance program, utilizing remaining funds to assist as many households as possible to achieve housing stability.
- Support and help develop the new Community Housing Services board structure to enable expansion and flexibility in housing programs, including exploring opportunities for a housing rehab grant program.

Accomplishments

- 5,930 households used Low Income Home Energy Assistance Program (LIHEAP) funds to reduce winter heating costs of and a host of private fuel fund monies prevented 4,801 households from having their utilities disconnected.
- Every energy assistance, weatherization and housing appointment offers CSC the opportunity to connect clients with other CSC and community resources to help them move towards stabilization and self-sufficiency. Our Housing and Energy staff provided over 5,000 households with information and referrals to other social service agencies.
- Every appointment also provides the opportunity to help clients develop tools to create a more financial secure future. CSC provided 3,590 households with energy conservation education, 300 households with in-depth energy education workshops, and 130 households with an in-home energy audit. All these services assist low-income households to decrease their future energy burden, thereby increasing their own resources available to meet other needs and program resources to reach other low-income households.
- Provided housing stability in the form of thousands of nights of shelter to women and children fleeing domestic violence situations and/or families with children who are homeless or at risk of becoming homeless. Three months after receiving assistance, approximately 75% of those served are in permanent housing.
- Used Low Income Rental Housing Fund (LIRHF), Emergency Housing Assistance (EHA), Continuum of Care and matching HOME Tenant Based Assistance, (TBA) funds to provide approximately 51,000 nights of transitional shelter to households who are homeless or at risk of homelessness and have a plan and the motivation to become self-sufficient. 100% of those enrolled completed a case plan and 70% of those completing the case plan will take action on their identified barriers. 80% of the households enrolled in the program will be residing in permanent housing at the end of the program.
- Offered eight cycles of the Second Chance Renter Rehabilitation Program to low-income people who are unable to obtain housing due to poor credit and/or poor rental history. The majority of our participants are homeless or in temporary housing, and, after successful completion of the class go on to rent permanent housing.
- Participated in four homeless resource fairs to assist individuals and families who are homeless or living in poverty to learn about and access available community services.
- Expanded the Point in Time (Homeless) Count to improve the scope and accuracy of data collection on those who are homeless in Linn, Benton and Lincoln counties.
- Provided eligibility screening for over 600 households applying for We Care emergency assistance, a one-time last-resort fund created by the Benton County faith community to address needs that would otherwise be unmet.
- Sponsored an agency resource fair designed to help educate and inform a wide range of community services staff about what resources are available for those we all serve.

- Weatherized 126 housing units including approximately 56 units in Linn County, 28 units in Lincoln County, and 42 units in Benton County.
- Provided energy education to all clients whose homes are being weatherized to build habits that reduce energy consumption in the future.

Community Housing Services

Community Housing Services, a 501(c)(3) organization, was created in January 2000 to manage certain loan portfolios of cities and counties, to set up and administer Regional Revolving Loan Funds and to receive private funds to assist low-income households with affordable housing needs. CHS is in the process of restructuring its board with the assistance of CSC.

Goals

- Restructure the entity and its policies to enable increased and more flexible operations to meet the organization's purposes.

Accomplishments

- Assisted the Lincoln Community Land Trust in addressing the issues of a shortage of workforce housing in Lincoln County by developing two units of affordable single-family housing.

HOUSING & ENERGY SERVICES

SUMMARY BUDGET	SUPP			DOLLAR CHANGE	% OF CHANGE
	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14		

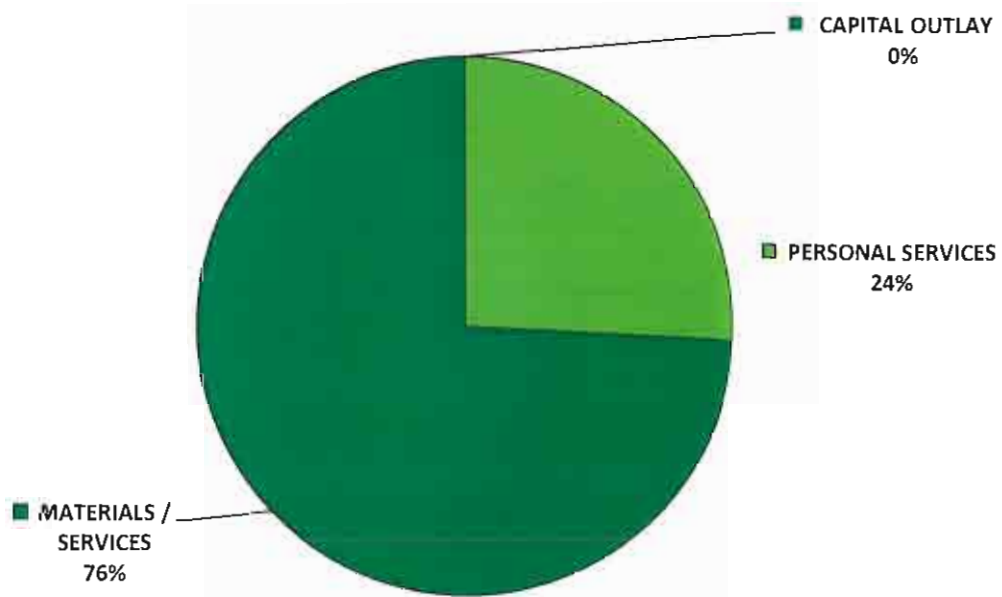
SOURCE OF REVENUES

FEDERAL FUNDS	6,783,627	5,141,561	4,215,321	-926,240	-18.01%
STATE FUNDS	1,651,945	2,340,471	2,089,923	-250,547	-10.71%
LOCAL FUNDS	985,320	1,594,243	1,586,312	-7,931	-0.50%
MISCELLANEOUS FUNDS	5,308	171,884	21,884	-150,000	-87.27%
TOTAL FUNDS	9,426,200	9,248,158	7,913,440	-1,334,718	-14.43%

DEPARTMENT BUDGET BY CATEGORY

FTE	41.90	43.72	33.83	-9.89	-22.62%
TOTAL PERSONAL SERVICES	2,464,641	2,506,019	2,045,577	-460,442.00	-18.37%
TOTAL MATERIALS/SERVICES	6,792,685	6,741,019	5,867,223	-873,796.48	-12.96%
TOTAL CAPITAL OUTLAY	10,332	1,120	640	-480.00	-42.86%
CHANGE IN FUND BALANCE	158,542	0	0	0.00	0.00%
TOTAL EXPENDITURES	9,426,200	9,248,158	7,913,440	-1,334,718	-14.43%

Note: This summary shows the combined Housing and Emergency which have been merged since FY13



HOUSING & ENERGY SERVICES

Supp #1 & 2

SOURCE OF REVENUES	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE	EMERGENCY SERVICES	HOUSING SERVICES	501© 3
FEDERAL FUNDS							
LIHEAP	3,014,112	2,201,705	-812,407	-26.95%	1,959,965	241,740	
LIHEAP Education	142,072	126,673	-15,399	-10.84%	126,673		
LIHEAP Leverage	27,003	64,388	37,385	238.45%	64,388		
LIHEAP WX EE	13,202	18,344	5,142	38.95%	18,344		
ESGP	90,723	108,337	17,614	19.42%	108,337		
Continuum of Care	76,122	77,573	1,451	1.91%	77,573		
C of C LBHASHP	114,059	114,059	0	0.00%	114,059		
C of C PROJECT PASSPORT	43,311	44,136	825	1.90%	44,136		
CSBG	42,427	78,097	35,670	84.07%	78,097		
HOME TBA	410,409	210,297	-200,112	-48.76%	210,297		
HSP	29,661	28,149	-1,512	-5.10%	28,149		
BPA Energy Education	7,404	8,407	1,003	13.55%	8,407		
VETERANS Supportive Services	250,000	250,000	0	0.00%	250,000		
CDBG Adair Village	18,209	18,209	0	0.00%			18,209
CDBG Lincoln City	120,000	120,000	0	0.00%			120,000
CDBG Toldeo	29,616	29,616	0	0.00%		29,616	
CDBG Newport	120,000	190,000	70,000	58.33%			190,000
RD HPG - LINN	58,583	30,000	-28,583	-48.79%		30,000	
RD HPG - 501C3	40,000	40,000	0	0.00%			40,000
DOE	88,970	137,673	48,703	54.74%		137,673	
LIEAP WX	161,700	122,050	-39,650	-24.52%		122,050	
BPA	89,302	85,714	-3,588	-4.02%		85,714	
NFMC -Nat'l Foreclosure Counsel	14,829	14,829	0	0.00%			14,829
RCAC	35,000	13,742	-21,258	-60.74%			13,742
OAHAC -Mortgage Payment Assist	70,000	48,476	-21,524	-30.75%			48,476
RD HPG Lincoln	34,847	34,847	0	0.00%		34,847	
Subtotal	5,141,561	4,215,321	-926,240	-18.01%	3,088,425	681,640	445,256
STATE FUNDS							
EHA	196,503	202,259	5,756	2.93%	202,259		
Housing Plus S.S. - Tern	17,200	17,200	0	0.00%	17,200		
Housing Plus Pelican	54,600	54,600	0	0.00%	54,600		
SHAP	21,333	51,101	29,768	239.54%	51,101		
LIRHF	16,754	15,916	-838	-5.00%	15,916		
OEAP	1,223,763	1,092,454	-131,308	-10.73%	1,092,454		
ECHO Energy Education	49,680	54,000	4,320	8.70%	54,000		
ECHO WX	506,351	520,725	14,374	2.84%		520,725	
SHOW	9,000	12,100	3,100	34.44%		12,100	
SENATE BILL 1552 - FORECLOSURE	175,099	16,656	-158,443	-90.49%			16,656
REL WX	30,603	7,002	-23,601	-77.12%		7,002	
DEL WX	8,985	15,310	6,325	70.40%		15,310	
Valley IDA	30,600	30,600	0	0.00%			30,600
Subtotal	2,340,471	2,089,923	-250,547	-10.71%	1,487,530	555,137	47,256

HOUSING & ENERGY SERVICES

Supp #1 & 2

SOURCE OF REVENUES	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE	EMERGENCY SERVICES	HOUSING SERVICES	501© 3
LOCAL FUNDS							
OLGA	468,354	323,177	-145,177	-31.00%	323,177		
NW Natural Energy Ed	30,890	10,000	-20,890	-67.63%	10,000		
Oregon Heat	125,020	131,848	6,828	5.46%	131,848		
GAP	21,691	35,011	13,320	61.41%	35,011		
SOS	16,085	16,085	0	0.00%	16,085		
CPI	12,987	12,987	0	0.00%	12,987		
Corvallis EHA-EA	8,000	0	-8,000	-100.00%	0		
Donations - ES	8,000	8,000	0	0.00%	8,000		
Albany Water Assistance	49,908	49,908	0	0.00%	49,908		
Tern House - Rental Income	30,400	30,400	0	0.00%	30,400		
Pelican Place - Rental Income	71,982	71,982	0	0.00%	71,982		
Tern House - Rental Replacement	5,600	5,600	0	0.00%	5,600		
Pelican Place - Rental Replacement	12,018	12,018	0	0.00%	12,018		
OLIEE	129,000	203,500	74,500	57.75%		203,500	
SHOP	15,000	45,000	30,000	300.00%			45,000
Lincoln Regional Loan Fund	74,593	80,000	5,407	7.25%			80,000
Linn Benton RLF	140,228	225,000	84,772	60.45%			225,000
Regional Housing Ctr - Lincoln	40,000	16,000	-24,000	-60.00%			16,000
Acquisition/Rehab - Fund Balance	167,442	150,000	-17,442	-10.42%			150,000
Central Lincoln PUD	40,000	22,781	-17,219	-43.05%		22,781	
Lincoln County Land Trust LCLT	43,080	65,700	22,620	52.51%		50,700	15,000
HOAP RLF - Fund Balance	12,000	12,000	0	0.00%			12,000
NSP Program Income	4,000	0	-4,000	-100.00%		0	
Fund Balances - combined	23,750	18,750	-5,000	-21.05%			18,750
Mill City - General Fund	25,000	25,000	0	0.00%		25,000	
NW Energy ED	19,215	15,565	-3,650	-19.00%		15,565	
			0	0.00%			
Subtotal	1,594,243	1,586,312	-7,931	-0.50%	707,016	317,546	561,750
MISCELLANEOUS FUNDS							
ES Misc Housing Fund Bal	1,500	1,500	0	0.00%	1,500		
ES Misc Energy Asst Fund Bal	11,384	11,384	0	0.00%	11,384		
Reach Fee Fund Bal	5,000	5,000	0	0.00%	5,000		
Miscellaneous	4,000	4,000	0	0.00%		4,000	
Sale of Houses	150,000	0	-150,000	-100.00%		0	
Subtotal	171,884	21,884	-150,000	-87.27%	17,884	4,000	0
TOTAL FUNDS	9,248,158	7,913,440	-1,334,718	-14.43%	5,300,855	1,558,323	1,054,262

HOUSING & ENERGY SERVICES

		SUPP # 2						
OPERATING BUDGET		ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE	EMERGENCY SERVICES	HOUSING SERVICES	501@ 3
FTE		43.72	33.83	-9.89	-22.62%	21.60	10.05	2.18
5010	Salaries	1768064	1,389,602	-378,463	-21.41%	831,088	467,203	91,311
5020	Client Salaries	0	0	0	0.00%	0	0	0
TOTAL SALARIES		1,768,064	1,389,602	-378,463	-21.41%	831,088	467,203	91,311
5320	PERS	182,547	198,943	16,396	8.98%	110,271	74,069	14,603
5330	Workers' Comp	1,805	2,122	317	17.57%	1,283	690	150
5335	SAIF Insurance	8,784	6,589	-2,196	-24.99%	2,670	3,722	197
5340	Unemployment	22,949	26,402	3,453	15.05%	15,791	8,877	1,735
5350	Health Insurance	325,228	267,356	-57,873	-17.79%	137,431	113,103	16,822
5360	Dental Insurance	37,214	32,291	-4,924	-13.23%	17,281	13,148	1,862
5370	Life Insurance	12,903	10,159	-2,744	-21.27%	5,713	3,746	700
5375	Flexible Spending Costs	467	706	239	51.14%	415	253	38
5380	Employee Assistance Program	1,095	818	-277	-25.29%	477	290	51
5382	OSGP Match	21,099	15,094	-6,005	-28.46%	8,626	5,700	768
5386	Non Taxable Fringe Pgm	0	0	0	0.00%	0	0	0
5390	FICA	123,862	95,495	-28,367	-22.90%	52,769	35,741	6,985
5395	Vacation Accrued	0	0	0	0.00%	0	0	0
TOTAL FRINGE		737,955	655,975	-81,979	-11.11%	352,727	259,339	43,909
TOTAL PERSONAL SERVICES		2,506,019	2,045,577	-460,442	-18.37%	1,183,815	726,542	135,220
5510	Audit & Accounting	27,302	26,531	-771	-2.82%	15,624	8,009	2,898
5520	Data Connection/Services	136	161	25	18.37%	158	2	1
5530	Legal	4,204	4,323	120	2.85%	338	3,172	813
5540	Other Purchased Services	111,642	29,615	-82,026	-73.47%	2,415	15,827	11,373
5550	Contract Services/Training	40,747	28,668	-12,079	-29.64%	14,576	13,267	825
5610	Educational Confer/Train	37,349	30,867	-6,482	-17.36%	10,561	14,277	6,029
5620	Meetings	1,530	1,624	94	6.17%	1,360	77	187
5630	Dues	1,911	2,612	701	36.71%	1,231	1,259	122
5710	Mileage	27,442	29,401	1,959	7.14%	14,313	2,948	12,140
5720	Vehicle Operating Cost	22,116	20,703	-1,413	-6.39%	827	19,858	18
5730	Vehicle Insurance	5,506	4,871	-635	-11.53%	1,003	3,495	373
5740	Other Transportation Cost	229	229	0	0.00%	0	0	229
5910	Rent	148,488	153,371	4,883	3.29%	58,679	78,895	15,797
5920	Utilities	11,265	13,089	1,824	16.19%	7,569	4,955	565
5930	Telephone	18,642	16,909	-1,733	-9.30%	14,902	854	1,153
5935	Cell Phone	4,501	8,509	4,008	89.06%	126	7,009	1,374
5940	Maintenance, Repair, Janitorial	29,692	31,125	1,433	4.83%	27,381	2,525	1,219
5950	General Insurance	51,176	50,060	-1,116	-2.18%	32,728	11,705	5,627
5970	Space Rent	6,355	6,995	640	10.07%	6,454	282	259
5980	Space Utilities	35	38	3	8.63%	38	0	0
6110	Office Supplies	18,534	18,275	-259	-1.40%	14,056	2,787	1,432
6120	Postage/Shipping	13,696	13,501	-195	-1.43%	10,486	1,790	1,225
6130	Photocopy	20,993	20,614	-379	-1.81%	17,217	1,885	1,512
6140	Printing	13,041	15,209	2,168	16.63%	13,691	797	721
6145	Software	2,343	2,375	31	1.34%	857	10	1,508
6150	Advertising/Recruitment	6,384	6,748	364	5.70%	4,376	673	1,699
6160	Program Supplies	32,672	42,254	9,581	29.33%	38,302	3,440	512
6170	Rental Rehab Loans	412,443	579,519	167,076	40.51%	0	0	579,519

HOUSING & ENERGY SERVICES

SUPP # 2

OPERATING BUDGET	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE	EMERGENCY SERVICES	HOUSING SERVICES	501© 3
6180 Owner Rehab Loans	120,102	98,755	-21,347	-17.77%	0	98,755	0
6190 Other Supplies	249,313	124,950	-124,363	-49.88%	0	124,950	0
6210 Contract-Soc Serve Agency	5,000	5,000	0	0.00%	5,000	0	0
6230 Contract-Weatherization	52,080	246,725	194,645	473.74%	0	246,725	0
6320 Equipment Rental	3,619	3,821	202	5.58%	2,597	718	506
6330 Equipment Repair	19,072	24,600	5,528	28.99%	22,433	2,060	107
6340 Expendable Equipment	21,398	26,620	5,222	24.40%	21,767	3,132	1,721
6350 Building Renovations, Remodel	3,651	3,813	161	4.42%	3,813	0	0
6410 Books/Subscriptions	886	1,121	235	26.55%	126	942	53
6470 Miscellaneous (Admin)	10	10	0	0.00%	0	0	10
6620 Indirect	359,655	345,361	-14,294	-3.97%	178,961	129,924	36,476
6630 Infrastructure	73,800	81,373	7,573	10.26%	42,187	30,061	9,125
6650 Communication Services	29,744	27,117	-2,626	-8.83%	14,677	9,545	2,895
6840 Acquisition Costs	148,953	172,500	23,547	15.81%	0	0	172,500
6870 Miscellaneous	11,279	11,542	263	2.33%	11,492	0	50
6880 Client Assistance	4,420,932	3,534,316	-886,617	-20.05%	3,504,316	0	30,000
7000 Building Cost	31,150	1,402	-29,748	-95.50%	402	0	1,000
TOTAL MATERIALS-SERVICES	6,741,019	5,867,223	-873,796	-12.96%	4,117,040	846,610	903,573
6310 TOTAL CAPITAL OUTLAY	1,120	640	-480	-42.86%	0	0	640
3010 FUND BAL. INCREASE (DECR)	0	0	0	0.00%	0	0	0
TOTAL EXPENDITURES	9,248,158	7,913,440	-1,334,718	-14.43%	5,300,855	1,573,152	1,039,433

Emergency Services

EMERGENCY SERVICES

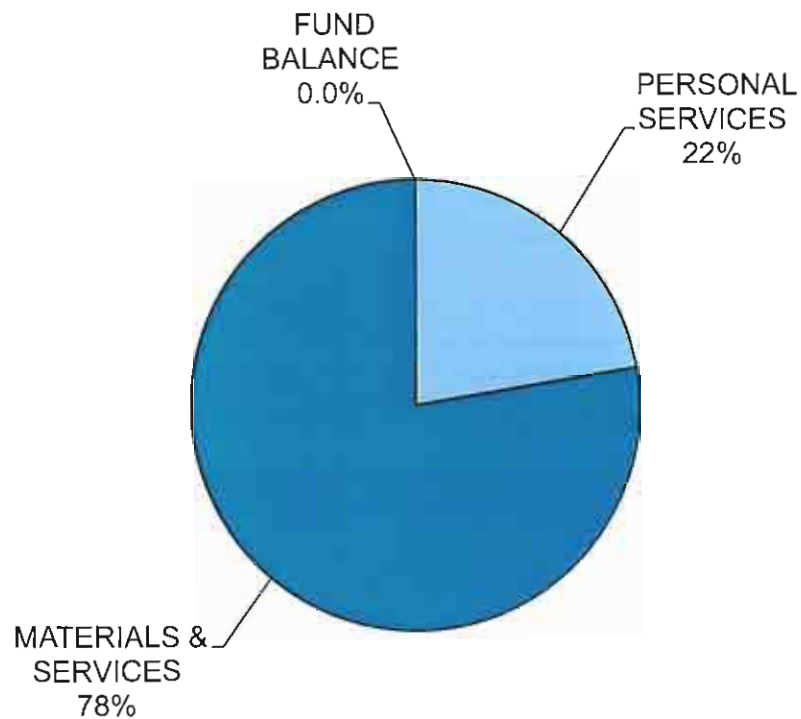
SUMMARY BUDGET	SUPP #2			DOLLAR CHANGE	% OF CHANGE
	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14		

SOURCE OF REVENUES

FEDERAL FUNDS	3,621,182	3,855,799	3,088,425	-767,374	-19.90%
STATE FUNDS	1,392,267	1,579,833	1,487,530	-92,302	-5.84%
LOCAL FUNDS	194,813	860,935	707,016	-153,919	-17.88%
MISCELLANEOUS FUNDS	0	17,884	17,884	0	0.00%
TOTAL FUNDS	5,208,262	6,314,450	5,300,855	-1,013,595	-17.97%

DEPARTMENT BUDGET BY CATEGORY

FTE	22.59	24.45	21.60	-2.85	-11.66%
TOTAL PERSONAL SERVICES	1,252,792	1,298,688	1,183,815	-114,873	-8.85%
TOTAL MATERIALS/SERVICES	3,901,759	5,015,762	4,117,040	-898,722	-17.92%
TOTAL CAPITAL OUTLAY	10,332	0	0	0	0.00%
TOTAL FUND BALANCE	43,380	0	0	0	0.00%
TOTAL EXPENDITURES	5,208,262	6,314,450	5,300,855	-1,013,595	-17.97%



EMERGENCY SERVICES

SUPP # 2

SOURCE OF REVENUES	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE
FEDERAL FUNDS					
LIHEAP	2,699,750	2,609,406	1,959,965	-649,441	-24.89%
LIHEAP Education	177,298	142,072	126,673	-15,399	-10.84%
LIHEAP Leverage	51,477	27,003	64,388	37,385	238.45%
LIHEAP WX EE	31,936	13,202	18,344	5,142	38.95%
ESGP	90,723	90,723	108,337	17,614	19.42%
Continuum of Care	76,122	76,122	77,573	1,451	1.91%
C of C LBHASHP	0	114,059	114,059	0	0.00%
C of C PROJECT PASSPORT	0	43,311	44,136	825	1.90%
CSBG	81,750	42,427	78,097	35,670	84.07%
HOME TBA	263,412	410,409	210,297	-200,112	-48.76%
HSP	30,140	29,661	28,149	-1,512	-5.10%
BPA Energy Education	2,720	7,404	8,407	1,003	13.55%
VETERANS Supportive Services	0	250,000	250,000	0	0.00%
Subtotal	3,505,328	3,855,799	3,088,425	-767,374	-19.90%
FED ARRA STIMULUS					
ARRA HPRP	115,854	0	0	0	0.00%
Subtotal	115,854	0	0	0	0.00%
STATE FUNDS					
EHA	163,639	196,503	202,259	5,756	2.93%
Housing Plus SS Tern	18,664	17,200	17,200	0	0.00%
Housing Plus 5S Pelican	16,683	54,600	54,600	0	0.00%
SHAP	21,333	21,333	51,101	29,768	239.54%
LIRHF	16,754	16,754	15,916	-838	-5.00%
OEAP	1,090,900	1,223,763	1,092,454	-131,308	-10.73%
ECHO Energy Education	64,294	49,680	54,000	4,320	8.70%
Subtotal	1,392,267	1,579,833	1,487,530	-92,303	-5.84%

EMERGENCY SERVICES

SUPP # 2

SOURCE OF REVENUES	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE
LOCAL FUNDS					
OLGA	46,530	468,354	323,177	-145,177	-31.00%
NW Natural Energy Ed	0	30,890	10,000	-20,890	-67.63%
Oregon Heat	15,140	125,020	131,848	6,828	5.46%
GAP	900	21,691	35,011	13,320	61.41%
SOS	17,167	16,085	16,085	0	0.00%
CPI		12,987	12,987	0	0.00%
Corvallis EHA - EA	8,550	8,000	0	-8,000	-100.00%
Donations - ES	336	8,000	8,000	0	0.00%
Albany Water Assistance	4,005	49,908	49,908	0	0.00%
Tern House Rental Income	22,984	30,400	30,400	0	0.00%
Tern Rental Replacement	2,872	5,600	5,600	0	0.00%
Pelican Place Rental Income	64,329	71,982	71,982	0	0.00%
Pelican Rental Replacement	12,000	12,018	12,018	0	0.00%
Subtotal	194,813	860,935	707,016	-153,919	-17.88%
MISCELLANEOUS					
ES Misc Housing Fund Bal	0	1,500	1,500	0	0.00%
ES Misc Energy Asst Fund Bal	0	11,384	11,384	0	0.00%
REACH Fee Fund Bal	0	5,000	5,000	0	0.00%
Subtotal	0	17,884	17,884	0	0.00%
TOTAL FUNDS	5,208,262	6,314,450	5,300,855	-1,013,595	-16.05%

EMERGENCY SERVICES

DEPARTMENT BUDGET	SUPP #2			DOLLAR CHANGE	% OF CHANGE
	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14		
FTE	22.59	24.45	21.60	-2.85	-11.66%
5010 Salaries	890,058	951,613	831,088	-120,525	-12.67%
5020 Client Salaries	0	0	0	0	0.00%
TOTAL SALARIES	890,058	951,613	831,088	-120,525	-12.67%
5320 PERS	96,620	94,665	110,271	15,606	16.49%
5330 Workers' Comp	653	626	1,283	657	205.01%
5335 SAIF Insurance	3,595	3,058	2,670	-388	-12.70%
5340 Unemployment	38,596	12,371	15,791	3,420	27.64%
5350 Health Insurance	121,901	138,147	137,431	-716	-0.52%
5360 Dental Insurance	18,617	19,151	17,281	-1,870	-9.77%
5370 Life Insurance	6,505	6,405	5,713	-692	-10.80%
5375 Flexible Spending Costs	382	299	415	116	38.89%
5380 Employee Assistance Pgm	0	557	477	-80	-14.29%
5382 O5GP Match	9,552	10,428	8,626	-1,802	-17.28%
5386 Non Taxable Fringe Pgm	60	0	0	0	0.00%
5390 FICA	66,253	61,368	52,769	-8,599	-14.01%
TOTAL FRINGE	362,733	347,075	352,727	5,652	1.63%
TOTAL PERSONAL SERVICES	1,252,792	1,298,688	1,183,815	-114,873	-8.85%
5510 Audit & Accounting	13,600	15,009	15,624	615	4.10%
5520 Data Services	0	133	158	25	18.79%
5530 Legal	0	291	338	48	16.48%
5540 Other Purchased Services	25,931	18,483	2,415	-16,067	-86.93%
5550 Contract Services/Training	0	14,521	14,576	55	0.38%
5610 Educational Confer/Train	3,635	9,423	10,561	1,138	12.07%
5620 Meetings	1,122	1,270	1,360	90	7.12%
5630 Dues	675	1,141	1,231	90	7.92%
5710 Mileage	9,738	11,799	14,313	2,514	21.30%
5720 Vehicle Operating Cost	829	827	827	0	0.00%
5730 Vehicle Insurance	515	1,003	1,003	0	0.00%
5740 Other Transportation Cost	42	0	0	0	0.00%
5910 Rent	47,500	64,571	58,679	-5,892	-9.12%
5920 Utilities	13,278	6,918	7,569	651	9.41%
5930 Telephone	2,872	14,902	14,902	0	0.00%
5935 Cell Phone		126	126	0	0.03%
5940 Maintenance, Repair, Janitorial	22,809	27,381	27,381	0	0.00%
5950 General Insurance	23,736	29,369	32,728	3,359	11.44%

EMERGENCY SERVICES

DEPARTMENT BUDGET	SUPP #2			DOLLAR CHANGE	% OF CHANGE
	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14		
5970 Space Rent	970	5,935	6,454	519	8.74%
5980 Space Utilities	0	35	38	3	8.63%
6110 Office Supplies	15,468	14,051	14,056	5	0.04%
6120 Postage/Shipping	8,227	10,409	10,486	77	0.74%
6130 Photocopy	10,475	17,217	17,217	0	0.00%
6140 Printing	4,756	11,447	13,691	2,244	19.61%
6145 Software	3,068	821	857	35	4.30%
6150 Advertising/Recruitment	2,200	4,080	4,376	296	7.24%
6160 Program Supplies	15,398	28,836	38,302	9,465	32.82%
6210 Contract-Soc Serve Agency	6,254	5,000	5,000	0	0.00%
6320 Equipment Rental	17	2,597	2,597	0	0.00%
6330 Equipment Repair	74	17,433	22,433	5,000	28.68%
6340 Expendable Equipment	4,488	16,767	21,767	5,000	29.82%
6350 Building Renovations, Remodel	0	3,651	3,813	161	4.42%
6410 Books/Subscriptions	78	126	126	0	0.13%
6470 Miscellaneous (Admin)	15	0	0	0	0.00%
6620 Indirect	178,602	203,772	178,961	-24,811	-12.18%
6630 Infrastructure	35,802	40,178	42,187	2,009	5.00%
6650 Communications Services	13,632	13,978	14,677	700	5.01%
6870 Miscellaneous	931	11,229	11,492	263	2.34%
6880 Client Assistance	3,435,023	4,390,933	3,504,316	-886,617	-20.19%
7000 Building Costs		100	402	302	402.00%
TOTAL MATERIALS/SERVICES	3,901,759	5,015,762	4,117,040	-898,722	-17.92%
6310 TOTAL CAPITAL OUTLAY	10,332	0	0	0	0.00%
3010 FUND BAL. INCREASE (DECR)	43,380	0	0	0	0.00%
TOTAL EXPENDITURES	5,208,262	6,314,450	5,300,855	-1,013,595	-16.05%

Housing

HOUSING

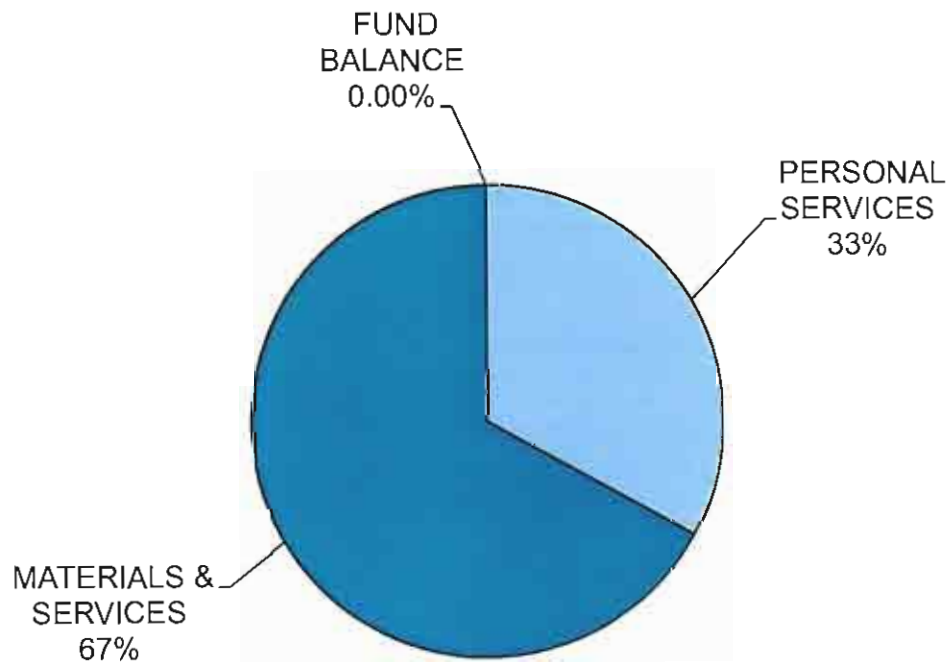
SUMMARY BUDGET	SUPP #2			DOLLAR CHANGE	% OF CHANGE
	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14		

SOURCE OF REVENUES

FEDERAL FUNDS	3,162,445	1,285,762	1,126,896	-158,866	-12.36%
STATE FUNDS	259,678	760,638	602,393	-158,245	42.41%
LOCAL FUNDS	790,507	733,308	879,296	145,988	0.64%
MISCELLANEOUS FUNDS	5,308	154,000	4,000	-150,000	-97.16%
TOTAL FUNDS	4,217,938	2,933,708	2,612,585	-321,123	-10.95%

DEPARTMENT BUDGET BY CATEGORY

FTE	19.31	19.27	12.23	-7.04	-36.53%
TOTAL PERSONAL SERVICES	1,211,849	1,207,331	861,762	-345,569	-28.62%
TOTAL MATERIALS/SERVICES	2,890,926	1,725,257	1,750,183	24,926	1.44%
TOTAL CAPITAL OUTLAY	0	1,120	640	-480	-42.86%
TOTAL FUND BALANCE	115,162	0	0	0	0.00%
TOTAL EXPENDITURES	4,217,938	2,933,708	2,612,585	-321,123	-10.95%



HOUSING:

SUPP # 2

SOURCE OF REVENUES	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE
FEDERAL FUNDS					
CDBG Adair Village	0	18,209	18,209	0	0.00%
CDBG Lincoln City	0	120,000	120,000	0	0.00%
CDBG Toledo	0	29,616	29,616	0	0.00%
RD HPG - LINN (HSG)	0	58,583	30,000	-28,583	-48.79%
RD HPG - 501C3	475	40,000	40,000	0	0.00%
RD HPG - LINCOLN COUNTY	0	34,847	34,847	0	0.00%
CDBG Newport	0	120,000	190,000	70,000	58.33%
BPA	40,806	89,302	85,714	-3,588	-4.02%
DOE	127,057	88,970	137,673	48,703	54.74%
LIHEAP	0	404,706	241,740	-162,966	-40.27%
LIHEAP WX Roll Over	304,986	161,700	122,050	-39,650	-24.52%
NFMC -Natl Foreclosure	14,720	14,829	14,829	0	0.00%
RCAC	19,597	35,000	13,742	-21,258	-60.74%
OAHAC -Mortgage Assistance	250,850	70,000	48,476	-21,524	-30.75%
Subtotal	758,491	1,285,762	1,126,896	-158,866	-12.36%
FEDERAL ARRA STIMULUS					
ARRA DOE Weatherization	981,393	0	0	0	0.00%
ARRA DOE SERC	1,422,562	0	0	0	0.00%
Subtotal	2,403,955	0	0	0	0.00%
STATE FUNDS					
ECHO WX	250,385	506,351	520,725	14,374	2.84%
SHOW	0	9,000	12,100	3,100	34.44%
Senate Bill 1552	0	175,099	16,656	-158,443	-90.49%
HOAP	9,293	0	0	0	0.00%
REL WX	0	30,603	7,002	-23,601	-77.12%
DEL WX	0	8,985	15,310	6,325	70.40%
Valley IDA	0	30,600	30,600	0	0.00%
Subtotal	259,678	760,638	602,393	-158,245	-20.80%

HOUSING:

SUPP # 2

SOURCE OF REVENUES	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE
LOCAL FUNDS					
Fund Balances - combined	0	23,750	18,750	-5,000	-21.05%
Mill City -General Fund	0	25,000	25,000	0	0.00%
SHOP	0	15,000	45,000	30,000	300.00%
OLIEE	200,832	129,000	203,500	74,500	57.75%
Lincoln RLF	83,242	74,593	80,000	5,407	7.25%
Linn Benton RLF	106,462	140,228	225,000	84,772	60.45%
Regional Housing Ctr-Lincoln	20,944	40,000	16,000	-24,000	-60.00%
Acquisition/Rehab -Fund Bal	0	167,442	150,000	-17,442	-10.42%
Central Lincoln PUD	42,863	40,000	22,781	-17,219	-43.05%
Lincoln County Land Trust	43,364	43,080	65,700	22,620	52.51%
HOAP RLF - fund balance	6,000	12,000	12,000	0	0.00%
NSP Program Income	60,000	4,000	0	-4,000	-100.00%
Loan Repayments	50,881	0	0	0	0.00%
NW Energy ED	0	19,215	15,565	-3,650	-19.00%
Pelican - 12 plex	5,000	0	0	0	0.00%
CDBG City of Albany	170,920	0	0	0	0.00%
Subtotal	790,507	733,308	879,296	145,988	19.91%
MISCELLANEOUS					
Miscellaneous	5,308	4,000	4,000	0	0.00%
Sale of Houses	0	150,000	0	-150,000	-100.00%
Subtotal	5,308	154,000	4,000	-150,000	-97.40%
TOTAL FUNDS	4,217,938	2,933,708	2,612,585	-321,123	-10.95%

HOUSING:

DEPARTMENT BUDGET	SUPP # 2			DOLLAR CHANGE	% OF CHANGE	WX	HSG	501c3
	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14					
FTE	19.31	19.27	12.23	-7.04	-36.53%	9.09	0.96	2.18
5010 Salaries	818,910	816,451	558,514	-257,937	-31.59%	421,735	45,468	91,311
5020 Client Salaries	0	0	0	0	0.00%	0	0	0
TOTAL SALARIES	818,910	816,451	558,514	-257,937	-31.59%	421,735	45,468	91,311
5320 PERS	86,559	87,882	88,672	790	0.90%	66,624	7,444	14,603
5330 Workers' Comp	544	1,179	839	-340	-28.82%	624	66	150
5335 SAIF Insurance	6,800	5,726	3,919	-1,807	-31.56%	3,609	113	197
5340 Unemployment	7,636	10,578	10,612	34	0.32%	8,013	864	1,735
5350 Health Insurance	191,178	187,081	129,924	-57,157	-30.55%	99,695	13,408	16,822
5360 Dental Insurance	22,830	18,063	15,010	-3,054	-16.91%	11,654	1,494	1,862
5370 Life Insurance	6,379	6,498	4,446	-2,053	-31.59%	3,355	391	700
5375 Flexible Spending Costs	144	168	291	123	72.86%	243	11	38
5380 Employee Assistance Pgm	0	538	341	-197	-36.65%	261	29	51
5382 OSGP Match	10,291	10,671	6,468	-4,203	-39.39%	5,184	516	768
5386 Non Taxable Fringe Pgm	440	0	0	0	0.00%	0	0	0
5390 FICA	60,138	62,493	42,726	-19,767	-31.63%	32,263	3,478	6,985
5395 Vacation Accrued	0	0	0	0	0.00%	0	0	0
TOTAL FRINGE	392,939	390,880	303,248	-87,632	-22.42%	231,525	27,814	43,909
TOTAL PERSONAL SERVICES	1,211,849	1,207,331	861,762	-345,569	-28.62%	653,260	73,282	135,220
5510 Audit & Accounting	10,056	12,293	10,907	-1,386	-11.27%	7,715	294	2,898
5520 Data Services	281	3	3	0	0.00%	0	2	1
5530 Legal	11,188	3,913	3,985	72	1.84%	3,000	172	813
5540 Other Purchased Services	960,887	93,159	27,200	-65,959	-70.80%	15,485	342	11,373
5550 Contract Services/Training	4,577	26,226	14,092	-12,134	-46.27%	13,000	267	825
5610 Educational Confer/Train	25,133	27,926	20,306	-7,620	-27.29%	14,000	277	6,029
5620 Meetings	375	260	264	4	1.54%	0	77	187
5630 Dues	1,340	770	1,381	611	79.35%	1,200	59	122
5710 Mileage	13,036	15,643	15,088	-555	-3.55%	2,104	844	12,140
5720 Vehicle Operating Cost	21,378	21,289	19,876	-1,413	-6.64%	19,836	22	18
5730 Vehicle Insurance	4,495	4,503	3,868	-635	-14.10%	3,369	126	373
5740 Other Transportation Cost	6,557	229	229	0	0.00%	0	0	229
5910 Rent	28,180	83,917	94,692	10,775	12.84%	73,822	5,073	15,797
5920 Utilities	5,606	4,347	5,520	1,173	26.98%	4,800	155	565
5930 Telephone	3,289	3,740	2,007	-1,733	-46.34%	700	154	1,153
5935 Cell Phone	4,500	4,375	8,383	4,008	91.61%	6,970	39	1,374
5940 Maintenance, Repair, Janitorial	10,402	2,311	3,744	1,433	62.01%	2,000	525	1,219
5950 General Insurance	14,746	21,807	17,332	-4,475	-20.52%	10,822	883	5,627
5970 Space Rent	66,664	420	541	121	28.81%	0	282	259
6110 Office Supplies	5,602	4,483	4,219	-264	-5.89%	2,500	287	1,432
6120 Postage/Shipping	2,493	3,287	3,015	-272	-8.28%	1,500	290	1,225
6130 Photocopy	3,802	3,776	3,397	-379	-10.04%	1,500	385	1,512
6140 Printing	303	1,594	1,518	-76	-4.77%	625	172	721
6145 Software	36	1,522	1,518	-4	-0.26%	0	10	1,508
6150 Advertising/Recruitment	2,525	2,304	2,372	68	2.95%	625	48	1,699
6160 Program Supplies	247,088	3,836	3,952	116	3.02%	3,350	90	512

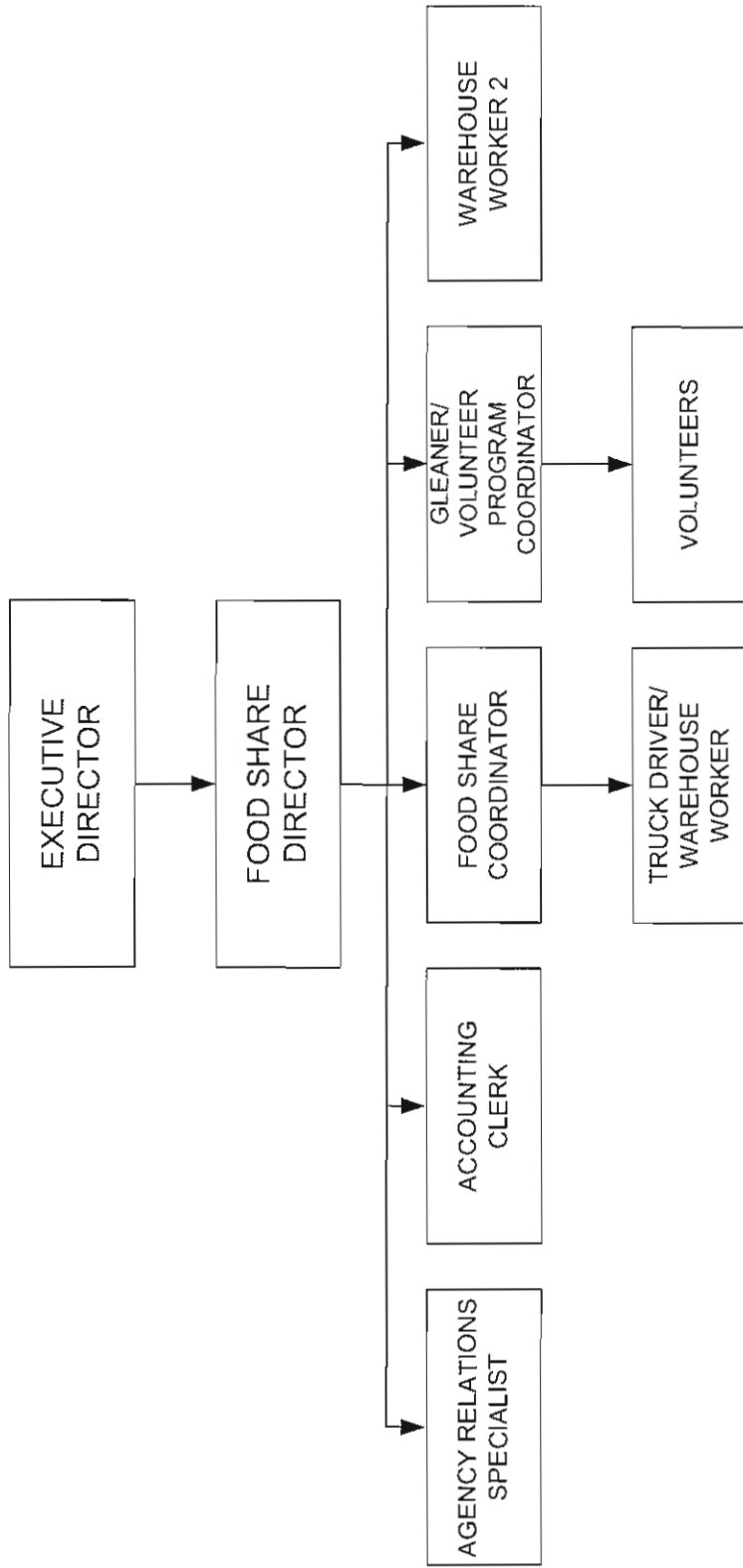
HOUSING:

SUPP # 2

DEPARTMENT BUDGET	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE	WX	H5G	501c3
6170 Rental Rehab Loans	0	412,443	579,519	167,076	40.51%	0	0	579,519
6180 Owner Rehab Loans	248,857	120,102	98,755	-21,347	-17.77%	0	98,755	0
6190 Other Supplies	0	249,313	124,950	-124,363	-49.88%	124,950	0	0
6230 Contract-Weatherization	832,061	52,080	246,725	194,645	473.74%	246,725	0	0
6320 Equipment Rental	1,835	1,022	1,224	202	19.77%	695	23	506
6330 Equipment Repair	1,443	1,639	2,167	528	32.21%	2,055	5	107
6340 Expendable Equipment	8,134	4,631	4,853	222	4.79%	3,000	132	1,721
6410 Books/Subscriptions	1,105	760	995	235	30.92%	848	94	53
6470 Miscellaneous (Admin)	2,902	10	10	0	0.00%	0	0	10
6620 Indirect	152,670	155,883	166,400	10,517	6.75%	125,429	4,495	36,476
6630 Infrastructure	34,030	33,622	39,186	5,564	16.55%	29,173	888	9,125
6650 Communications Services	11,684	15,766	12,440	-3,326	-21.10%	9,102	443	2,895
6810 Training & Supplies	0	120,000	0	-120,000	-100.00%	0	0	0
6840 Acquisition Costs	126,160	148,953	172,500	23,547	15.81%	0	0	172,500
6870 Miscellaneous	11,753	50	50	0	0.00%	0	0	50
6880 Client Assistance	0	30,000	30,000	0	0.00%	0	0	30,000
7000 Building Costs	0	31,050	1,000	-30,050	-96.78%	0	0	1,000
7002 SDC Charges/Permits	3,236	0	0	0	0.00%	0	0	0
7021 Site Utilities	519	0	0	0	0.00%	0	0	0
TOTAL MATERIALS/SERVICES	2,890,926	1,725,257	1,750,183	24,926	1.44%	730,900	115,710	903,573
6310 TOTAL CAPITAL OUTLAY	0	1,120	640	-480	-42.86%	0	0	640
3010 FUND BAL. INCREASE (DECR)	115,162	0	0	0	0.00%	0	0	0
TOTAL EXPENDITURES	4,217,938	2,933,708	2,612,585	-321,123	-10.95%	1,384,160	188,992	1,039,433

Linn Benton Food Share

LINN BENTON FOOD SHARE



LINN BENTON FOOD SHARE

Linn Benton Food Share is the regional food bank for Linn and Benton counties. Since 1981, Food Share has been committed to fulfilling our goal that “Everybody Eats”.

High unemployment and increases in the cost of food, gasoline and utilities are leaving many families and individuals unable to purchase an adequate supply of nutritious food. Requests for emergency food help are at an all time high. Oregon currently has highest rate of childhood food insecurity in the country.

Through our network of 74 agencies we attempt to reach every person who cannot adequately feed themselves or their family. Food Share prevents hunger by soliciting, transporting, storing and distributing over 5 million pounds of food each year to emergency food pantries, emergency shelters, child care centers, community meal sites, and gleaning groups.

Accomplishments

- Supplied food for 174,335 persons at emergency food pantries.
- Supplied food for 293,158 meals at community meal sites and shelters.
- Coordinated 18 agency food drives or fund-raising events.
- Promoted public awareness about hunger issues.
- Expanded and strengthened the Fresh Alliance program by adding the Wal-Mart in Corvallis to the program.
- Distributed non-food goods such as refrigerators, freezers bookcases, computers, desks, furniture and appliances to our member agencies.
- Distributed 872,225 pounds of produce—an increase of 31% over last year.

Goals

- Improve the nutritional content of the food we distribute by expanding the Fresh Alliance program to additional supermarkets.
- Help non-profit agencies that provide food as part of a broader range of services to stretch their resources by providing them ample supplies of low-cost nutritious food.
- Plan for the expansion of the Food Share Warehouse, including determining the need for a demonstration kitchen and designing a larger repackaging room to take advantage of community volunteers who wish to help break down bulk foods into family-sized units.
- Improve community access to resources by increasing the amount of information distributed along with food, including “The Compass” newspaper, our English and Spanish resource directories, and the publications of our partners.

GLEANNING / VOLUNTEERS

The Gleaning/Volunteer program links volunteers with CSC programs, as well as supporting 14 separate gleaning groups, made up of more than 7,900 low-income individuals, and hundreds of volunteers who play a key role in feeding those who do not have enough to eat in Linn and Benton counties.

We help gleaners connect with food growers, processors and sellers to collect food, firewood, and more for distribution to low-income group members, including those who are unable to actively participate in the process. The gleaning program also builds capacity and ensures the sustainability of these groups by offering assistance in grant writing, volunteer management, board development, conflict resolution, financial record-keeping and non-profit tax preparation.

Accomplishments

- Provided over two million pounds of nutritious food to low-income families and individuals.
- Distributed over 540 cords of firewood to low income families who burned wood as primary heat source.
- Developed and facilitated presentations by local health professionals on subjects relating to healthy eating, celiac disease, and diabetes.
- Provided ongoing assistance to gleaning groups regarding grant writing skills, resulting in 13 gleaning groups receiving grants totaling over \$85,000 thru 3rd quarter 2012-13.

The Gleaning/Volunteer program has set the following goals in order to help low-income individuals in Linn and Benton counties access the tools and resources needed for more stable and healthy lives.

Goals

- Increase consumption of fresh produce and improve nutrition by creating additional partnerships with local farmers, growers and private gardeners; and hosting trainings on container and small-space vegetable gardening.
- Promote healthy eating in the low-income community by working with community partners to provide additional training on how to store, cook, and preserve donated food in order to receive maximum nutritional benefits.
- Increase the number of interns with CSC to promote a deeper community understanding of individuals and families in poverty and help connect them to resources.
- Develop additional revenue sources to aid gleaning groups in accessing and distributing food donations.

FOOD SHARE AND VOLUNTEER

SUPP # 2

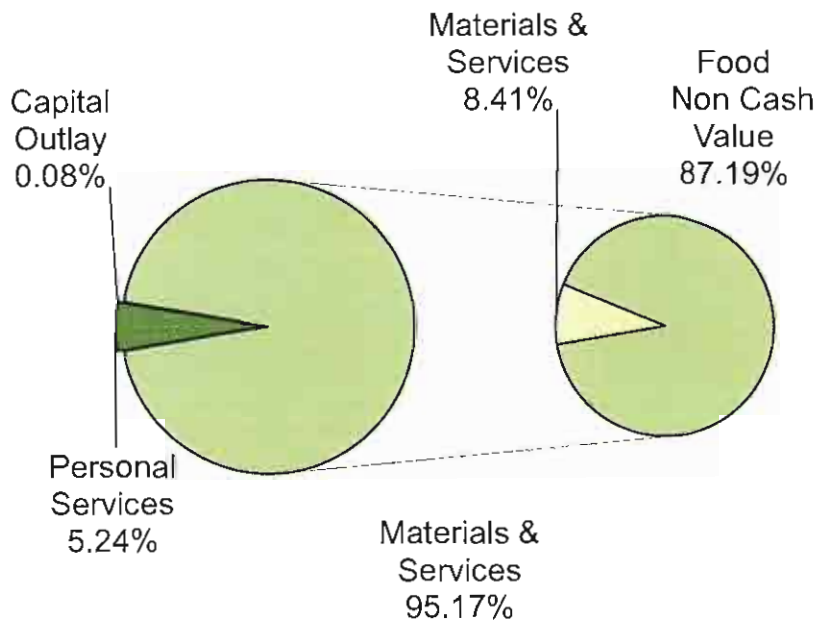
SUMMARY BUDGET	AUDITED	ADOPTED	PROPOSED	DOLLAR CHANGE	% OF CHANGE
	FY12	FY13	FY14		

SOURCE OF REVENUES

FEDERAL FUNDS	411,089	496,841	493,175	-3,666	-0.74%
STATE FUNDS	49,423	58,124	49,844	-8,280	-14.24%
LOCAL FUNDS	299,148	1,043,675	1,121,037	77,362	7.41%
MISCELLANEOUS FUNDS	9,184,722	7,984,320	7,923,150	-61,170	-0.77%
TOTAL FUNDS	9,944,382	9,582,960	9,587,206	4,246	0.04%

DEPARTMENT BUDGET BY CATEGORY

FTE	7.06	7.02	7.18	0.16	2.21%
TOTAL PERSONAL SERVICES	482,565	479,312	502,154	22,842	4.77%
TOTAL MATERIALS/SERVICES	9,115,188	9,095,648	9,077,052	-18,596	-0.20%
TOTAL CAPITAL OUTLAY	9,000	8,000	8,000	0	0.00%
CHANGE IN FUND BALANCE	337,629	0	0	0	0.00%
TOTAL EXPENDITURES	9,944,382	9,582,960	9,587,206	4,246	0.04%



FOOD SHARE AND VOLUNTEER

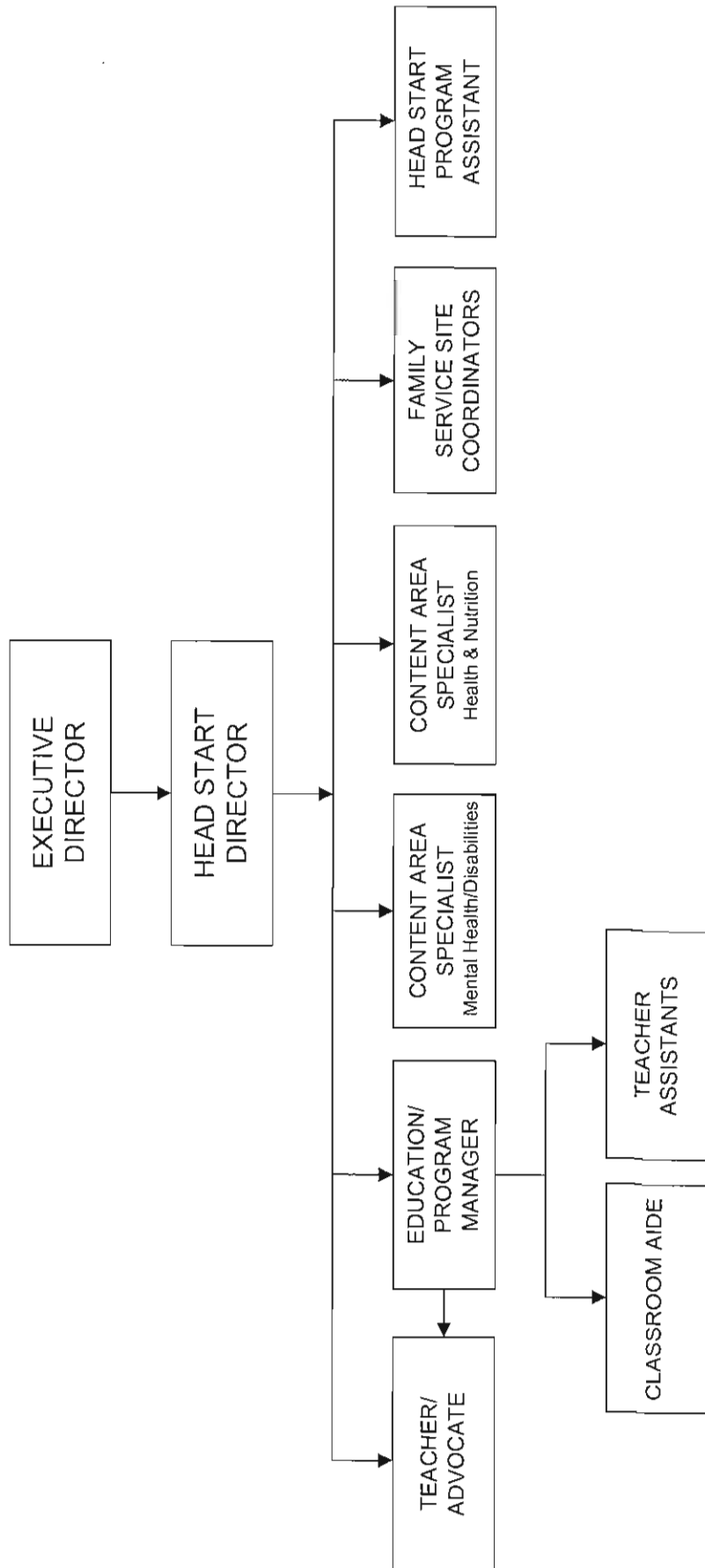
SUMMARY BUDGET	SUPP # 1 & 2			DOLLAR CHANGE	% OF CHANGE	LBFS		
	AUDITED FY12	ADOPTED FY13	PROPOSED FY14			VOLUNTEER	WAREHOUSE	FOOD SHARE
FEDERAL FUNDS								
CSBG	130,297	124,841	72,175	-52,666	-42.19%	57,775	0	14,400
USDA	280,792	372,000	421,000	49,000	13.17%	0	0	421,000
Subtotal	411,089	496,841	493,175	-3,666	-0.74%	57,775	0	435,400
STATE FUNDS								
Linkage	2,920	2,500	719	-1,781	-71.24%	0	0	719
SHAP	15,929	20,000	16,000	-4,000	-20.00%	0	0	16,000
GFFP	30,574	35,624	33,125	-2,498	-7.01%	0	0	33,125
Subtotal	49,423	58,124	49,844	-8,280	-14.24%	0	0	49,844
LOCAL FUNDS								
Benton County	21,000	20,500	22,000	1,500	7.31%	0	0	22,000
City of Corvallis	35,106	36,000	37,000	1,000	2.78%	0	0	37,000
City of Lebanon Food	0	56,170	0	-56,170	-100.00%	0	0	0
Donations - LBFS	101,737	522,211	630,665	108,454	20.77%	0	0	630,665
Holiday Food Drive	34,948	35,000	35,000	0	0.00%	0	0	35,000
Linn County	16,000	17,000	17,100	100	0.59%	0	0	17,100
Other Foundations	5,000	5,000	0	-5,000	-100.00%	0	0	0
Food Recovery	50,632	51,831	53,939	2,108	4.07%	11,670	0	42,269
Share Contributions	34,725	299,961	325,333	25,371	8.46%	35,902	0	289,430
Subtotal	299,148	1,043,675	1,121,037	77,362	7.41%	47,573	0	1,073,464
MISCELLANEOUS FUNDS								
Grants & Contracts	39,348	134,320	73,150	-61,170	-45.54%	15,150	50,000	8,000
Non-USDA food	9,145,374	7,850,000	7,850,000	0	0.00%	0	0	7,850,000
Subtotal	9,184,722	7,984,320	7,923,150	-61,170	-0.77%	15,150	50,000	7,858,000
TOTAL FUNDS	9,944,382	9,582,960	9,587,206	4,246	0.04%	120,498	50,000	9,416,708

FOOD SHARE AND VOLUNTEER

		SUPP # 1 & 2							
DEPARTMENT BUDGET		AUDITED	ADOPTED	PROPOSED	DOLLAR	% OF	LBFS		FOOD
		FY12	FY13	FY13	CHANGE	CHANGE	VOLUNTEER	WAREHOUSE	SHARE
FTE		7.06	7.02	7.18	0.16	2.21%	1.02	0.00	6.16
5010	Salaries	328,175	324,258	336,261	12,003	3.70%	48,456	0	287,805
5020	Client Salaries	0	0	0	0	0.00%	0	0	0
TOTAL SALARIES		328,175	324,258	336,261	12,003	3.70%	48,456	0	287,805
5320	PERS	38,732	37,651	50,357	12,705	33.75%	6,970	0	43,387
5330	Workers' Comp	201	204	492	288	240.93%	70	0	423
5335	SAIF Insurance	5,241	5,883	6,301	417	7.09%	1,067	0	5,234
5340	Unemployment	1,969	4,215	6,389	2,174	51.56%	921	0	5,468
5350	Health Insurance	68,013	65,564	61,317	-4,247	-6.48%	16,304	0	45,013
5360	Dental Insurance	8,470	8,923	7,420	-1,503	-16.84%	1,764	0	5,656
5370	Life Insurance	2,659	2,655	2,739	84	3.16%	398	0	2,341
5375	Flexible Spending Costs	67	67	66	-1	-1.69%	0	0	66
5380	Employee Assistance Pgm	0	244	244	0	0.07%	31	0	213
5382	OSGP Match	4,531	4,841	4,844	3	0.07%	610	0	4,234
5386	Non Taxable Fringe Pgm	280	0	0	0	0.00%	0	0	0
5390	FICA	24,227	24,806	25,724	918	3.70%	3,707	0	22,017
5395	Vacation Accrued	0	0	0	0	0.00%	0	0	0
TOTAL FRINGE		154,390	155,054	165,893	10,838	6.99%	31,841	0	134,051
TOTAL PERSONAL SERVICES		482,565	479,312	502,154	22,842	4.77%	80,298	0	421,856
5510	Audit & Accounting	2,274	1,900	2,850	950	50.00%	250	0	2,600
5520	Data/Connection Services	0	20	20	0	0.00%	0	0	20
5530	Legal	0	150	550	400	366.67%	50	0	500
5540	Other Purchased Services	3,980	2,850	3,050	200	7.02%	350	0	2,700
5550	Contract Services/Training	0	100	100	0	0.00%	0	0	100
5610	Educational Confer/Train	3,684	2,100	1,850	-250	-11.90%	350	0	1,500
5620	Meetings	205	500	600	100	20.00%	350	0	250
5630	Dues	55	60	60	0	0.00%	0	0	60
5710	Mileage	2,060	2,050	2,750	700	34.15%	1,000	0	1,750
5720	Vehicle Operating Cost	25,142	23,000	22,500	-500	-2.17%	0	0	22,500
5730	Vehicle Insurance	3,370	3,500	3,300	-200	-5.71%	0	0	3,300
5740	Other Transportation Cost	11,000	17,000	17,000	0	0.00%	16,000	0	1,000
5910	Rent	10,868	15,000	15,000	0	0.00%	3,000	0	12,000
5920	Utilities	1,513	1,800	1,850	50	2.78%	350	0	1,500
5930	Telephone	553	1,100	900	-200	-18.18%	100	0	800
5935	Cell Phone	0	600	500	-100	-16.67%	0	0	500
5940	Maintenance, Repair, Janitorial	2,488	2,650	1,950	-700	-26.42%	450	0	1,500
5950	Insurance-Property	5,375	6,350	6,850	500	7.87%	550	0	6,300
5980	Space Utilities	16,456	19,000	18,000	-1,000	-5.26%	0	0	18,000
6110	Office Supplies	1,758	2,150	2,050	-100	-4.65%	550	0	1,500
6120	Postage/Shipping	7,792	10,000	10,000	0	0.00%	500	0	9,500
6130	Photocopy	2,852	3,300	3,050	-250	-7.58%	650	0	2,400
6140	Printing	15,743	13,600	13,819	219	1.61%	100	0	13,719
6145	Software	0	100	150	50	50.00%	0	0	150
6150	Advertising/Recruitment	1,110	1,400	1,400	0	0.00%	200	0	1,200
6160	Program Supplies	8,903,139	8,766,768	8,786,300	19,532	0.22%	800	0	8,785,500
6320	Equipment Rental	0	500	500	0	0.00%	100	0	400
6330	Equipment Repair	6,071	19,000	17,000	-2,000	-10.53%	0	2,000	15,000
6340	Expendable Equipment	12,830	9,000	9,000	0	0.00%	1,000	3,000	5,000
6350	Building Renovations, Remodel	0	10,000	5,000	-5,000	-50.00%	0	5,000	0
6410	Books/Subscriptions	41	100	100	0	0.00%	50	0	50
6470	Miscellaneous (Admin)	3	0	0	0	0.00%	0	0	0
6620	Indirect	61,276	65,500	73,153	7,653	11.68%	10,450	0	62,703
6630	Infrastructure	9,282	9,500	10,500	1,000	10.53%	2,500	0	8,000
6650	Communications Services	4,268	5,000	5,350	350	7.00%	500	0	4,850
6870	Miscellaneous/Building fund	0	80,000	40,000	-40,000	-50.00%	0	40,000	0
TOTAL MATERIALS/SERVICES		9,115,188	9,095,648	9,077,052	-18,596	-0.20%	40,200	50,000	8,986,852
6310	TOTAL CAPITAL OUTLAY	9,000	8,000	8,000	0	0.00%	0	0	8,000
3010	FUND BAL. INCREASE (DECR)	337,629	0	0	0	0.00%	0	0	0
TOTAL EXPENDITURES		9,944,382	9,582,960	9,587,206	4,246	0.04%	120,498	50,000	9,416,708

Child Development Services

CHILD DEVELOPMENT SERVICES



CHILD DEVELOPMENT SERVICES

CSC Child Development Services - Head Start provides federal and state-funded services to 160 Lincoln County children and their families. Head Start is one of the nation's first child development programs to implement a two-generation approach, working with both children and their low-income parents as primary teachers of their own children.

CSC Head Start promotes child school-readiness, family growth and stability through comprehensive and intensive services including early childhood education, health and social services, nutritious meals, and parent partnership and involvement. CSC's program offers all of the advantages of Head Start plus the advantages of a community action agency.

CSC Head Start in Lincoln County is a vital program for enrolled children, families and the Lincoln County community given that:

- Preschool children are the most likely age group to live in poverty.
- Oregon has one of the highest state unemployment and "food insecurity" rates.
- Lincoln County has one of Oregon's highest domestic violence per capita rates and the second highest county child abuse rate (nearly twice the state average).

Research indicates that Head Start generates long-term improvements in important outcomes such as schooling attainment, earnings, and crime reduction.¹

The Need

CSC has increased the number served per year from 97 to 160 through competitive grants over the past fifteen years. Waitlists during the year reveal that the need remains greater than our grants allow us to fill.

Accomplishments

- Preparation for the Federal Monitoring Review was accomplished and the review found us to be in compliance with no findings.
- Comprehensive program-wide Policy and Procedures, Ongoing Program Monitoring, Work Plan have all been created and or revised and are now "dynamic" tools. Redesigned the management team to provide for succession planning, while strengthening all program areas. This completes our "infrastructure building" project.
- With two certified CLASS Observers, staff observations are regularly scheduled throughout the year, with outstanding results in performance and staff appreciation.

¹ *Longer Term Effects of Head Start (NBER Working Paper No. 8054) Eliana Garces, Duncan Thomas, and Janet Currie; 2001.*

- Maintained 13% enrollment of children with disabilities—3% over suggested percentage, as a result of continued excellent relationship with Early Childhood Special Education
- The Toledo Site now has a weekend food backpack program, completing our goal that all three sites offer this support.
- In collaboration with local law enforcement and community members, Head Start added additional security measures to increase the safety of our sites
- All education plans for staff are in place, with regular follow-ups as well as success stories: attainment of BA and CDAs.
- Disaster Preparedness Plans and Pest Management Plans (Ongoing Pest Monitoring) are now in place and we have a Pest Management Coordinator trained and certified. We had an intern successfully complete the Disaster Preparedness Plan with appropriate staff involvement.

Goals

- Train teaching staff and implement new assessment tool, TS Gold.
- Restructure Family Meetings and All Staff Meetings to promote family involvement.
- Plan one fundraising event during the coming year.
- Improve CLASS scores in Concept Development/Instructional Support.
- Work with Early Childhood Special Education to set up an “inclusion” class at the Toledo site.
- Explore the possibility of creating a vegetable garden at one site in collaboration with the Head Start children and families, the community, and local agency partners.

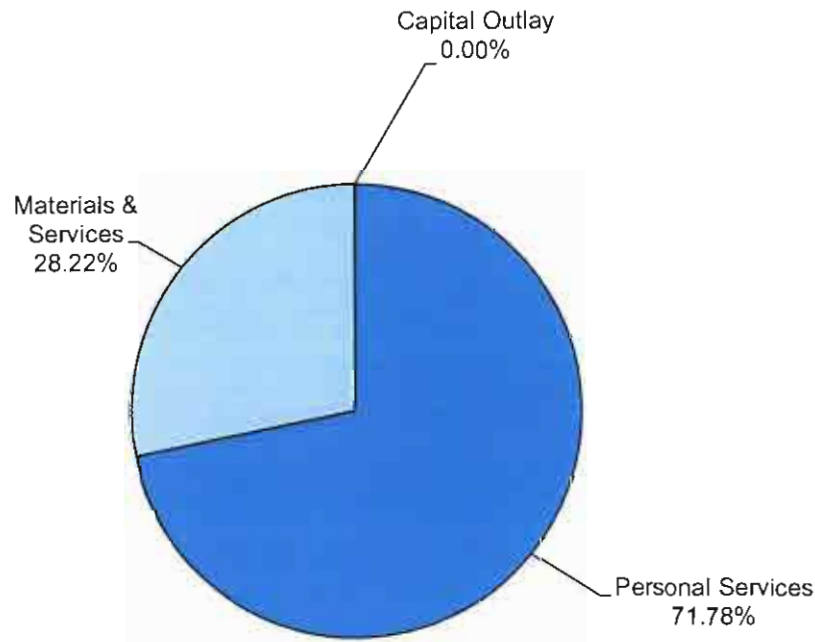
CHILD DEVELOPMENT SERVICES

SUPP #2

SUMMARY BUDGET	AUDITED FY12	ADOPTED FY13	PROPOSED FY14	DOLLAR CHANGE	% OF CHANGE
SOURCE OF REVENUES					
FEDERAL FUNDS	1,019,977	1,085,373	971,074	-114,299	0.00%
STATE FUNDS	471,598	477,598	471,598	-6,000	0.00%
LOCAL FUNDS	0	2,400	0	-2,400	0.00%
MISCELLANEOUS FUNDS	24,041	15,600	3,000	-12,600	0.00%
TOTAL FUNDS	1,515,616	1,580,971	1,445,672	-135,299	0.00%

DEPARTMENT BUDGET BY CATEGORY

FTE	19.33	20.24	17.15	-3.09	0.00%
TOTAL PERSONAL SERVICES	1,172,767	1,091,716	1,037,640	-54,076	0.00%
TOTAL MATERIALS/SERVICES	340,097	489,255	408,032	-81,223	0.00%
TOTAL CAPITAL OUTLAY	0	0	0	0	0.00%
CHANGE IN FUND BALANCE	2,752	0	0	0	0.00%
TOTAL EXPENDITURES	1,515,616	1,580,971	1,445,672	-135,299	0.00%



CHILD DEVELOPMENT SERVICES

Supp #2

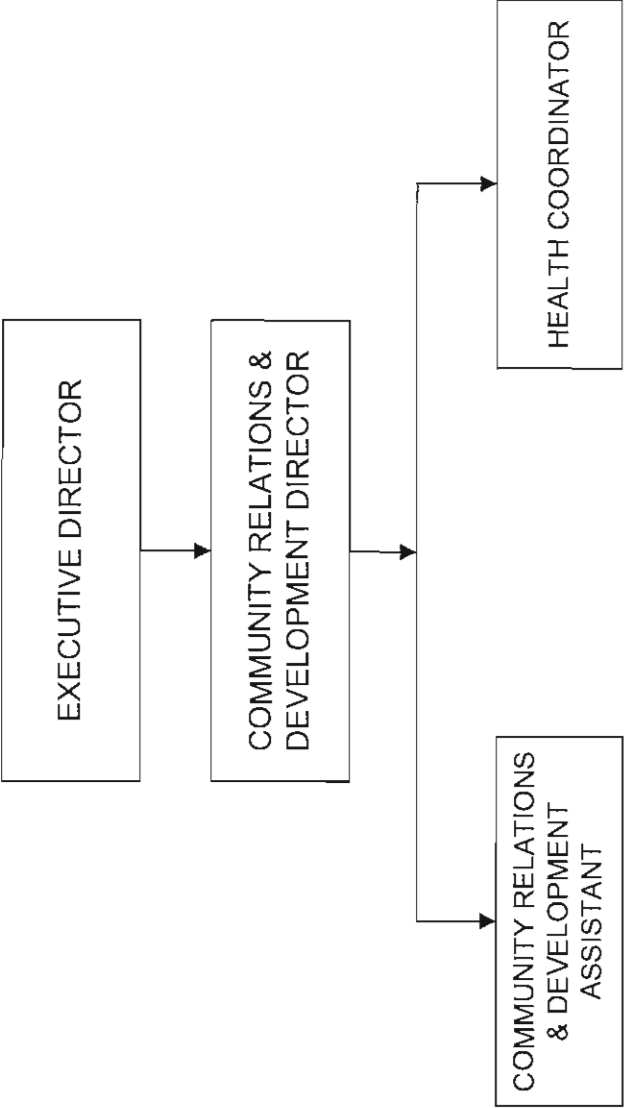
SOURCE OF REVENUES	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE	HEAD START	501(c)(3) HSLC
FEDERAL FUNDS							
Head Start/HHS	942,530	999,373	888,284	-111,089	-11.12%	888,284	0
USDA	77,447	86,000	82,790	-3,210	-3.73%	82,790	0
Subtotal	1,019,977	1,085,373	971,074	-114,299	-10.53%	971,074	0
STATE FUNDS							
Head Start/OPP/OPK	471,598	477,598	471,598	-6,000	-1.26%	471,598	0
				0	0.00%		
Subtotal	471,598	477,598	471,598	-6,000	-1.26%	471,598	0
LOCAL FUNDS							
Lincoln	0	2,400	0	0	0.00%	0	0
Subtotal	0	2,400	0	0	0.00%	0	0
MISCELLANEOUS FUNDS							
Donations	16,246	15,600	3,000	-12,600	-80.77%	0	3,000
Miscellaneous Grants	6,045	0	0	0	0.00%	0	0
Sale of Assets	1,750	0	0	0	0.00%	0	0
Subtotal	24,041	15,600	3,000	-12,600	-80.77%	0	3,000
TOTAL FUNDS	1,515,616	1,580,971	1,445,672	-132,899	-8.56%	1,442,672	3,000

CHILD DEVELOPMENT SERVICES

DEPARTMENT BUDGET	SUPP #2			DOLLAR CHANGE	% OF CHANGE	HEAD START	501(c)(3) HSLC
	AUDITED FY12	ADOPTED FY13	PROPOSED FY14				
FTE	19.33	20.24	17.15	-3.09	-15.26%	17.15	0.00
5010 Salaries	789,509	742,501	659,809	-82,692	-11.14%	659,809	0
5020 Client Salaries			0	0	0.00%	0	0
TOTAL SALARIES	789,509	742,501	659,809	-82,692	-11.14%	659,809	0
5320 PERS	79,985	77,080	101,205	24,125	31.30%	101,205	0
5330 Workers' Comp	595	481	957	476	98.96%	957	0
5335 SAIF Insurance	6,358	6,563	6,750	187	2.85%	6,750	0
5340 Unemployment	46,738	9,583	12,536	2,953	30.81%	12,536	0
5350 Health Insurance	149,791	163,876	169,736	5,860	3.58%	169,736	0
5360 Dental Insurance	20,468	19,430	19,774	344	1.77%	19,774	0
5370 Life Insurance	6,256	6,026	5,641	-385	-6.39%	5,641	0
5375 Flexible Spending Costs	57	0	0	0	0.00%	0	0
5380 Employee Assistance Program	554	589	580	-9	-1.53%	580	0
5382 OSGP Match	12,087	9,189	10,176	987	10.74%	10,176	0
5390 FICA	58,283	56,398	50,476	-5,922	-10.50%	50,476	0
5395 Vacation Accrued	2,086	0	0	0	0.00%	0	0
TOTAL FRINGE	383,258	349,215	377,831	28,616	8.19%	377,831	0
TOTAL PERSONAL SERVICES	1,172,767	1,091,716	1,037,640	-54,076	-4.95%	1,037,640	0
5510 Audit & Accounting	4,034	3,600	3,289	-311	-8.64%	3,289	0
5520 Data Services	1,455	400	100	-300	-75.00%	100	0
5530 Legal	1,034	600	200	-400	-66.67%	200	0
5540 Other Purchased Services	17,344	10,000	8,200	-1,800	-18.00%	8,200	0
5550 Contracted Services/Training	3,323	10,000	2,500	-7,500	-75.00%	2,500	0
5610 Educational Confer/Train	23,445	18,000	6,000	-12,000	-66.67%	6,000	0
5620 Meetings	2,348	1,500	1,500	0	0.00%	1,500	0
5630 Dues	4,183	4,000	3,000	-1,000	-25.00%	3,000	0
5710 Mileage	8,980	5,726	5,000	-726	-12.68%	5,000	0
5720 Vehicle Operating Cost	191	1,500	500	-1,000	-66.67%	500	0
5730 Vehicle Insurance	1,102	1,200	2,529	1,329	210.75%	2,529	0
5910 Rent	7,179	0	0	0	0.00%	0	0
5920 Utilities	21,263	25,000	20,000	-5,000	-20.00%	20,000	0
5930 Telephone	4,415	0	0	0	0.00%	0	0
5935 Cell Phone	2,396	2,500	2,000	-500	-20.00%	2,000	0
5940 Maintenance, Repair, Janitorial	19,185	15,000	8,000	-7,000	-46.67%	8,000	0
5950 General Insurance	8,968	9,599	9,976	377	3.93%	9,976	0
5970 Space Rent	316	0	0	0	0.00%	0	0
6110 Office Supplies	3,808	2,361	2,361	0	0.00%	2,361	0
6120 Postage/Shipping	2,638	1,426	1,426	0	0.00%	1,426	0
6130 Photocopy	11,218	7,000	7,000	0	0.00%	7,000	0
6140 Printing	745	1,000	500	-500	-50.00%	500	0
6145 Software	294	1,000	300	-700	-70.00%	300	0
6150 Advertising/Recruitment	1,617	1,000	300	-700	-70.00%	300	0
6160 Program Supplies	17,214	30,000	6,355	-23,645	-78.82%	3,355	3,000
6320 Equipment Rental	5	0	0	0	0.00%	0	0
6330 Equipment Repair	5,640	6,000	3,000	-3,000	-50.00%	3,000	0
6340 Expendable Equipment	32,426	15,000	5,000	-10,000	-66.67%	5,000	0
6410 Books/Subscriptions	328	500	200	-300	-60.00%	200	0
6470 Miscellaneous (Admin)	242	300	200	-100	-33.33%	200	0
6620 Indirect	0	170,505	176,204	5,699	3.34%	176,204	0
6630 Infrastructure	46,690	44,525	36,615	-7,910	-17.77%	36,615	0
6650 Communications Services	14,000	13,013	12,787	-226	-1.74%	12,787	0
6720 Child Care	65	500	100	-400	-80.00%	100	0
6730 Health Care	0	500	100	-400	-80.00%	100	0
6780 Meals	72,008	86,000	82,790	-3,210	-3.73%	82,790	0
TOTAL MATERIALS/SERVICES	340,097	489,255	408,032	-81,223	-16.60%	405,032	3,000
6310 TOTAL CAPITAL OUTLAY	0	0	0	0	0.00%	0	0
3010 FUND BAL. INCREASE (DECR)	2,752	0	0	0	0.00%	0	0
TOTAL EXPENDITURES	1,515,616	1,580,971	1,445,672	-135,299	-8.56%	1,442,672	3,000

Community Relations & Development

COMMUNITY RELATIONS AND DEVELOPMENT



COMMUNITY RELATIONS AND DEVELOPMENT

The Community Relations and Development (CRD) Department coordinates all CSC community relations efforts, targeting those who need help, as well as those who can give help. CRD works closely with all CSC departments on outreach and communications activities; resource development, including fundraising and grant writing; and volunteer recruitment and internships.

CRD will complete the very successful four-year Healthy Kids Outreach and Enrollment Program (HK) on June 30, 2013. HK provides health insurance coverage for children in need. Pending award notification, CRD will implement the Cover Oregon Outreach and Enrollment Program for families and individuals in need of affordable health coverage.

Accomplishments

- Coordinated the 2nd Annual 2012 Barrel to Keg Relay fundraising event, nearly doubling the number of runners, increasing sponsorship, and making a strong beginning on our goal of bringing \$40,000 a year to CSC in unrestricted funds.
- Exceeded all of our Healthy Kids program performance goals, helping over 130 families to gain health insurance coverage.
- Built awareness of and commitment to CSC by increasing volunteerism, engaging over a hundred community volunteers in the Barrel to Keg Relay Race and recruiting an additional 39 OSU staff and students for internships.

Goals

- Increase support for youth and children's programs, including a potential youth garden in Lincoln County.
- Help build better housing and better health by supporting the Healthy Homes Initiative through resource development and community partnerships.
- Develop the Linn Benton Food Share warehouse expansion fundraising campaign to give our food programs the space to receive and distribute more produce and fresh proteins.
- Host three fundraising/community awareness events, one in each county, to highlight CSC's impact in Linn, Benton and Lincoln counties.

COMMUNITY RELATIONS & DEVELOPMENT

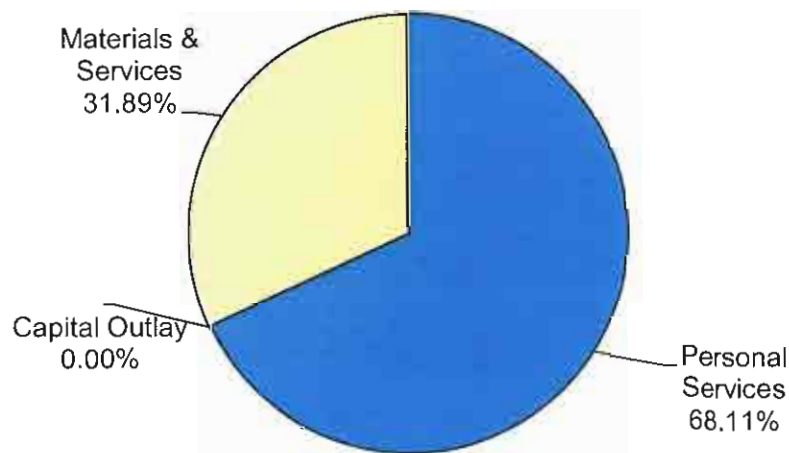
SUMMARY BUDGET	Supp. #2			DOLLAR CHANGE	% OF CHANGE
	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14		

SOURCE OF REVENUES

FEDERAL FUNDS	249,712	218,103	178,693	-39,410	-18.07%
STATE FUNDS	0	0	0	0	0.00%
LOCAL FUNDS	0	0	0	0	0.00%
MISCELLANEOUS FUNDS	225,741	24,888	20,000	-4,888	-19.64%
TOTAL FUNDS	475,453	242,991	198,693	-44,298	-18.23%

DEPARTMENT BUDGET BY CATEGORY

FTE	2.40	2.44	1.85	-0.59	-24.04%
TOTAL PERSONAL SERVICES	268,041	161,975	135,339	-26,636	-16.44%
TOTAL MATERIALS/SERVICES	194,961	81,016	63,354	-17,662	-21.80%
TOTAL CAPITAL OUTLAY	4,000	0	0	0	0.00%
TOTAL FUND BALANCE	8,450	0	0	0	0.00%
TOTAL EXPENDITURES	475,453	242,991	198,693	-44,298	-18.23%



COMMUNITY RELATIONS & DEVELOPMENT

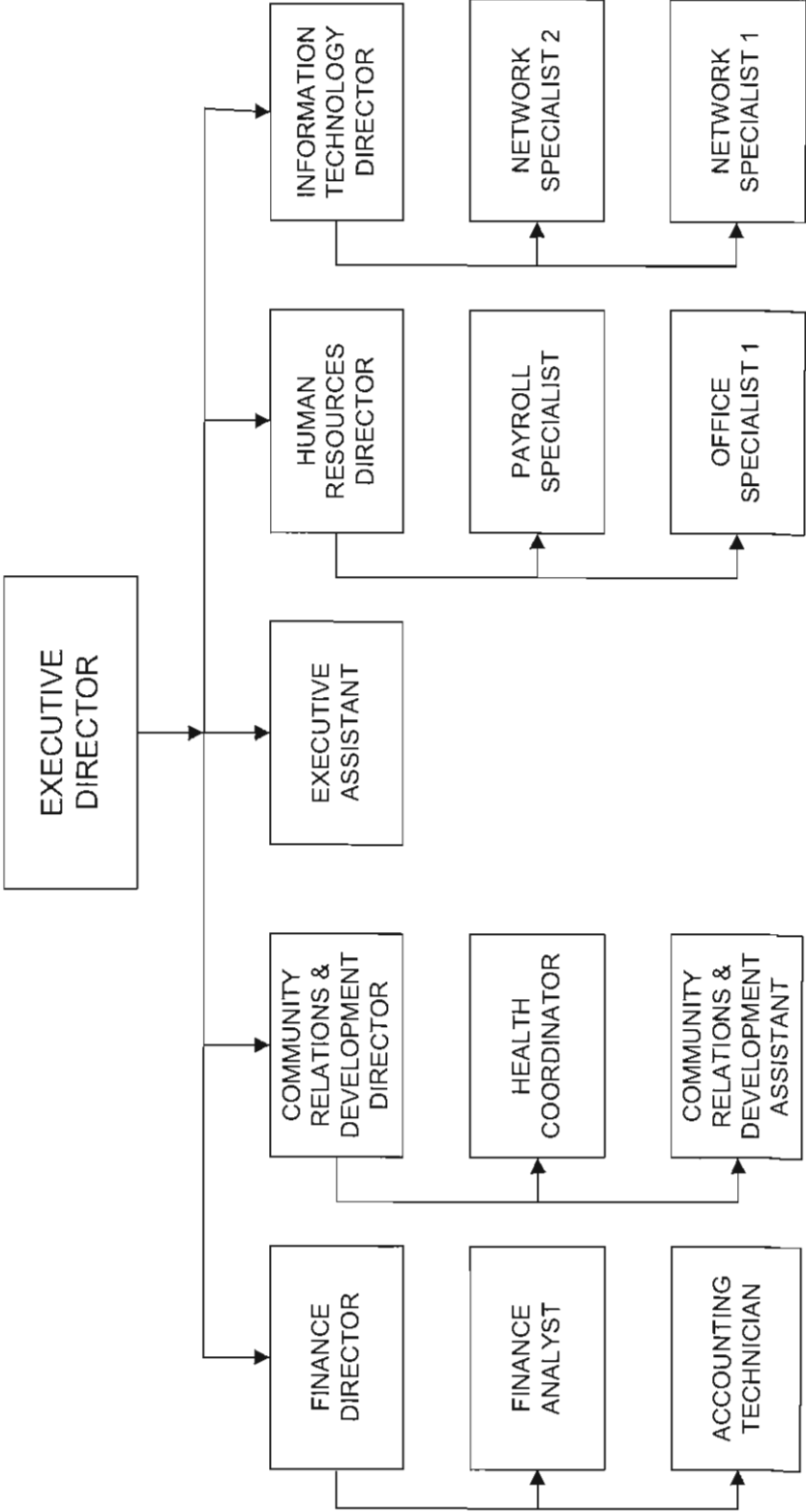
SOURCE OF REVENUES	Suppl. #2			DOLLAR CHANGE	% OF CHANGE
	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14		
FEDERAL FUNDS					
CSBG	80,764	89,265	82,104	-7,161	-8.02%
CSBG - Interagency	61,407	26,376	0	-26,376	-100.00%
DHS HEALTHY KIDS	77,039	80,000	0	-80,000	-100.00%
CNCS - AMERICORPS VISTA	30,502	22,462	0	-22,462	-100.00%
Cover Oregon Health	0	0	96,589	96,589	100.00%
Subtotal	249,712	218,103	178,693	-39,410	-18.07%
FEDERAL ARRA FUNDS					
Subtotal	0	0	0	0	0.00%
STATE FUNDS					
Subtotal	0	0	0	0	0.00%
LOCAL FUNDS					
Subtotal	0	0	0	0	0.00%
MISCELLANEOUS FUNDS					
Miscellaneous Grants	0	4,888	0	-4,888	-100.00%
Program Reimbursements	167,241	0	0	0	0.00%
Fee for Service	0	20,000	20,000	0	0.00%
Vista Host Sites	58,500	0	0	0	0.00%
Subtotal	225,741	24,888	20,000	-4,888	-19.64%
TOTAL FUNDS	475,453	242,991	198,693	-44,298	-18.23%

COMMUNITY RELATIONS & DEVELOPMENT

DEPARTMENT BUDGET	Suppl. #2			DOLLAR CHANGE	% OF CHANGE	Barrel CSBG	Cover to Keg	OR Health
	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14					
FTE	2.40	2.44	1.85	-0.59	-24.04%	0.60	0.10	1.15
5010 Salaries	198,906	112,715	85,877	-26,838	-23.81%	37,096	6,450	42,332
5020 Client Salaries	0	0	0	0	0.00%	0	0	0
TOTAL SALARIES	198,906	112,715	85,877	-26,838	-23.81%	37,096	6,450	42,332
5320 PERS	16,383	11,496	14,419	2,923	25.42%	6,228	1,083	7,107
5330 Workers' Comp	112	71	127	56	79.24%	41	7	79
5335 SAIF Insurance	875	1,020	850	-170	-16.70%	86	15	749
5340 Unemployment	1,194	1,471	1,632	161	10.92%	705	123	804
5350 Health Insurance	27,657	20,396	20,993	597	2.93%	6,797	1,181	13,015
5360 Dental Insurance	3,618	2,186	2,211	25	1.15%	645	111	1,455
5370 Life Insurance	1,419	1,786	731	-1,055	-59.09%	280	48	402
5375 Flexible Spending Costs	158	74	132	58	78.38%	0	0	132
5380 Employee Assistance Program	0	101	86	-15	-14.55%	18	3	65
5382 OSGP Match	3,330	2,004	1,712	-292	-14.55%	362	60	1,290
5390 FICA	14,390	8,656	6,570	-2,086	-24.10%	2,838	493	3,238
5395 Vacation Accrued	0	0	0	0	0.00%	0	0	0
TOTAL FRINGE	69,135	49,261	49,462	201	0.41%	18,002	3,124	28,337
TOTAL PERSONAL SERVICES	268,041	161,975	135,339	-26,636	-16.44%	55,097	9,574	70,668
5510 Audit & Accounting	976	629	629	0	0.00%	529	0	100
5540 Other Purchased Services	18,026	13,500	11,500	-2,000	-14.81%	1,500	10,000	0
5610 Educational Confer/Train	5,162	5,081	2,000	-3,081	-60.64%	1,500	0	500
5620 Meetings	2,376	750	500	-250	-33.33%	500	0	0
5630 Dues	14,870	500	500	0	0.00%	500	0	0
5710 Mileage	8,385	5,180	4,930	-250	-4.83%	2,000	0	2,930
5740 Other Transportation Cost	42	0	0	0	0.00%	0	0	0
5910 Rent	10,336	3,393	5,289	1,896	55.88%	2,733	0	2,556
5920 Utilities	620	0	0	0	0.00%	0	0	0
5930 Telephone	275	0	0	0	0.00%	0	0	0
5935 Cell Phone	1,487	1,680	1,680	0	0.00%	480	0	1,200
5940 Maintenance, Repair, Janitorial	1,621	1,030	730	-300	-29.13%	500	0	230
5950 General Insurance	1,573	1,128	1,128	0	0.00%	564	0	564
6110 Office Supplies	1,574	1,577	1,903	326	20.67%	636	426	841
6120 Postage/Shipping	282	2,660	2,610	-50	-1.88%	2,500	0	110
6130 Photocopy	2,292	1,400	1,300	-100	-7.14%	1,000	0	300
6140 Printing	780	350	300	-50	-14.29%	300	0	0
6145 Software		1,200	1,200	0	0.00%	1,200	0	0
6150 Advertising/Recruitment	838	80	80	0	0.00%	0	0	80
6160 Program Supplies	2,428	6,672	1,007	-5,665	-84.91%	200	0	807
6210 Contract-Soc Serve Agency	14,496	0	0	0	0.00%	0	0	0
6320 Equipment Rental	4	0	0	0	0.00%	0	0	0
6330 Equipment Repair	20	0	0	0	0.00%	0	0	0
6340 Expendable Equipment	113	3,295	0	-3,295	-100.00%	0	0	0
6410 Books/Subscriptions	408	200	200	0	0.00%	200		0
6620 Indirect	31,791	22,177	19,007	-3,170	-14.29%	7,192	0	11,815
6630 Infrastructure	71,690	6,596	5,232	-1,364	-20.68%	1,744	0	3,488
6650 Communications Services	2,496	1,688	1,379	-309	-18.31%	979	0	400
6870 Miscellaneous	0	250	250	0	0.00%	250	0	
TOTAL MATERIALS/SERVICES	194,961	81,016	63,354	-17,662	-21.80%	27,007	10,426	25,921
6310 TOTAL CAPITAL OUTLAY	4,000	0	0	0	0.00%	0	0	0
3020 FUND BAL. INCREASE (DECR)	8,450	0	0	0	0.00%	0	0	0
TOTAL EXPENDITURES	475,453	242,991	198,693	-44,298	-18.23%	82,104	20,000	96,589

Appendices

ADMINISTRATIVE SERVICES



ADMINISTRATIVE SERVICES

Administrative services is comprised of the internal departments that engage with external community partners and serve internal partners and programs, as well. In a sophisticated and demanding technological and reporting environment, well-managed administrative services are essential to maintaining a strong, reputable organization.

Accomplishments

- Partnered with 18 Community Action Partners of Oregon and OSU to research and design a community action report card, gaining scope and research capability but reducing the cost compared to a single-agency effort.
- Completed reorganization to improve effectiveness and reduce cost of agency administration.
- Helped revitalize the CAAC to preside over the yearly strategic goal-setting process for all programs and provide support for the agency goals.
- Worked to restructure the Community Housing Services board to take advantage of additional funding and program opportunities.
- Spearheaded a number of inter-departmental and inter-agency collaborations, including the Linn-Benton Housing Forum and a Healthy Homes Initiative.

Goals

- Facilitate the planning and collaboration for a Healthy Homes Initiative in at least one county.
- Increase collaboration with other housing providers to address preservation and revitalization of low-income housing.
- Explore process improvements to streamline client contacts, support wrap-around services and avoid duplication.

HUMAN RESOURCES

Accomplishments

- Worked with department directors, union and SAIF/CIS to develop safety and fleet manuals resulting in an insurance premium discount.
- Began implementation of regular job description review process.
- Improved service to agency directors with new personnel reports and broader clerical/administrative support.

Goals

- Offer staff training on new safety and fleet manuals.
- Update personnel policies ensure coordination with financial policies.
- Work with Finance to improve payroll/HR processing and reporting and increase the breadth of information available to CSC employees.

FINANCE:

Accomplishments

- Acted as a resource to the newly hired Human Resources Director providing cross-training and backup and ensuring continuity.
- Analyzed needs for departmental re-structuring and hired a Financial Analyst.
- Ensured that CSC received an unqualified audit opinion and was awarded a Certificate of Achievement for Excellence in Financial Reporting for the 20th consecutive year.

Goals

- Update and implement a revised Financial Management Policy manual.
- Work with HR to improve payroll/HR processing and reporting and increase the breadth of information available to CSC employees.
- Explore the use of our Fund Accounting software to directly produce our budget presentation and audit reports without using other intermediary software.

INFORMATION TECHNOLOGY

Accomplishments

- Designed and completed support process for computer moves, network cabling, and server and connectivity changes to accommodate multiple office moves in July and August.
- Provided technical support services to The Oregon Consortium / Oregon Workforce Alliance as a way to generate revenue for IT operations.
- Replaced stand-alone PBX and landline-based phone systems at nine locations with a Voice over Internet Protocol (VoIP) agency-wide telephone system.

Goals

- Prepare IT development plan to address security issues, the aging remote access system, and the impact of staff-owned devices such as smart phones on processes and protocols.
- Enable remote desktop access to LifeSize video conferencing system from computer webcams outside the CSC firewall.

COMMUNICATIONS

The Community Relations and Development (CRD) Department coordinates all CSC communications efforts and oversees the Communications Budget. CRD works closely with all CSC departments on outreach and communications measures; including media relations, public events and community awareness activities.

Accomplishments

- In collaboration with our IT Department, completed the design of the new CSC website. Developed a general CSC Facebook page, and in collaboration with YB staff developed a new CSC YouthBuild FB page for better connectivity with program youth and local supporters. CSC has six FB pages and the News Blog, which are all connected to the CSC website to increase community interaction with the seven CSC social media sites.
- Redesigned the monthly CSC e-newsletter and e-news blog, and increased readership and circulation. Redesigned CSC general brochure.
- Increased significantly the volume of conventional and social media this year, raising the visibility of CSC's community impact.
- Increased the distribution of media releases to a much wider audience, including supporters, government officials, GB and CAAC board members, CSC staff and 350 community members in addition to media partners.

Goals

- Help track and report CSC's impact through an annual CSC "Report Card."
- Assist fund development by designing all new sponsor and donor materials.
- Raise awareness of community resources by partnering with our food programs to distribute information along with food to over 74 pantries and meal sites.

ADMINISTRATION

(For Informational purposes only)

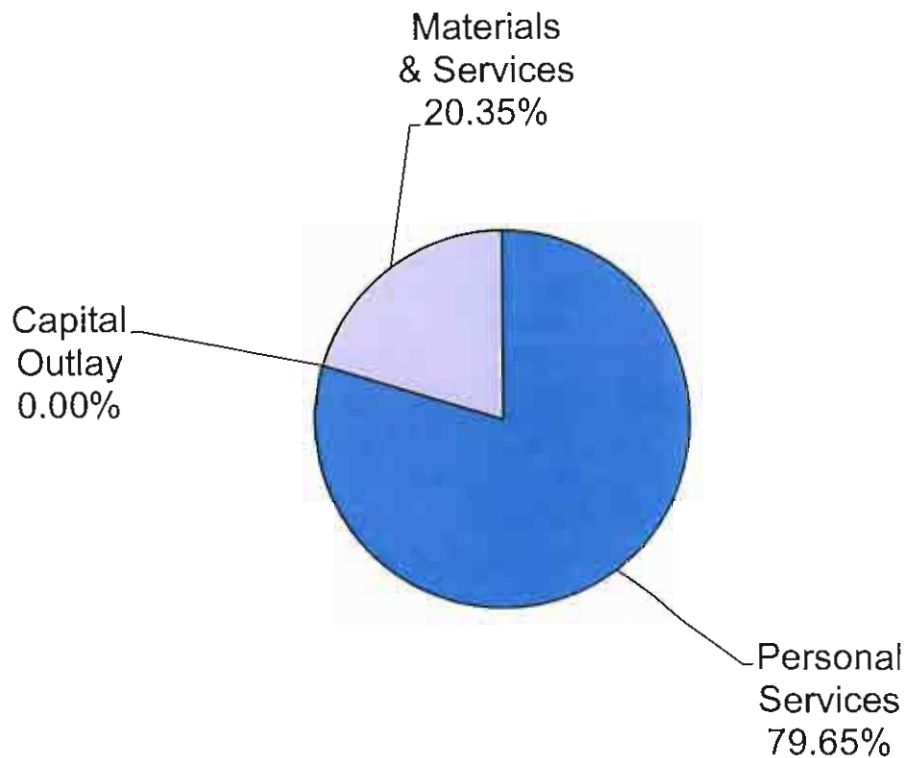
SUMMARY BUDGET	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE
-----------------------	--------------------------	--------------------------	---------------------------	--------------------------	------------------------

SOURCE OF REVENUES

FEDERAL FUNDS	0	0	0	0	0.00%
STATE FUNDS	0	0	0	0	0.00%
LOCAL FUNDS	0	0	0	0	0.00%
MISCELLANEOUS FUNDS	883,291	872,500	917,700	45,200	5.18%
TOTAL FUNDS	883,291	872,500	917,700	45,200	5.18%

DEPARTMENT BUDGET BY CATEGORY

FTE	9.65	8.73	8.59	-0.14	-1.60%
TOTAL PERSONAL SERVICES	691,276	691,700	720,431	28,732	4.15%
TOTAL MATERIALS/SERVICES	186,267	180,800	197,268	16,468	9.11%
TOTAL CAPITAL OUTLAY	0	0	0	0	0.00%
CHANGE IN FUND BALANCE	5,748	0	0	0	0.00%
TOTAL EXPENDITURES	883,291	872,500	917,700	45,200	5.18%



ADMINISTRATION

(For informational purposes only)

SOURCE OF REVENUES	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE
FEDERAL FUNDS					
CSBG - Agencywide	0	0	0	0	0.00%
Subtotal	0	0	0	0	0.00%
STATE FUNDS					
Subtotal	0	0	0	0	0.00%
Subtotal	0	0	0	0	0.00%
LOCAL FUNDS					
Miscellaneous		0	0	0	0.00%
Subtotal	0	0	0	0	0.00%
MISCELLANEOUS FUNDS					
Interest Revenue	6,141			0	0.00%
Program Reimbursements	852,532	872,500	917,700	45,200	5.18%
Miscellaneous Revenue	14,132				
Special Allocations	10,486				
Subtotal				0	0.00%
Subtotal	883,291	872,500	917,700	45,200	5.18%
TOTAL FUNDS	883,291	872,500	917,700	45,200	5.18%

ADMINISTRATION

(For informational purposes only. Adopted in Departmental budgets as Indirect - Object 6620)

	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE
FTE	9.65	8.73	8.59	-0.14	-1.60%
5010 Salaries	502,866	480,218	479,555	-663	-0.14%
5020 Client Salaries		0	0	0	0.00%
TOTAL SALARIES	502,866	480,218	479,555	-663	-0.14%
5320 PERS	49,083	53,610	75,229	21,619	40.33%
5330 Workers' Comp	267	254	589	335	231.93%
5335 SAIF	859	841	888	47	5.62%
5340 Unemployment	3,017	6,243	9,112	2,869	45.95%
5350 Health Insurance	73,469	94,151	96,455	2,304	2.45%
5360 Dental Insurance	9,221	9,832	11,448	1,617	16.45%
5370 Life Insurance	3,637	3,970	3,851	-119	-3.00%
5375 Flexible Spending Costs	346	344	264	-80	-23.34%
5380 Employee Assistance Pgm	3,500	264	260	-4	-1.60%
5382 OSGP Match	6,347	5,236	6,094	858	16.39%
5390 F.I.C.A.	37,106	36,737	36,686	-51	-0.14%
5395 Vacation Accrued	1,557	0	0	0	0.00%
TOTAL FRINGE	188,410	211,481	240,876	29,395	13.90%
TOTAL PERSONAL SERVICES	691,276	691,700	720,431	28,731	4.15%
5510 Audit & Accounting	1,889	2,406	2,062	-344	-14.30%
5520 Data/Connection Services	9,286	9,000	8,609	-391	-4.34%
5530 Legal	5,198	6,000	28,500	22,500	475.00%
5540 Other Purchased Services	43,272	29,500	29,400	-100	-0.34%
5610 Educational Confer/Train	3,295	15,650	10,350	-5,300	-33.87%
5620 Meetings	1,770	6,500	4,700	-1,800	-27.69%
5630 Dues	8,526	9,044	11,060	2,016	22.29%
5710 Mileage	3,801	2,700	3,700	1,000	37.04%
5910 Rent	43,309	38,382	40,061	1,679	4.38%
5920 Utilities	230	800	0	-800	-100.00%
5930 Telephone	1,064	0	0	0	0.00%
5935 Cell Phone	55	600	1,440	840	240.00%
5940 Maintenance, repair, janitorial	4,608	7,400	6,600	-800	-10.81%
5950 General Insurance	3,045	3,000	3,200	200	6.67%
5970 Space Rent	1,878	7,512	7,888	376	5.01%
6110 Office Supplies	5,315	4,115	4,110	-5	-0.12%
6120 Postage/Shipping	6,183	1,000	1,500	500	
6130 Photocopy	5,505	500	1,000	500	200.00%
6140 Printing	1,705	2,000	2,000	0	0.00%
6145 Software	50	110	110	0	0.00%
6150 Advertising/Recruitment	7,959	1,000	1,350	350	35.00%
6160 Program Supplies	0	2,000	200	-1,800	-90.00%
6320 Equipment Rental	25	300	300	0	0.00%
6330 Equipment Repair	210	500	500	0	0.00%
6340 Expendable Equipment	980	2,800	1,500	-1,300	-46.43%
6410 Books/Subscriptions	1,185	549	609	60	10.93%
6470 Miscellaneous Costs	1,188	935	935	0	0.00%
6630 Infrastructure	18,561	19,819	19,179	-640	-3.23%
6650 Communications Services	6,174	6,678	6,405	-273	-4.09%
TOTAL MATERIALS/SERVICES	186,267	180,800	197,268	16,468	9.11%
6310 TOTAL CAPITAL OUTLAY	0	0	0	0	0.00%
3010 FUND BAL. INCREASE (DECR)	5,748	0	0	0	0.00%
TOTAL EXPENDITURES	883,291	872,500	917,700	45,200	5.18%

INFORMATION TECHNOLOGY

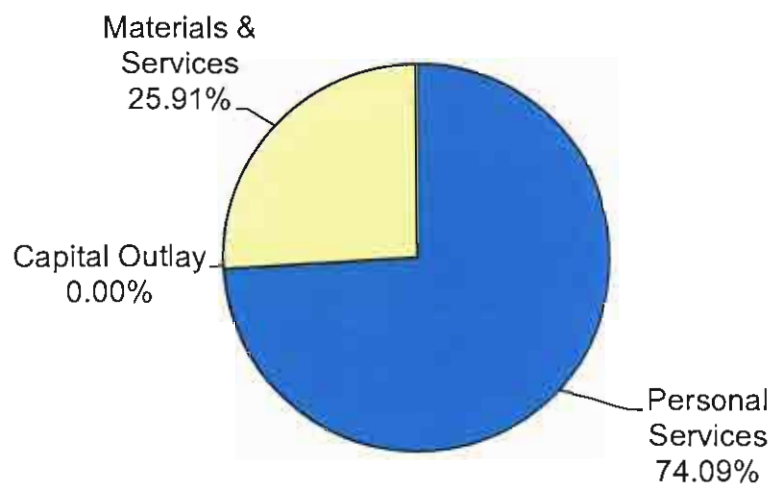
SUMMARY BUDGET	AUDITED FY12	ADOPTED FY13	PROPOSED FY14	DOLLAR CHANGE	% OF CHANGE
----------------	-----------------	-----------------	------------------	------------------	----------------

SOURCE OF REVENUES

FEDERAL FUNDS	0	0	0	0	0.00%
STATE FUNDS	0	0	0	0	0.00%
LOCAL FUNDS	6,348	6,000	6,000	0	0.00%
PROGRAM REIMBURSEMENTS	339,381	257,850	266,000	8,150	3.16%
TOTAL FUNDS	345,730	263,850	272,000	8,150	3.09%

DEPARTMENT BUDGET BY CATEGORY

FTE	2.86	2.48	2.58	0.10	4.15%
TOTAL PERSONAL SERVICES	220,115	206,097	201,536	-4,562	-2.21%
TOTAL MATERIALS/SERVICES	113,910	57,753	70,464	12,711	22.01%
TOTAL CAPITAL OUTLAY	12,638	0	0	0	0.00%
TOTAL FUND BALANCE	-933	0	0	0	0.00%
TOTAL EXPENDITURES	345,730	263,850	272,000	8,150	3.09%



INFORMATION TECHNOLOGY

SOURCE OF REVENUES	AUDITED FY12	ADOPTED FY13	PROPOSED FY14	DOLLAR CHANGE	% OF CHANGE
FEDERAL FUNDS					
CSBG	0	0	0	0	0.00%
Subtotal	0	0	0	0	0.00%
STATE FUNDS					
	0	0	0	0	0.00%
Subtotal	0	0	0	0	0.00%
LOCAL FUNDS					
TOCOWA	6,348	6,000	6,000	0	0.00%
Subtotal	6,348	6,000	6,000	0	0.00%
MISCELLANEOUS FUNDS					
Program Reimbursements	339,381	257,850	266,000	8,150	3.16%
		0	0	0	0.00%
Subtotal	339,381	257,850	266,000	8,150	3.16%
TOTAL FUNDS	345,730	263,850	272,000	8,150	3.09%

INFORMATION TECHNOLOGY

(Memorandum Only - Included in departmental expenditures as Infrastructure Object Code 6630)

DEPARTMENT BUDGET	AUDITED FY12	ADOPTED FY13	PROPOSED FY14	DOLLAR CHANGE	% OF CHANGE
FTE	2.86	2.48	2.58	0.10	4.15%
5010 Salaries	154,370	137,053	141,511	4,459	3.25%
5020 Client Salaries		0	0	0	0.00%
TOTAL SALARIES	154,370	137,053	141,511	4,459	3.25%
5320 PERS	17,458	16,274	17,990	1,717	10.55%
5330 Workers' Comp	79	72	176	103	243.15%
5335 SAIF	204	196	210	15	7.55%
5340 Unemployment	926	1,782	2,681	899	50.47%
5350 Health Insurance	29,718	33,938	23,293	-10,645	-31.37%
5360 Dental Insurance	3,370	3,534	2,426	-1,108	-31.35%
5370 Life Insurance	1,116	1,146	1,105	-41	-3.61%
5375 Flexible Spending Costs	1	3	0	-3	-100.00%
5380 Employee Assistance Program	0	92	92	0	0.10%
5382 OSGP Match	1,494	1,524	1,226	-298	-19.57%
5390 FICA	11,378	10,485	10,826	341	3.25%
5395 Vacation Accrued	0	0	0	0	0.00%
TOTAL FRINGE	65,744	69,045	60,024	-9,020	-13.06%
TOTAL PERSONAL SERVICES	220,115	206,097	201,536	-4,561	-2.21%
5520 Data/Connection Services	23,677	17,340	22,944	5,604	32.32%
5540 Other Purchased Services	14,504	4,000	4,000	0	0.00%
5610 Educational Confer/Train	0	1,300	600	-700	-53.85%
5620 Meetings	26	400	400	0	0.00%
5630 Dues	0	350	150	-200	-57.14%
5710 Mileage	3,660	2,500	2,500	0	0.00%
5740 Other Transportation Cost	304	0	0	0	0.00%
5910 Rent	8,137	7,552	7,777	225	2.98%
5920 Utilities	1,202	1,781	1,781	0	0.00%
5930 Telephone	16,006	16,560	17,268	708	4.28%
5935 Cell Phone	153	0	360	360	100.00%
5940 Maintenance, Repair, Janitorial	2,161	1,000	984	-16	-1.60%
6110 Office Supplies	566	200	200	0	0.00%
6120 Postage/Shipping	45	50	50	0	0.00%
6130 Photocopy	56	180	180	0	0.00%
6140 Printing	268	100	100	0	0.00%
6145 Software	11,937	1,000	1,200	200	20.00%
6150 Advertising/Recruitment	125	0	0	0	0.00%
6330 Equipment Repair	162	500	500	0	0.00%
6340 Expendable Equipment	30,771	2,500	9,150	6,650	366.00%
6410 Books/Subscriptions	151	440	320	-120	-27.27%
TOTAL MATERIALS/SERVICES	113,910	57,753	70,464	12,711	22.01%
6310 TOTAL CAPITAL OUTLAY	12,638	0	0	0	0.00%
7200 FUND BAL. INCREASE (DECR)	-933	0	0	0	0.00%
TOTAL EXPENDITURES	345,730	263,850	272,000	8,150	3.09%

COMMUNICATION SERVICES

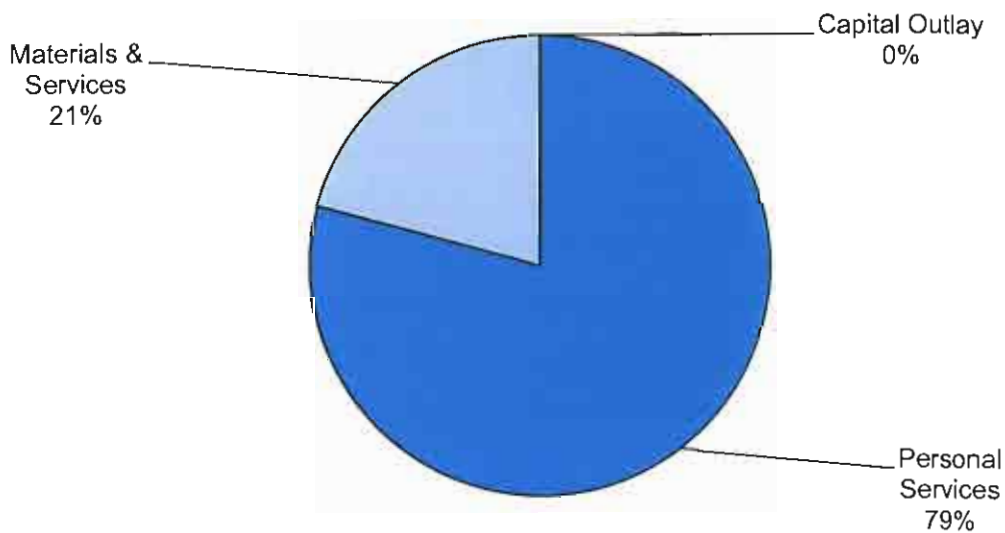
SUMMARY BUDGET	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE
----------------	------------------	------------------	-------------------	------------------	----------------

SOURCE OF REVENUES

FEDERAL FUNDS	0	0	0	0	0.00%
STATE FUNDS	0	0	0	0	0.00%
LOCAL FUNDS	0	0	0	0	0.00%
PROGRAM REIMBURSEMENTS	<u>71,523</u>	<u>73,006</u>	<u>73,000</u>	<u>-6</u>	<u>-0.01%</u>
TOTAL FUNDS	<u>71,523</u>	<u>73,006</u>	<u>73,000</u>	<u>-6</u>	<u>-0.01%</u>

DEPARTMENT BUDGET BY CATEGORY

FTE	1.12	0.81	1.16	0.35	43.17%
TOTAL PERSONAL SERVICES	64,967	58,220	57,767	-453	-0.78%
TOTAL MATERIALS/SERVICES	6,556	14,786	15,233	447	3.02%
TOTAL CAPITAL OUTLAY	0	0	0	0	0.00%
FUND BAL. INCREASE (DECR)	0	0	0	0	0.00%
TOTAL EXPENDITURES	<u>71,523</u>	<u>73,006</u>	<u>73,000</u>	<u>-6</u>	<u>-0.01%</u>



COMMUNICATION SERVICES

SOURCE OF REVENUES	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE
FEDERAL FUNDS					
	0	0	0	0	0.00%
Subtotal	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
STATE FUNDS					
	0	0	0	0	0.00%
Subtotal	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
LOCAL FUNDS					
	0	0	0	0	0.00%
	0	0	0	0	0.00%
Subtotal	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
MISCELLANEOUS FUNDS					
Program Reimbursements	71,523	73,006	73,000	-6	-0.01%
Subtotal	<u>71,523</u>	<u>73,006</u>	<u>73,000</u>	<u>-6</u>	<u>-0.01%</u>
TOTAL FUNDS	<u><u>71,523</u></u>	<u><u>73,006</u></u>	<u><u>73,000</u></u>	<u><u>-6</u></u>	<u><u>-0.01%</u></u>

COMMUNICATION SERVICES

(Memorandum Information - Adopted in Dept budgets under Object 6650)

DEPARTMENT BUDGET	AUDITED FY 12	ADOPTED FY 13	PROPOSED FY 14	DOLLAR CHANGE	% OF CHANGE
FTE	1.12	0.81	1.16	0.35	43.17%
5010 Salaries	50,497	36,494	39,556	3,062	8.39%
5020 Client Salaries	0	0	0	0	0.00%
TOTAL SALARIES	50,497	36,494	39,556	3,062	8.39%
5320 PER5	5,164	4,456	4,759	303	6.80%
5330 Workers' Comp	24	24	79	56	335.31%
5335 SAIF	84	52	70	18	34.29%
5340 Unemployment	303	474	749	275	57.92%
5350 Health Insurance	9,720	11,876	8,056	-3,820	-32.16%
5360 Dental Insurance	1,020	1,118	875	-243	-21.77%
5370 Life Insurance	298	295	463	168	56.82%
5375 Flexible Spending Costs	0	1	0	-1	-100.00%
5380 Employee Assistance Program		31	6	-24	-78.96%
5382 OSGP Match	603	607	128	-480	-78.96%
5386 Non Taxable Fringe	3,655	0	0	0	0.00%
5390 FICA	-6,401	2,792	3,026	234	8.39%
5395 Vacation Accrued		0	0	0	0.00%
TOTAL FRINGE	14,470	21,726	18,211	-3,514	-16.18%
TOTAL PERSONAL SERVICES	64,967	58,220	57,767	-453	-0.78%
5540 Other Purchased Services	160	2,000	2,000	0	0.00%
5610 Educational Confer/Train	50	500	500	0	0.00%
5620 Meetings	0	150	150	0	0.00%
5710 Mileage	0	717	717	0	0.00%
5910 Rent-Office	1,943	1,475	1,864	389	26.37%
5930 Telephone	83	0	0	0	0.00%
5940 Maintenance, Repair, Janitorial	258	200	200	0	0.00%
6110 Office Supplies	148	214	196	-18	-8.41%
6120 Postage/Shipping	0	162	162	0	0.00%
6130 Photocopy	11	200	200	0	0.00%
6140 Printing	2,000	6,600	6,600	0	0.00%
6145 Software	344	600	600	0	0.00%
6150 Advertising/Recruitment	0	250	250	0	0.00%
6320 Equipment Rental	2	50	50	0	0.00%
6330 Equipment Repair	8	50	0	-50	-100.00%
6410 Books/Subscriptions	1	0	0	0	0.00%
6630 Infrastructure	1,547	1,618	1,744	126	7.79%
TOTAL MATERIALS/SERVICES	6,556	14,786	15,233	447	3.02%
6310 TOTAL CAPITAL OUTLAY	0	0	0	0	0.00%
3010 FUND BAL. INCREASE (DECR)	0	0	0	0	0.00%
TOTAL EXPENDITURES	71,523	73,006	73,000	-6	-0.01%

COMMUNITY SERVICES CONSORTIUM

SALARY RANGE

AFSCME LOCAL 3563

EFFECTIVE JULY 1, 2013

Updated Titles 5.2013 SLL

COLA 0.00 %

LONGEVITY		
15 YR 1%	20 YR 3%	25 YR 5%
BASED ON STEP 6		

JOB TITLES	RANGE	ENTRY	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP L-1	STEP L-2	STEP L-3
UNASSIGNED	1	1685 842.50 9.72	1774 887.00 10.23	1862 931.00 10.74	1954 977.00 11.27	2051 1025.50 11.83	2156 1078.00 12.44	2263 1131.50 13.06	2286 1143.00 13.19	2331 1165.50 13.45	2376 1188.00 13.71
CLASSROOM AIDE CONSTRUCTION TRAINEE ELIGIBILITY CLERK HEAD START TEACHING ASSISTANT 1 INSTRUCTIONAL ASSISTANT LANGUAGE SUPPORT AIDE OFFICE SPECIALIST 1 WAREHOUSE WORKER	2	1861 930.50 10.74	1959 979.50 11.30	2058 1029.00 11.87	2161 1080.50 12.47	2268 1134.00 13.08	2383 1191.50 13.75	2501 1250.50 14.43	2526 1263.00 14.57	2576 1288.00 14.86	2626 1313.00 15.15
FAMILY SERVICES/ERSEA COORDINATOR HEAD START TEACHING ASSISTANT 2 OFFICE SPECIALIST 2	3	2059 1029.50 11.88	2167 1083.50 12.50	2272 1136.00 13.11	2389 1194.50 13.78	2506 1253.00 14.46	2632 1316.00 15.18	2763 1381.50 15.94	2791 1395.50 16.10	2846 1423.00 16.42	2901 1450.50 16.74
ACCOUNTING CLERK COMMUNITY RELATIONS & DEVELOPMENT ASSIST ELIGIBILITY SPECIALIST EMPLOYMENT ADVISOR FAMILY SERVICES SITE COORDINATOR HUMAN RESOURCES ASSISTANT INSTRUCTOR MAINTENANCE WORKER MIS CLERK 2 MPA ELIGIBILITY SPECIALIST OFFICE SPECIALIST 3 REHAB FINANCE SPECIALIST TRUCK DRIVER/WAREHOUSE WORKER YOUTH ADVISOR	4	2274 1137.00 13.12	2394 1197.00 13.81	2512 1256.00 14.49	2637 1318.50 15.21	2770 1385.00 15.98	2908 1454.00 16.78	3053 1526.50 17.61	3084 1542.00 17.79	3145 1572.50 18.14	3206 1603.00 18.50
ACCOUNTING TECHNICIAN ADMINISTRATIVE ASSISTANT AGENCY RELATIONS SPECIALIST AMERICORPS VISTA PROJECT COORDINATOR CREW LEADER ENERGY ED COORDINATOR HEALTH KIDS PROJECT COORDINATOR HOUSING FINANCE SPECIALIST HS PROGRAM ASSISTANT MIS CLERK 3 MPA ELIGIBILITY COORDINATOR PROGRAM ASSISTANT SENIOR EMPLOYMENT ADVISOR SENIOR YOUTH ADVISOR TEACHER 2/ADVOCATE WAREHOUSE WORKER 2 WEATHERIZATION TECHNICIAN	5	2512 1256.00 14.49	2644 1322.00 15.25	2775 1387.50 16.01	2914 1457.00 16.81	3059 1529.50 17.65	3212 1606.00 18.53	3374 1687.00 19.47	3408 1704.00 19.66	3475 1737.50 20.05	3543 1771.50 20.44
COMMUNICATIONS COORDINATOR HOUSING RESOURCE COORDINATOR MIS ANALYST NETWORK SPECIALIST PAYROLL SPECIALIST SENIOR CREW LEADER TEACHER 3/ADVOCATE TRAINER - NATURAL RESOURCES WEATHERIZATION CREW LEADER	6	2775 1387.50 16.01	2921 1460.50 16.85	3067 1533.50 17.69	3222 1611.00 18.59	3383 1691.50 19.52	3550 1775.00 20.48	3726 1863.00 21.50	3763 1881.50 21.71	3838 1919.00 22.14	3912 1956.00 22.57
AUDITOR/INSPECTOR CASE MANAGER FINANCIAL ANALYST HS CONTENT SPECIALIST MENTAL HEALTH & NUTRITION HS CONTENT SPECIALIST MENTAL HEALTH & DISABILITY LEAD HOUSING FINANCE SPECIALIST NETWORK SPECIALIST II PRINCIPAL EMPLOYMENT ADVISOR PRINCIPAL YOUTH ADVISOR PROGRAM DEVELOPMENT ANALYST RESOURCE COORDINATOR TEACHER TRAINER - CONSTRUCTION TRAINER - WEATHERIZATION	7	3067 1533.50 17.69	3228 1614.00 18.62	3391 1695.50 19.56	3556 1778.00 20.52	3734 1867.00 21.54	3924 1962.00 22.64	4121 2060.50 23.78	4162 2081.00 24.01	4245 2122.50 24.49	4327 2163.50 24.96
GLEANER/VOLUNTEER PROGRAM COORDINATOR REHAB CONSTRUCTION COORDINATOR	8	3389 1694.50 19.55	3567 1783.50 20.58	3746 1873.00 21.61	3932 1966.00 22.68	4130 2065.00 23.83	4336 2168.00 25.02	4552 2276.00 26.26	4598 2299.00 26.53	4689 2344.50 27.05	4780 2390.00 27.58

COMMUNITY SERVICES CONSORTIUM

SALARY RANGE

NON-REPRESENTED

EFFECTIVE JULY 1, 2013

JOB TITLES

COLA 0.00%

LONGEVITY

15 YR 1% 20 YR 3% 25 YR 5%

BASED ON STEP 6

	RANGE	ENTRY	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP L-1	STEP L-2	STEP L-3
	5	2624	2762	2898	3043	3198	3357	3527	3562	3633	3703
		1312.00	1381.00	1449.00	1521.50	1599.00	1678.50	1763.50	1781.00	1816.50	1851.50
		15.14	15.93	16.72	17.56	18.45	19.37	20.35	20.55	20.96	21.36
EXECUTIVE ASSISTANT	6	2931	3085	3239	3403	3572	3752	3938	3977	4056	4135
		1465.50	1542.50	1619.50	1701.50	1786.00	1876.00	1969.00	1988.50	2028.00	2067.50
		16.91	17.80	18.69	19.63	20.61	21.65	22.72	22.94	23.40	23.86
ENERGY ASSISTANCE SUPERVISOR PROGRAM SUPERVISOR-FAMILY SERV/ERSEA	7	3275	3447	3618	3800	3988	4188	4398	4442	4530	4618
		1637.50	1723.50	1809.00	1900.00	1994.00	2094.00	2199.00	2221.00	2265.00	2309.00
		18.89	19.89	20.87	21.92	23.01	24.16	25.37	25.63	26.13	26.64
EDUCATION SUPERVISOR FOOD SHARE COORDINATOR WEATHERIZATION SUPERVISOR YOUTHBUILD PRGRAM COORDINATOR	8	3656	3848	4041	4245	4455	4677	4912	4961	5059	5158
		1828.00	1924.00	2020.50	2122.50	2227.50	2338.50	2456.00	2480.50	2529.50	2579.00
		21.09	22.20	23.31	24.49	25.70	26.98	28.34	28.62	29.19	29.76
HOUSING SERVICES MANAGER PROGRAM EDUCATION MANAGER	9	3807	4007	4207	4415	4637	4869	5115	5166	5268	5371
		1903.50	2003.50	2103.50	2207.50	2318.50	2434.50	2557.50	2583.00	2634.00	2685.50
		21.96	23.12	24.27	25.47	26.75	28.09	29.51	29.80	30.39	30.99
IT DIRECTOR OPERATIONS MANAGER WEATHERIZATION PROGRAM MANAGER	10	4075	4289	4501	4725	4962	5211	5473	5528	5637	5747
		2037.50	2144.50	2250.50	2362.50	2481.00	2605.50	2736.50	2764.00	2818.50	2873.50
		23.51	24.74	25.97	27.26	28.63	30.06	31.58	31.89	32.52	33.16
COMMUNITY RELATIONS & DEVELOPMENT DIRECTOR HUMAN RESOURCE DIRECTOR LBFS DIRECTOR WIB DIRECTOR	11	4357	4586	4815	5055	5308	5576	5853	5912	6029	6146
		2178.50	2293.00	2407.50	2527.50	2654.00	2788.00	2926.50	2956.00	3014.50	3073.00
		25.14	26.46	27.78	29.16	30.62	32.17	33.77	34.11	34.78	35.46
UNASSIGNED	12	4662	4907	5155	5408	5680	5966	6262	6325	6450	6575
		2331.00	2453.50	2577.50	2704.00	2840.00	2983.00	3131.00	3162.50	3225.00	3287.50
		26.90	28.31	29.74	31.20	32.77	34.42	36.13	36.49	37.21	37.93
FINANCE DIRECTOR HEAD START DIRECTOR	13	4988	5250	5515	5791	6079	6384	6701	6768	6902	7036
		2494.00	2625.00	2757.50	2895.50	3039.50	3192.00	3350.50	3384.00	3451.00	3518.00
		28.78	30.29	31.82	33.41	35.07	36.83	38.66	39.05	39.82	40.59
HOUSING & ENERGY SERVICES DIRECTOR WORKFORCE & EDUCATION DIRECTOR	14	5338	5619	5902	6197	6504	6832	7170	7242	7385	7529
		2669.00	2809.50	2951.00	3098.50	3252.00	3416.00	3585.00	3621.00	3692.50	3764.50
		30.80	32.42	34.05	35.75	37.52	39.42	41.37	41.78	42.61	43.44
EXECUTIVE DIRECTOR by contract with the Governing Board								9100 4550	9100 4550	9100 4550	9100 4550

COMMUNITY SERVICES CONSORTIUM

COST ALLOCATION PLAN

Indirect costs, federally defined, are as follows:

"Those incurred for a common or joint purpose benefiting more than one cost objective and those not readily assignable to the cost objectives specifically benefited without effort disproportionate to the results achieved."

STATEMENT OF METHODOLOGY

Community Services Consortium's Cost Allocation Plan is designed to equitably distribute the cost of centralized administrative overhead (indirect costs) to each funded program operated by the Consortium.

The basis of allocation used is average annualized staff FTE (Full Time Equivalents) by department. This rationale is based upon the premise that the costs identified in the cost allocation plan provide general administrative support to the staff performing the programs identified by each department. The actual allocated overhead costs are applied on a preliminary basis and are evaluated quarterly for fluctuations.

This plan ensures that shared costs may be prorated to each of the departments on a consistent and rational basis. All department charges will be allocated in accordance with the relative benefits received or costs incurred specifically for a grant or contract operated by that department.

This Cost Allocation Plan has been reviewed during many grantor audits and monitoring visits, and has been deemed to apply overhead to our grants on a reasonable, equitable basis.

BUDGET OPERATION AND MANAGEMENT

INTRODUCTION

In 1987, the Oregon Legislative Assembly enacted a statutory budget process for agencies formed under Chapter 190 of the Oregon Revised Statutes (ORS). Thus, Community Services Consortium (CSC) became subject to requirements that are similar, but not identical, to those contained in local budget law, which governs the budget process for cities, counties and special districts. In brief, the law requires CSC to establish a budget committee, publish notices of budget committee meetings and public hearings, hold public hearings on the budget as approved by the budget committee, and in some instances, follow the same process for supplemental budgeting. The law also directs the Department of Revenue to exercise the same regulatory authority with respect to CSC as it exercises over cities, counties and special districts. Finally, CSC must file a true copy of the Governing Board adopted budget with the Department of Revenue by July 15 of each year.

CSC BUDGET POLICIES

The budget policies are perpetual policies of the Governing Board. They are adopted by resolution and may be modified by Governing Board resolution. Other board policies are found in the Budget Manual and also are binding on agency employees.

The budget constitutes the annual operating plan in terms of programs, resources, and funds. The major component is the program budget.

The budgeting process integrates performance and productivity management, organizational accounting, and allocation of resources and fund management. During preparation, the budget moves through the following steps: requested, proposed, approved by the Budget Committee, and then the final version is adopted by the Governing Board.

PURPOSE OF THE BUDGET

1. To provide a management tool for all levels of CSC management to enhance the planning and decision-making processes.
2. To assist the Governing Board in fulfilling its responsibilities to the citizens.
3. To serve as a communication vehicle both internally between departments and externally with the public and other agencies.
4. To satisfy requirements of Oregon Revised Statutes (ORS) 294.900 to 294.930.

ROLES OF PRIMARY PARTICIPANTS IN THE BUDGET PROCESS

Governing Board - The Board receives the approved budget from the Budget Committee, holds a public budget hearing, makes final adjustments and then adopts the final annual budget. During the following year, the Governing Board acts on requests for budget transfers and supplemental budgets as required.

Budget Committee - CSC is required by state law to appoint a committee to recommend a budget to its governing body. CSC's Budget Committee is composed of the Executive Committee of the Governing Board, the Chair of the Community Action Advisory Committee, one invited member from CSC's Head Start Policy Council, and one invited member from the Region IV Workforce Investment Board. The Budget Committee meets publicly to review program budgets and work plan summaries, deliberates and recommends an approved budget to CSC's Governing Board.

Budget Officer - Under the supervision of the Executive Director, the Budget Officer plans, organizes, and schedules all steps in the preparation of the annual budget. The Budget Officer is responsible for compiling the requested budget for administrative and Executive Committee review and for incorporating budget revisions made throughout the budget preparation process.

Departments - Departments receive Governing Board adopted budgetary guidelines at the onset of the budget preparation process. Departments are responsible for compiling and conveying to the Budget Officer all information necessary to prepare the budget from request through adoption. Any departmental errors or omissions found subsequent to budget adoption must be absorbed by that department.

BUDGET MANAGEMENT

Each Department Director is responsible for managing operations within the framework of the adopted budget. This responsibility includes:

1. Managing programs to achieve performance and productivity goals as outlined in the budget document annual work plan.
2. Managing resources including personnel, materials and services, and capital items efficiently and within the adopted budget.
3. Monitoring departmental revenues to ensure timely receipt of program funds.
4. Observing conditional or contingent budget provisions, such as a program which is budgeted but not authorized until some event takes place or subsequent approval is given.
5. Managing expenditures within available cash and/or appropriation limitations. This responsibility is carried out in conjunction with the Finance Director.

OPERATING BUDGET

1. The Finance Department will maintain a budgetary control system to help it adhere to the budget.
2. The Finance Department will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.
3. The Community Services Consortium budget will be prepared and published by program as defined by ORS 294.910 and ORS 294.920.
4. Community Services Consortium funds shall be those designated in the Chart of Accounts. They shall have the purposes, basis of accounting, and ultimate disposition as defined in the authorizing resolution.

Creation and/or elimination of funds shall be done by the Governing Board and shall be consistent with statutory requirements. The resolution creating a fund shall identify the fund's purpose, the fund's expected duration, the basis of accounting, and the provisions for disposition of the remaining fund balance when the fund becomes unnecessary.

5. Community Services Consortium shall utilize the programs listed in the Chart of Accounts. Each program shall have the general purpose identified.
6. Modification of the adopted budget shall be initiated and approved by the Governing Board prior to the expenditure. If an emergency condition requires immediate expenditures not anticipated in the budget, approval for expenditure should be sought informally from the Governing Board. Initiation of formal action to modify the budget shall begin immediately.
7. For the purpose of budget modifications, appropriation control is extended to the category level (personnel services, materials and services, capital outlay, and interfund revenue transfer) for the agency. Department Directors should prepare an appropriation transfer between categories for consideration by the Finance Director in advance of the time when a category within a grant or program will be over-expended for their department.
8. The Budget Officer will be responsible for interpretation and application of ORS 294.925 when considering requests to increase or decrease budget appropriations. No supplemental budget action will be considered by the Governing Board unless there is clear evidence demonstrating a need to alter the budget.
9. Requests to re-budget or carry over expenditures to the next fiscal year must be accomplished prior to the cutoff date annually established and made known by the Budget Officer.

FUND BALANCES

1. All fund balances will be strictly controlled by the Governing Board. Uses of these funds will be limited to unforeseeable events that cannot be absorbed in the budget without adversely impacting the existing program.

ACCOUNTING, AUDITING AND FINANCIAL REPORTING

1. Community Services Consortium will establish and maintain a high standard of accounting practices.
2. The Finance Department will maintain records on a basis consistent with generally accepted accounting standards for local government accounting.
3. Regular monthly and annual financial reports will reflect a summary of financial activity by major types of funds.
4. The reporting system will provide monthly information on the total cost of specific services by type of expenditure and fund.
5. An independent public accounting firm will perform an annual audit and will publicly issue a financial opinion.
6. Community Services Consortium will maintain a fixed asset system that will contain an inventory of all equipment costing \$5,000 or more and having a useful life of greater than one year.

GRANT AND CONTRACT ADMINISTRATION

1. All departments will obtain Governing Board approval prior to the submission of any application for grants or contracts from any public or private source.
2. Notice to the Governing Board will be in "Concept Paper" form and submitted for consideration at a regular Governing Board or Executive Committee meetings.
3. In conjunction with the Finance Director, the recipient department is responsible for all aspects of grant administration including report preparation and file and record maintenance.
4. All financial reporting, requests for reimbursement and grantor audits shall be coordinated with the Finance Department. No financial reporting or request for reimbursement or advance shall be sent without a Finance Department review.
5. Departments will prepare requests for reimbursement or advances as soon as possible to avoid cash flow problems.

6. The Finance Department will expedite review of advance or reimbursement requests in order to maximize income and reduce subsidization of grant and contract funds.
7. The Finance Director will prepare an annual Cost Allocation Plan in accordance with appropriate federal, state and agency guidelines to recover indirect costs.
8. Each department will determine the amount of allowable indirect and program administration costs which may be recovered from grants and contracts, and identify the source of revenue to cover any remaining portion that cannot be included in a grant or contract.
9. Each department will coordinate with the Finance Director on a written procedure for allocating indirect and program administration costs to the grants and contracts within their departments. The Finance Director will review and approve the procedure.

BUDGET TERMINOLOGY

Administrative Review: The Executive Director and the Budget Officer review departments' requests and may require departments to provide additional information or make adjustments prior to Executive Review.

Adopted Budget: The financial plan adopted by the Governing Board. This budget is the basis for appropriations.

Annual Plan: A report listing planned activities for the fiscal year in which a budget will be implemented. CSC's annual plans serve as budget narratives.

Approved Budget: Budget recommended to the Governing Board by the Budget Committee.

Appropriation: The legal limit of expenditures as adopted by the Governing Board for a particular level of the agency. CSC's basis of appropriation is by category at the overall agency level. Appropriation control extends to the category level. This means, for example, that managers cannot shift expenditures from Personnel Services to Materials and Services without Governing Board approval.

Appropriation Transfer: Transfer of all or part of an appropriation from one expenditure category to another. Appropriation transfers must be approved by the Governing Board before any funds are over expended in any category. This means, for example, that an appropriation transfer should be sought if the budget for personnel services will be expended prior to the end of the fiscal year but funds budgeted in materials and services are available to spend on personal services.

Budget Committee: CSC is required by state law to appoint a committee to recommend a budget to its governing body. CSC's Budget Committee is composed of the Executive Committee of the Governing Board, the Community Action Advisory Council's (CAAC) chairperson, the Head Start Policy Council's chairperson, and the Workforce Investment Board (WIB) chairperson. The Budget Committee meets publicly to review program budgets and work plan summaries, deliberate and recommend an Approved Budget to the Governing Board.

Budget Manual: Document published at the start of each budget cycle. It constitutes CSC's budget policies and procedures.

Budget Officer: The person designated by the Governing Board to be responsible for preparation of the budget and meeting legal requirements.

Capital Outlay: Summary expenditure category showing purchases of durable goods, like computers, vehicles, desks, etc. Items costing more than \$5,000 usually are categorized as capital outlay. Software is an exception; systems applications, like DOS and Windows, are considered capital outlay as are other programs bundled with hardware at the time of purchase.

Category: Expenditures are summarized in the following categories: Personnel Services, Materials and Services, Capital Outlay and Fund Balance. Revenue categories are summarized as Federal Funds, State Funds, Local Funds and Miscellaneous Funds.

Chart of Accounts: A list and description of line items used to classify expenditures in the budget. To ensure agency wide consistency, all expenditures must be classified under items listed in the Chart of Accounts.

Executive Review: Following Administrative Review, the Executive Committee of the Governing Board reviews the requested budget and may make adjustments prior to submitting a proposed budget to the Budget Committee.

Fees: Revenues generated by charges for services.

Fiscal year: The budget year, which begins on July 1 and ends on June 30 of the following calendar year. Fiscal years are often referred to by the last calendar year of the fiscal year. Thus fiscal 09-10, which ends June 30, 2010, may be referred to as fiscal year 10.

FTE: Full-Time Equivalent. All CSC positions are stated in whole or partial FTE's. For example, .50 FTE describes an employee who works half time for the entire fiscal year or full-time for exactly half of the fiscal year.

Fund: CSC maintains funds for budget and accounting purposes: General Fund, DCS, Housing and Community Resources, Head Start, and Food Share.

Fund Balance: Accumulated revenues in excess of appropriations. All fund balances are strictly controlled by the Governing Board. Use of fund balances is limited to unforeseeable events, which cannot be absorbed in budgets without adversely affecting existing programs.

Governing Board: The Governing Board is the final authority in CSC's budget process. The Board receives an approved budget from the Budget Committee, holds a public hearing on the budget, makes final adjustments and then adopts a final annual budget. During the operation phase, the Governing Board acts on requests for supplemental budgets and appropriations transfers.

Indirect: As defined by the federal government, indirect costs are "those incurred for a common or joint purpose benefiting more than one cost objective and those not readily assignable to the cost objectives specifically benefited without effort disproportionate to the results achieved."

Materials and Services: Summary category showing all costs of expendable supplies and services other than personnel services.

Miscellaneous Funds: Summary revenue category for incoming interfund transfers and other revenues which cannot be classified as Federal Funds, State Funds or Local Funds.

Object Codes: See Chart of Accounts

Oregon Revised Statutes: Oregon Revised Statutes (ORS) 294.900 to 294.930 contain state law applicable to CSC's budget process. CSC is not subject to the same statutes as other local governments, like cities and counties, although the requirements are similar in many respects, as an ORS 190 organization, a council of governments.

Personnel Services: Summary category showing all costs of wages and benefits paid to or on behalf of CSC employees.

Program: Programs represent identifiable activities with similar functions. For example, the Food Share budget contains the following programs: Food Share and Volunteer Coordination.

Program Revenues: Revenues generated for specific program uses. These revenues can derive from fees, state or federal grants and contracts, or fund balances.

Proposed Budget: Budget submitted to the Budget Committee after Executive Review.

Requested Budget: Budget consolidating all departmental requests, including any modifications requested by the Executive Director or Budget Officer during Administrative Review, into an agency budget. The requested budget is submitted to the Executive Committee of the Governing Board for Executive Review.

Reserve Funds: Funds established to accumulate revenues for future use and for a specific purpose. The Linn Benton Food Share Warehouse budget is an example of a reserve fund.

Supplemental Budget: Supplemental Budgets must be approved by the Governing Board before the agency can spend any revenues, which would cause it to exceed budgeted expenditures at the category level. These budgets are prepared to spend revenues not anticipated when the regular budget was adopted or to meet unanticipated needs. At CSC this procedure is most commonly required when a grant or contract exceeds anticipated levels, but it also can include proposed use of fund balances that would cause expenditures to exceed the budget.

Unrestricted Funds: Revenue that may be used for any purpose. Most CSC funds carry restrictions.

GLOSSARY

ALBANY	Housing rehabilitation program for City of Albany
ALBANY WATER ASSISTANCE	City of Albany Assistance to provide assistance to city of Albany residential water customers
AMERICORPS	CNCS program for education awards based on community service
AMERICORPS*VISTA	Capacity building component/program of CNCS
ARRA	American Recovery and Reinvestment Act
ARRA CSBG	Community Services Block Grant (Funds allocated under the American Recovery & Reinvestment Act.)
ARRA HPRP	American Recovery & Reinvestment Act funds (Funds designated for homeless prevention & rapid re-housing.)
BENTON COUNTY	Benton County contracts for Linn Benton Food Share and Housing Rehabilitation, Regional Housing Center
BPA	Bonneville Power Administration
BPA – ENERGY EDUCATION	Bonneville Power Administration funds allocated to provide energy education services
C of C LBHASH	Continuum of Care Linn Benton Housing Authority Supportive Housing (Department of Housing and Urban Development Continuum of Care grant awarded to Linn Benton Housing Authority and sub granted to CSC. The grant provides transitional supportive housing in Linn and Benton Counties.)
C of C Project Passport	Continuum of Care Project Passport (Department of Housing and Urban Development Continuum of Care grant to provide transitional housing in Lincoln County)
CAAC	Community Action Advisory Council
CCWD	Community Colleges and Workforce Development
CDBG	Community Development Block Grant for housing rehabilitation, construction of community facilities, handicapped accessibility projects, and technical assistance
CERTIFIED TRAINER	Authorized trainers to provide services under WIA
CHARTER SCHOOL	Lincoln County School District Charter High School
CHS	Community Housing Services
CLPUD	Central Lincoln Peoples Utility District
CLT	Community Land Trust

CNCS	Corporation for National and Community Services – oversees AmeriCorps, AmeriCorps*VISTA, RSVP
CONTINUUM OF CARE/CSC	Department of Housing and Urban Development grant to Emergency Services to provide a linkage between housing, local service providers and clients
CONTRACTS/GRANTS	Miscellaneous grant or contract income from sources other than federal, state or local resources
CORE SERVICES	Available to individuals both adult and dislocated workers through the One-Stop Delivery system
CORVALLIS	City of Corvallis grant for Linn Benton Food Share and Emergency Services
CORVALLIS-EHA-EA	City of Corvallis funds to be matched by Department of Human Services
CPI	Consumers Power Energy Assistance Program to provide utility assistance to low-income residential customers of Consumers Power, Inc.
CSBG	Community Services Block Grant
DHS	Department of Human Services
DOE	Department of Energy grants for weatherization services
DONATIONS	Individual donations to CSC programs
DUKE EL PASO	Duke and El Paso funds to provide weatherization services.
ECHO	Energy Conservation Helping Organizations (Set aside funds from private electric companies)
ECHO-ENERGY EDUCATION	Funds allocated to provide energy education services
EHA	State of Oregon Emergency Housing Account funds for services to people who are homeless or at-risk of homelessness
EMERGENCY SERVICES ENERGY ASSISTANCE FUND BALANCE	Funds designated to be used as “energy assistance”
EMERGENCY SERVICES MISC HOUSING FUND BALANCE	Funds designated to be used as “housing assistance”
ESGP	Department of Housing and Urban Development Emergency Shelter Grant Program
EWTF	Employer Workforce Training Fund
FEE FOR SERVICE	Fees for services rendered by CSC staff where those services are not paid by grant funding. Example: fees for housing and/or community facility development assistance; fees paid by businesses for services
GAP	Northwest Natural Gas energy assistance program

GED	General Educational Development: a high school equivalency certificate
GFFP	General Food Fund Program
HEAD START/HHS	Federal funds from the U.S. Department of Health and Human Services to operate Head Start
HEAD START/OPK	State funds from the Oregon Pre-Kindergarten program to operate Head Start
HEALTHY KIDS PROGRAM	Low or no cost insurance for qualified children 18 and under
HIGH RISK YOUTH	Special funding for high-risk youth
HOAP	Home Ownership Assistance Program
HOLIDAY FOOD DRIVE	Donations to Linn Benton Food Share to support holiday food drive
HOME TBA	Department of Housing and Urban Development match known as the as the Home Tenant Based Assistance program
HOME TBA – DEPOSIT ONLY	Funds set aside to provide move-in expenses to low-income households unable to secure deposits
HOUSING PLUS	Permanent supportive housing for chronic homelessness
HOUSING PLUS S.S.TERN	Housing Plus funds that provide supportive services to tenants of the Housing Plus facility at TERN HOUSE
HOUSING PLUS S.S. PELICAN	Housing Plus funds that provide supportive services to tenants of the Housing Plus facility at PELICAN PLACE
HPRP	Homeless Prevention and Rapid Re-housing Program
HSP	Housing Stabilization Program - Department of Human Services match for EHA-EA and Corvallis EHA-EA
HSPC	Head Start Policy Council
ILP	Independent Living Program - a program for foster children who are meeting the challenges of living independently - funded by Department of Human Services
INCENTIVES	WIA income received for exceeding performance standards
INTENSIVE SERVICES	Service more in-depth than core services provided under WIA
JOBS	Department of Human Services Self Sufficiency program for job search and job development services
LBCC	Linn Benton Community College
LBHA	Linn Benton Housing Authority
LBFS	Linn Benton Food Share

LIHEAP	Low Income Home Energy Assistance Program
LIHEAP ASSUR 16 CM	Low Income Home Energy Assistance Program funds set aside to provide energy education with case management services
LIHEAP ED	Low Income Home Energy Assistance Program energy education funds
LIHEAP LEVERAGE	Low Income Home Energy Assistance Program leverage funds
LIHEAP WX	Low Income Home Energy Assistance Program weatherization funds
LIHEAP WX EE	Low Income Home Energy Assistance Program weatherization energy education funds
LINCOLN CITY CDBG	Community facilities project in Lincoln City for a domestic violence shelter
LINCOLN COUNTY CDBG	Housing Rehabilitation program for Lincoln County
LINCOLN COUNTY HOMELESS SERVICES	Lincoln County funds to provide emergency and transitional housing services
LINCOLN CO. REGIONAL REVOLVING LOAN FUND	Housing rehabilitation loan repayments from cities and counties
LINKAGE	State linkage grant for Linn Benton Food Share to link Food Share clients with other services
LINCOLN REGIONAL REHAB	Housing Rehabilitation Program for Lincoln County
LINN-BENTON REGIONAL REVOLVING LOAN FUND	Housing rehabilitation loan repayments from cities and counties
LINN COUNTY	Linn County contracts for Linn Benton Food Share
LIRHF	Oregon Housing and Community Services Department's Low Income Rental Housing Fund used as match for HOME TBA
LOC	Learning Opportunity Centers; certified alternative schools that are part of the Workforce & Education department youth services
MCWSC	Mid Coast Watershed Council
MILL CITY CDBG	Housing rehabilitation program for the city of Mill City
MILL CITY - GEN FUND	Housing rehabilitation loan repayments
MISCELLANEOUS	Miscellaneous grants and contracts
MPA	Mortgage Payment Assistance Program
NCRC	National Career Readiness Certificate
NEG	National Emergency Grant - DOL funds to provide services to dislocated workers specific to identified layoffs
NON-USDA FOOD	Value of commodities other than those from USDA

NW NATURAL ENERGY EDUCATION	NW Natural funds designated to provide energy education
NSP	Neighborhood Stabilization Program
OCCC	Oregon Coast Community College
OEAP	Oregon Energy Assistance Program to provide utility assistance to low-income residential customers of Pacific Power
OEAP CM E2C2	Oregon Energy Assistance Program funds set aside to provide energy education with case management
OECA	Oregon Energy Coordinators Association, Inc.
OED	Oregon Employment Department
OHCS	Oregon Housing and Community Services
OJJDP	Office of Juvenile Justice for Delinquency Prevention
OJT	On-the-Job Training
OLGA	Oregon Low-income Gas Assistance to provide utility assistance to low-income residential customers of NW Natural Gas
OLIEE	Oregon Low-Income Energy Efficiency program funded by Northwest Natural Gas
ONE STOP CENTERS	Certified Work Source Centers offering a full range of services including information and referrals, employment and training programs, and client resources. A partnership of WIA, OED, VRD, and DHS.
OREGON HEAT	Pacific Power and Light energy assistance program
OWEB	Oregon Watershed Enhancement Board
OWIB	Oregon Workforce Investment Board
OWP	Oregon Workforce Partnership
OYEI	Oregon Youth Employment Initiative
OYCC	Oregon Youth Conservation Corps for youth employment and training
PELICAN PLACE RENTAL INCOME	Income & expenses generated from Pelican Place, a permanent affordable housing facility
PROJECT PASSPORT	Department of Housing and Urban Development Continuum of Care grant transferred from the Trueman Center to CSC to provide transitional housing
RAPID RESPONSE	Title IB WIA dollars reserved at the State for activities associated with business and industry closures or mass lay-offs
RCAC	Rural Community Assistance Corporation

RD HPG	Rural Development Housing Preservation Grants for housing rehabilitation
REBATES	Local utility company matching funds for weatherization
REACH FEE FUND BALANCE	Funds awarded as a pilot project to combine resource management, utility assistance, energy education, and weatherization to LIEAP eligible households who are high-energy users.
REGIONAL HOUSING CENTER	One-Stop center for home ownership information and services in the region
RELIANT	Reliant funds to provide weatherization services
RENTAL REPLACEMENT	Rental income set aside for building maintenance and repair as required by grant contract
RSVP	Retired and Senior Volunteer program
SECOND CHANCE LANDLORD GUARANTY	Funds designated as cost reimbursement to landlords renting to eligible "Second Chance" graduates
SEEARP	State Energy Efficiency Appliance Rebate Program
SENATE BILL 1552	Funds allocated to provide foreclosure counseling and other housing referrals
SESP	State Energy Sector Partnership
SHAP	State of Oregon Homeless Assistance Program
SHARE CONT	Share contribution payments to Linn Benton Food Share from from member agencies (freight and handling charges)
SHARE RESERVES	Share contribution payment reserves
SHIBA	Senior Health Insurance Benefits Assistance offering free counseling to people on Medicare
SHOP	Self-Help Home Ownership Opportunity Program
SHOW	State Home Oil Weatherization
SHS	Samaritan Health Services
SNRC	Summer Natural Resource Crew in Lincoln County
SOS	Central Lincoln Public Utility District's energy assistance program
TANF - CORVALLIS	Self Sufficiency Program of DHS; funds to be used as match for Corvallis-EHA-EA funds
TERN HOUSE RENTAL INCOME	Income & expenses generated from TERN HOUSE, a permanent affordable housing facility

USDA	US Department of Agriculture reimbursement for handling USDA commodity foods and budgeted value of USDA foods
UWLC	United Way of Linn County
UWBLC	United Way of Benton and Lincoln Counties
VALLEY IDA	Matched savings account that enables low-income households to build assets
VETERANS SUPPORTIVE SVCS	Collaborative grant with St. Vincent de Paul Society of Lane County, Inc. to provide supportive services to very low-income homeless Veterans and their families
VRD	Vocational Rehabilitation Division
WALDPORT CDBG	Housing rehabilitation program for Waldport
WIA	Workforce Investment Act - Implemented July 1, 2000
WIA/AREA	Comprises the area of coverage receiving local Workforce Investment Act services
WIA ADDITIONAL	Title IB WIA state reserves for on-going activities assistance i.e. company layoffs
WIB	Workforce Investment Board
W & E	CSC's Workforce & Education department
WX	Weatherization
YOUTHBUILD	Program to create affordable housing while serving youth who have dropped out of school. Sometimes funded in part by Department of Housing & Urban Development